

CARSON CITY SCHOOL DISTRICT
1402 West King Street
Carson City, Nevada
Tuesday, July 23, 2013

SCHOOL BOARD MEETING

LOCATION OF MEETING: **Sierra Room**
 Community Center
 851 E. William Street
 Carson City, Nevada

**NOTICE OF INTENT TO ACT ON A RESOLUTION
TO APPROVE FY2014 AMENDED BUDGET**

Notice is hereby given that the Board of Trustees of the Carson City School District, State of Nevada, will act on a Resolution to approve the Amended Budget for fiscal year 2013-2014. This Public Hearing, in accordance with NRS 354.598005, will include a disclosure of changes to the Final Budget. All persons may attend and will be heard at a regular meeting held in the Sierra Room of the Community Center, 851 E. Williams Street at 7:00 p.m. on Tuesday, July 23, 2013. Prior to the meeting, written comments may be filed with the Clerk of the Board of Trustees and will be considered.

CALL TO ORDER – 7:00 P.M.

1. Flag Salute: **Joe Cacioppo**

2. Adoption of the Agenda, as submitted – **for possible action (public comment will be taken prior to any action).**
 Please Note: The Board reserves the right to (1) take items in a different order, (2) combine two or more Agenda items for consideration, and (3) to remove an item from the Agenda or delay discussion relating to an item on the Agenda at any time, in or to accomplish the business on the Agenda in the most efficient manner.

3. Superintendent’s Report – **for information only.**
 *Follow-up on inquiries made to the Superintendent
 - Announcements

4. Board Reports/Board Member Comments – **for information only.**
 - Announcements

5. Association Reports – **for discussion only.**

6. Public Comment – Comments may be made by members of the public on any matter within the authority of this Board. Although members of the Board may respond to questions and discuss issues raised during Public Comment, no action may be taken on such a matter until the matter is placed on an agenda for action at a meeting of the Board. In making Public Comment, speakers are asked to sign in, speak into the microphone at the podium, identify themselves for the record, not simply repeat comments made by others and limit comments to no more than

three (3) minutes. Please note that Public Comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item. – **for discussion only.**

7. Discussion and Review of CCSD Regulation 519.8; Standard Student Attire – **for discussion only.** **Richard Stokes**

8. Discussion and Possible Action on a Resolution to Approve an Amended Budget for FY2014, to include Revisions to the General Fund for the Distributive School Account (DSA), State Grants Fund for Full-Day Kindergarten, and additional Allocation for Class Size Reduction Fund (CSR) due to the outcome of the 2013 Legislative Session – **for possible action.** **Anthony Turley**

9. Discussion and Possible Action to Add or Restore Certain Staff and Operations to the FY2014 Budget, which may include, but may not be limited to: Class Size Reduction Teaching Positions, a District Wide Administrator, Custodial Staff, Elementary School Counselors, and a Public Relations Officer – **for possible action.** **Richard Stokes**
Anthony Turley

10. Approval of Consent Agenda – **for possible action (public comment will be taken prior to any action).**

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND MAY BE ACTED UPON BY THE CARSON CITY BOARD OF SCHOOL TRUSTEES WITH ONE ACTION AND WITHOUT EXTENSIVE HEARING. ANY MEMBER OF THE BOARD OR ANY CITIZEN MAY REQUEST THAT AN ITEM BE TAKEN FROM THE CONSENT AGENDA, DISCUSSED AND ACTED UPON SEPARATELY DURING THIS MEETING.

- a. Approval and Ratification of Purchase Orders and Payables, and Authorization for Signing of Warrant Registers, Payroll Journals and other orders for goods and services for Processing and Payment.
 - b. Approval of Board Meeting Minutes.
 - c. Notification of budget transfers for the prior month.
 - d. Approval of employee leave requests.
 - e. Approval of sick leave bank withdrawals.
 - f. Request for permission for 16-year-old to withdraw from school to take GED.
 - g. Request for permission for Home School/Charter High School students to participate in athletics at Carson High School.
 - h. Request for permission for student exemption of required vaccinations pursuant to NRS 392.437
 - i. Approval of Nevada Department of Taxation Quarterly Economic Survey
 - j. Notification of Changes in the Classified and Nursing Staff, including New Hires and Terminations
 - k. Approval of Offers of Employment to Certified Staff, Notice of Non-Hires, and Notice of Terminations
11. Requests for Future Agenda Topics

 12. Adjournment

A copy of the Agenda of this meeting has been posted before 9:00 AM on Thursday, July 18, 2013, at the following locations: 1) Department of Education, 700 E. Fifth Street; 2) School Administration Office, 1402 W. King Street; 3) Carson City Public Library, 900 N. Roop Street; and 4) Carson City Manager's Office, 201 N. Carson Street.

Copies of supporting material may be requested from Mrs. Renae Cortez, Executive Administrative Assistant, at 1402 W. King Street, Carson City, NV 89703; by mail addressed to Mrs. Cortez at Carson City School District, Administrative Offices, P.O. Box 603, Carson City, NV 89702; by phone at (775) 283-2100 or by email to rcortez@carson.k12.nv.us. Copies of supporting material are available to the public at the District Office, 1402 W. King Street, Carson City, NV 89703, on the District website, www.carsoncityschools.com, and at the meeting on the date and place listed on the first page of this document.

Carson City School District is pleased to provide accommodations for individuals with disabilities. If you have a disability, please contact us at 775-283-2100, and we will provide assistance or accommodate you in any way that we possibly can.

[Watch the Board Meeting live at Access Carson City](#)

BOARD OF TRUSTEES MEETING
July 23, 2013

EXECUTIVE SUMMARY

7. **Discussion and Review of CCSD Regulation 519.8; Standard Student Attire**
At the request of Trustee Crossman, this agenda item will allow Board members the opportunity to review Regulation 519.8, Standard Student Attire. A copy of the Regulation is included in your board packet.
8. **Discussion and Possible Action on a Resolution to Approve an Amended Budget for FY2014, to include Revisions to the General Fund for the Distributive School Account (DSA), State Grants Fund for Full-Day Kindergarten, and additional Allocation for Class Size Reduction Fund (CSR) due to the outcome of the 2013 Legislative Session**
Mr. Turley will present an overview of the impact that the 2013 Legislative Session on the final budget for Fiscal Year 2014. Revenue received for the Distributive School Account (DSA) has increased by \$306 per pupil or approximately \$2,250,000. In addition the Legislature appropriated approximately \$923,000 for Full-Day Kindergarten and approximately \$297,000 to meet the class size statutes of 21:1 for kindergarten. This agenda item will review the changes to the final budget in the General, Full-Day Kindergarten, Grants and the Class-Size Reduction Funds. Staff recommends action to approve the amendment to the final budget as proposed.
9. **Discussion and Possible Action to Add or Restore Certain Staff and Operations to the FY2014 Budget, which may include, but may not be limited to: Class Size Reduction Teaching Positions, a District Wide Administrator, Custodial Staff, Elementary School Counselors and a Public Relations Officer**
During the fall of 2012, District staff and the Trustees took steps to present information about the financial realities of the 2014 budget and to receive public input on ways to reduce the FY 2014 General Fund Budget. After taking suggestions from Trustees, principals, supervisors, and the public a plan was developed that included a number of strategies that included the following:
- Reducing one District-level administrator
 - Reducing one District-level PDC administrator
 - Apply for Indirect Funding from Federal Grants
 - Eliminate elementary school counselors
 - Increase student/teacher Ratios to 22:1 in grades 1, 2, and 3; increase all other student/teacher ratios to 30:1
 - Reduce one admin position at CHS
 - Reduce classified staffing at CHS
 - Consolidate central receiving and mail service
 - Replace certified elementary librarians with classified staff
 - Reduce professional development days during the school day (reduce cost of substitute teachers)
 - Reduce custodial staff by three FTEs
 - Reduce HR receptionist
 - Eliminate field trips
 - Establish "Pay to Play" at the secondary levels

- Eliminate District cell phones
- Reduce staff travel
- Reduce professional services
- Reduce curriculum adoption
- Reduce principals' allocation for instructional supplies

At the budget meeting in May, more information was known about the budget, but the picture was still incomplete. The District had met with the employee groups and certain salary and benefit concessions had been identified. With the information available, the District's final budget was prepared and submitted to the State.

When the Legislative Session ended in June, School Districts began receiving information about the impact of educational laws including the final Distributive School Account (DSA). It became known that the Legislature provided more money in the DSA than what the District had budgeted. In addition, extra allotments were provided for Full-Day Kindergarten and Pre-K through 4th grade ESL programming.

The increase in the DSA triggered a re-opener in negotiations and District staff hustled to understand the impact of these new funding opportunities. The District and its employee groups have since re-negotiated a two-year contract for salary and benefits and plans are being established for Full-Day Kindergarten and support measures for ESL students are being developed in our early childhood and elementary programs.

Because the budget considerations are different now than they were last fall or even in May, this agenda item is intended to create additional discussion and possible action to modify the staffing and/or operational conditions on which the FY 2014 budget was originally built. At the July 9, 2013 meeting of the Trustees, there was discussion about potentially adding staff and/or services back to our operations if funding permitted such. Also at that meeting the Superintendent indicated that because of timing, a commitment had been made to use some of the available funding to maintain cell phone service for District Administrators as a safety measure, eliminate the "Pay to Play" concept for this year to relieve this burden from District families, and restore field trips to the schools. In addition, the Superintendent recommended that the District use available funds to upgrade the wireless system in our schools so the mobile 1:1 project and electronic testing mandates could continue to be implemented in FY 2014.

Since the July 9, 2013 meeting, more discussion has occurred and additional information has been made known to District staff. By refining the staffing requirements for Full-Day Kindergarten, the District will need \$245,000 dollars more than was reported at the July 9, 2013 meeting to make up the difference in teacher salary and benefits not provided by the legislature. It is believed that Full-Day Kindergarten will be a very popular choice for our parents. Because it is the first year for this program it is unknown at this time how many kindergarten students will actually enroll and because part of our budget reduction strategy was to reduce the number of teachers, student to teacher ratios throughout the District were increased. Therefore, it is recommended that any remaining funds be used to hire teachers to accommodate any spike in kindergarten enrollment and alleviate overly large class sizes (especially in the elementary grades). If class sizes are reasonable and meet state mandated numbers, new decisions can be made to modify our operations in other ways after count day.

As requested from the July 9, 2013 Board Meeting, samples of elementary school counselor job descriptions and a draft job description for a Public Relations/Webmaster will be available for review. Mr. Stokes will lead the discussion and respond to questions regarding staffing and operations for FY 2014.

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**REGULATION No. 519.8
STUDENTS**

STANDARD STUDENT ATTIRE

Standard Student Attire (SSA) provides an option for those school communities that would like to have students wear SSA for the purposes of increasing student achievement, promoting safety and enhancing a positive school climate. Exemption from the SSA may be permitted for medical or religious reasons.

As provided in this Regulation, Principals may establish a protocol that requires pupils to wear SSA. Each school that chooses to participate will separately determine appropriate attire, programs for financial assistance and work with members of the school community to ensure community involvement. The implementation of a SSA policy at a specific school site must adhere to the parameters set forth in this Regulation.

A. Standard Student Attire Policy Determination Procedure:

Prior to the implementation of a SSA policy, the individual school considering such a policy will:

1. Establish a SSA site-based committee consisting of students, parents, staff and administration for input and involvement throughout the decision- making process.
2. Utilize SSA committee with available research on the advantages/disadvantages of a SSA.
3. Openly communicate with all stakeholders on all issues regarding SSA protocol and actively seek their input, suggestions and recommendations(s) through surveys, meetings, etc.
4. Should a decision be made to implement a SSA, the Principal and the site-based committee shall determine student dress, as provided in Section B.4., below.
5. Notification of the final decision to implement the SSA protocol (for the following year) will be sent to families that make up the population of the student body. This will be done via U.S. Mail and postmarked no later than May 31st of the school year in progress. The most current student address on file will be used.
6. After a minimum of one (1) school year of implementation, a school, acting through its SSA site-based committee, with approval of the Superintendent/Designee, may initiate a survey process in order to determine whether to discontinue implementation of SSA at the end of the current school year. The Principal shall have authority to determine whether, in light of the survey, the Student Attire Policy should be amended, continued or discontinued in the next school year.

REGULATION No. 519.8 – CONTINUED

7. The requirement to survey families does not apply to schools which provide services in an alternative school setting/location as identified by the Superintendent/Designee. It is not practical to survey families at these schools due to the temporary assignment of the student population. Therefore, the site Principal shall have the authority to adopt SSA.

B. Dress Requirements

The Principal and the site-based committee shall determine SSA requirements.

1. All jeans, pants and trousers must be secured at waist level, have no rips or tears that expose undergarments and/or are located mid-thigh or higher and sagging is strictly prohibited.
2. Schools will notify families of special occasions exempt from wearing SSA; i.e. spirit days, etc.
3. Colors and styles of outerwear, such as jackets and coats are not required to meet the color or style specifications of SSA.
4. Colors and styles of shirts and pants shall be left to the SSA site-based committee, acting with the approval of the Principal and at all times subject to the overall approval of the Superintendent/Designee.

C. Compliance Measures

1. Students will be expected to wear the school approved SSA during regular school hours while in attendance at the school or school approved functions. Regular school hours are considered to be the accepted regular school academic day. All SSA violations will result in disciplinary action in alignment with the school-based progressive discipline plan.
2. Each school should strive to achieve full compliance through use of positive reinforcement measures and should resort to disciplinary action only when positive measures fail to ensure compliance. In addition, schools shall communicate with parents so that the expectations, rationale and benefits are fully understood by the student and his/her family.
3. Since the intent of the protocol is not to inhibit or prohibit any student who is not in SSA from receiving the education to which he/she is entitled, no student shall receive a lowered academic grade as the result of not complying with the protocol. In addition, prior to initiating any disciplinary action against a student not complying with the protocol, a conference will be held with the student to give him/her the opportunity to change into SSA. Additionally, a conference with the parent must be held with the school Principal to ensure they are aware of the protocol and possible consequences for non-compliance.

REGULATION No. 519.8 – CONTINUED

4. Exemptions

a. A parent/guardian may apply for their child to be exempt from the SSA policy in the following instances:

- (1) When the parent/guardian can demonstrate a bona fide religious objection to wearing the SSA
- (2) When wearing SSA is inappropriate due to a verified medical condition

b. Exemption Procedures

- (1) If the parent/guardian requests an exemption based upon a bona fide religious objection, the request for an exemption must include a written statement explaining the religious belief and how it adversely affects the student by complying with the SSA protocol.
- (2) The parent/guardian shall meet with the Principal to discuss the SSA protocol and the nature of the objections. The purpose of the meeting includes (a) ensuring that the parents/guardians understand the reason for and goals of the SSA protocol; (b) verifying the accuracy of the information in the parent/guardian written request for an exemption; and (c) preventing fraud or misrepresentation.
- (3) A decision to grant or deny the request for an exemption will be made by the Principal.

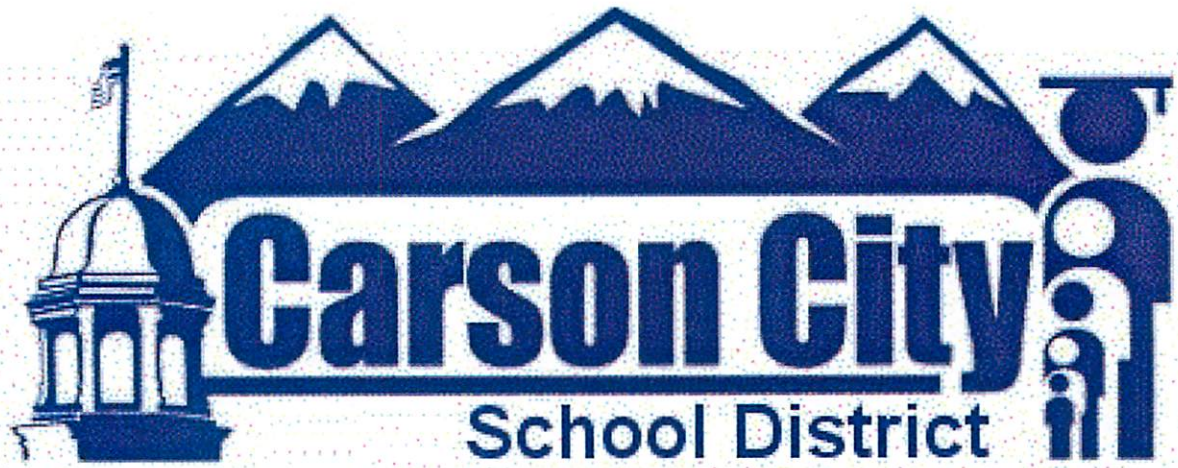
D. Financial Considerations

1. No student shall be denied attendance at school, penalized or otherwise subject to compliance measures for failing to wear SSA by reason of financial hardship.
2. Each school shall:
 - a. Develop a procedure to identify families in need of financial assistance
 - b. Work with staff, local school community and business partners to identify resources for assisting families
 - c. Assist those identified families to purchase the approved attire

Adopted: May 25, 2010

Revised: October 9, 2012 - Title Change

AMENDED FINAL
BUDGET
FY 2014



July 23, 2013

Carson City School District 2013-2014 Amended Final Budget

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Carson City Logo

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Department of Taxation
 1550 East College Parkway, Suite 115
 Carson City, Nevada 89706-7921

The Carson City School District herewith submits the **Amended Final Budget** for the fiscal year ending June 30, 2014.

This budget contains two funds, the General Fund and Debt Service Fund, requiring property tax revenues of **\$14,495,814**. An abatement/delinquency adjustment of \$258,140 exists between the old tax rates formulas and the projected receipts.

The property tax revenue computed herein are based on fiscal impact of AB-489 and preliminary revenue projection data. Property Tax Revenue for the General Fund equals **\$9,072,484 computed on a rate of \$0.75 with abatement/delinquency**. The estimated abatement/delinquency of \$258,140 is expected to produce a net impact of \$172,093 to the General Fund. Property Tax Revenue for the Debt Service Fund equals **\$5,423,330 computed on a rate of \$0.43 with adjustments**. The estimated abatement/delinquency of \$0.00 is the expected net impact to the Debt Service Fund.

This budget contains fourteen governmental fund types with estimated expenditures of **\$87,480,306** and three proprietary funds with estimated expenses of **\$1,710,000, \$150,000 and \$130,000 for total of \$1,990,000 combined**. Total expenditures in all funds is equal to **\$89,470,306**. This total represents "Full Disclosure" of proprietary expenditures including the Health Insurance Fund.

Copies of this budget have been filed for public record and inspection in the offices enumerated in NRS 354. (Local Government Budget Act.)

Re-CERTIFICATION:

I, Anthony Turley,
 Director of Fiscal Services,
 certify that all applicable funds and
 financial operations of this Local
 Government are listed herein.

Dated:
 July 23, 2013

NOTICE

The Final Budget Published June 8, 2013 will be examined with discussion at the public hearing to be held on Tuesday, July 23, 2013 at 7:00 PM, in the Sierra Room of the Community Center located at 851 E. Williams St., Carson City, NV.

NOTICE OF INTENT TO ADOPT AMENDED FINAL BUDGET PUBLISHED July 17, 2013 AD#9370708 NEVADA APPEAL

APPROVED BY THE GOVERNING BOARD:

Lynnette Conrad	President
Stacie Wilke-McCulloch	Vice President
Ron Swirczek	Clerk
Laurel Crossman	Member
Candace Stowell	Member
Steve Reynolds	Member
Joe Cacioppo	Member

Carson City School District
2013-2014 AMENDED FINAL BUDGET

June 30, 2014 Deadline for Submission
NRS 354.598005

Board of School Trustees

Lynnette Conrad, President
Stacie Wilke-McCulloch, Vice President
Ron Swirczek, Clerk
Laurel Crossman, Member
Candace Stowell, Member
Steve Reynolds, Member
Joe Cacioppo, Member

Superintendent of Schools

Richard W. Stokes

Director of Fiscal Services

Anthony Turley

Carson City School District 2013-2014 Amended Final Budget

**GENERAL FUND
ENDING FUND BALANCE EXPLANATION**

ESTIMATED GENERAL FUND BEGINNING FUND BALANCE ON JULY 1, 2013	\$	6,854,241
TOTAL REVENUE PROJECTIONS FOR FY 2014		55,501,913
OPERATING EXPENDITURES BY FUNCTION		
100 Regular Programs		(24,350,444)
200 Special Programs		(991,546)
300 Vocational Programs		(1,923,331)
400 Other PK-12		(1,445,085)
700 Vocational Support		-
900 Food Service		-
2000 Support Services		(20,933,168)
Undistributed Support Services		(20,933,168)
TOTAL TRANSFERS OUT TO OTHER FUNDS		(6,649,455)
CONTINGENCY TO OFFSET IMPACT OF WELLNESS PROGRAM		(231,556)
PROJECTED GENERAL FUND ENDING FUND BALANCE ON JUNE 30, 2014	\$	<u>5,831,569</u>
EXCESS or (DEFICIT) OF REVENUES OVER EXPENDITURES	\$	<u>(1,022,672)</u>
TOTAL OPERATING EXPENDITURES (EXCLUDING TRANSFERS) FOR FY 2014	\$	49,643,574
OPERATING EXPENDITURES INCLUDING TRANSFERS FOR 2014	\$	<u>56,293,029</u>
PERCENTAGE OF ENDING FUND BALANCE NET OPERATING EXPENDITURES		<u>11.75%</u>

**NEVADA ADMINISTRATIVE CODE CHAPTER 354 REQUIRES AN EXPLANATION AND CORRECTIVE ACTION PLAN FROM ANY LOCAL GOVERNMENT WHEN THE ENDING FUND BALANCE IS LESS THAN 4% OF THE OPERATING EXPENDITURE FOR THE GENERAL FUND IN THE ACTUAL PREVIOUS YEAR.

BASED ON THIS FORMULA, THE CCSD BOARD IS NOT REQUIRED TO SUBMIT AN EXPLANATION.

>ESTIMATED FY 2013 OPERATING EXPENDITURES		<u>\$52,294,165</u>
FISCAL YEAR 2014 FORMULARY	<u>11.15%</u>	IS MORE THAN 4%

PLAN OF CORRECTIVE ACTION NOT REQUIRED FOR FY 2014

Carson City School District 2013-2014 Amended Final Budget

ENROLLMENT AND BASIC SUPPORT GUARANTEE INFORMATION

Percentage Variance from FY 2003	HIGH-WATER	-14.15%	-13.91%	-14.66%
	ACTUAL Year Ending 30-Jun-03	ACTUAL Year Ending 30-Jun-12	ACTUAL Year Ending 30-Jun-13	ESTIMATED Year Ending 30-Jun-14
	YR 1	YR 8	YR 9	YR 10
Prekindergarten, Full	48.0	56.0	62.0	51.0
Prekindergarten, Weighted	28.8	33.6	37.2	30.6
Kindergarten, Full	640.0	562.0	602.0	551.0
Kindergarten, Weighted	384.0	337.2	361.2	330.6
Elementary (1 Thru Grade 6)	3,287.0	3,450.0	3,456.0	3,508.0
Secondary	4,852.0	3,521.0	3,508.0	3,429.0
Ungraded	-	-	-	-
Transported into Nevada	-	-	-	-
Transported out of Nevada	-	-	-	-
Total Weighted Enrollment	8,551.8	7,341.8	7,362.4	7,298.2

"Hold Harmless = One-Year"
7,362.4 (64.2)

Total Apportionment Enrollment -FY 2012 CERTIFIED COUNT

Per-Pupil Basic Support

\$ 6,537

TOTAL BASIC SUPPORT

FY 2013
\$ 44,102,318

(Hold Harmless x Support)

\$ 48,128,009

SEPARATED TOTAL \$50 FENCED-OFF ALLOCATION

\$ -

COMBINED BASIC SUPPORT FORMULARY

\$ 48,128,009

Special Education Units
 Per Unit Support - FY 2013 VALUE
SPECIAL EDUCATION SUPPORT

81.0
 \$ 41,632
\$ 3,372,192

BASIC SUPPORT GUARANTEE

\$ 51,500,201

NEVADA PLAN FORMULA

LOCAL %

41.70%

Local School Support Tax
 Ad Valorem Tax (25 cents of 75 cents)

.333 times Estimated Revenue

\$ 17,044,391
 3,024,161

(20,068,552)

TOTAL STATE APPORTIONMENT

\$ 31,431,649

REVENUE TO THE GENERAL FUND

FENCED-OFF	REMAINING
\$ 364,910	\$ 27,694,547
Weighted Enrollment Factor	

STATE %

58.30%

\$ 28,059,457

PLUS:

Special Revenue Funds:
 Special Education Fund
 Adult Education Fund
 Prison Program Fund

\$ 3,372,192
 Revised Estimates - DoEd \$ 306,116
 Revised Estimates - DoEd \$ 1,128,733

REVENUE TO OTHER FUNDS

\$ 4,807,041

TOTAL DSA REVENUES

\$ 32,866,498

Carson City School District 2013-2014 Amended Final Budget

REVENUE SUMMARY - ALL FUNDS

Summary of Ad Valorem Tax Base

2013 MARCH VALUATION	\$1,238,756,058	
Assessed Valuation excluding Redevelopment		
Final Projections	\$ 1,238,756,058	<u>100.00%</u>
Net Proceeds of Mines	\$ -	
TOTAL TAX BASE	\$ 1,238,756,058	

Total Weighted Enrollment

ONE-YEAR HOLDHARMLESS EFFECTIVE '13		
Prior Year 2012	7,362.4	1-Year Look-back
Budget Year	7,298.2	Current Year
		PROVISIONAL
Hold Harmless	7,362.4	IMPACT
Variance	(64.2)	\$419,675

FISCAL IMPACT

\$0	\$0
OUTSIDE PLAN	

15 FUNDS	BEGINNING BALANCE	NONPROPERTY TAX REVENUES	PROPERTY TAX REVENUES	TAX RATE	TOTAL REVENUES
GENERAL FUND					
1000 Local - Property Tax Abatement & Delinquency				\$ 0.75	
		\$ 18,796,422	\$ 9,072,484		\$ 27,868,906
3000 State		\$ 27,503,607			\$ 27,503,607
4000 Federal		\$ 74,400			\$ 74,400
Beg Balance	\$ 6,854,241				\$ 6,854,241
Other Sources		\$ 5,000			\$ 5,000
GENERAL SUBTOTAL	\$ 6,854,241	\$ 46,379,429	\$ 9,072,484	\$ 0.75	\$ 62,306,154
DEBT SERVICE FUND					
Abatement Amount	\$ 2,551,547	\$ 285,515	\$ 5,423,330	\$ 0.43	
			\$ -		\$ 8,260,392
SUBTOTAL	\$ 9,405,788	\$ 46,664,944	\$ 14,495,814	\$ 1.18	\$ 70,566,546
OTHER FUNDS					
NEW F/D*YEAR-ROUND	\$ 1,050	\$ -			\$ 1,050
Nutrition Services	\$ 63,404	\$ 2,879,238			\$ 2,942,642
Summer & Remediation	\$ 81,879	\$ 63,800			\$ 145,679
Alternative Compensation Pl	\$ -	\$ -	\$ -	\$ -	\$ -
State & Fed. Grants	\$ -	\$ 9,019,153			\$ 9,019,153
Adult Education	\$ 265,441	\$ 306,116			\$ 571,557
Prison Program	\$ 589,422	\$ 1,128,733			\$ 1,718,155
Gifts & Donations	\$ -	\$ 107,290			\$ 107,290
Special Education	\$ 157,219	\$ 8,972,909			\$ 9,130,128
Medicaid	\$ 533,166	\$ 280,000			\$ 813,166
Class Size Reduction	\$ 11,341	\$ 3,488,100			\$ 3,499,441
Capital Projects	\$ 1,959,512	\$ 411,000			\$ 2,370,512
Bond Projects	\$ 4,255,300	\$ 10,000			\$ 4,265,300
Worker's Comp	\$ 463,844	\$ 240,000			\$ 703,844
Health Insurance	\$ 2,365,297	\$ 1,710,000			\$ 4,075,297
Unemployment Ins.	\$ 255,104	\$ 130,000			\$ 385,104
Subtotal Other Funds	\$ 11,001,979	\$ 28,746,339	\$ -	\$ -	\$ 39,748,318
TOTAL ALL FUNDS	\$ 20,407,767	\$ 75,411,283	\$ 14,495,814	\$ 1.18	\$ 110,314,864
Less Interfund Transfers		\$ 6,649,455			\$ 6,649,455
NET ALL FUNDS	\$ 20,407,767	\$ 68,761,828	\$ 14,495,814	\$ 1.18	\$ 103,665,409

Carson City School District 2013-2014 Amended Final Budget

EXPENDITURE SUMMARY - ALL FUNDS

PROGRAM/FUNCTION	SALARIES AND WAGES	EMPLOYEE BENEFITS	SERVICES/ SUPPLIES	ENDING BALANCE	TOTAL REQUIRED
GENERAL FUND:					
100 Regular Programs	\$ 15,637,887	\$ 7,036,788	\$ 1,675,769		\$ 24,350,444
200 Special Programs	\$ 571,619	\$ 265,092	\$ 154,835		\$ 991,546
300 Vocational Programs	\$ 1,276,416	\$ 583,560	\$ 63,356		\$ 1,923,331
400 Other PK-12	\$ 947,036	\$ 327,317	\$ 170,732		\$ 1,445,085
500 Nonpublic School					\$ -
600 Adult Education	\$ -				\$ -
700 Vocational Support	\$ -	\$ -	\$ -		\$ -
800 Community Service	\$ -				\$ -
900 Food Service	\$ -	\$ -	\$ -		\$ -
000 UNDISTRIBUTED					\$ -
2000 Support Services	\$ 9,842,887	\$ 4,673,313	\$ 6,456,967		\$ 20,973,168
4000 Facilities					\$ -
5200 Fund Transfers			\$ 6,649,455		\$ 6,649,455
6000 Contingency			\$ 231,556		\$ 231,556
Ending Balance				\$ 5,741,569	\$ 5,741,569
GENERAL SUBTOTAL	\$ 28,275,845	\$ 12,886,071	\$ 15,402,670	\$ 5,741,569	\$ 62,306,154
DEBT SERVICE FUND			\$ 4,702,972	\$ 3,557,420	\$ 8,260,392
SUBTOTAL	\$ 28,275,845	\$ 12,886,071	\$ 20,105,642	\$ 9,298,989	\$ 70,566,546
OTHER FUNDS;					
NEW F/D*YEAR-ROUND	\$ -	\$ -	\$ -	\$ 1,050	\$ 1,050
Nutrition Services	\$ 1,030,000	\$ 654,050	\$ 1,244,195	\$ 14,397	\$ 2,942,642
Summer & Remediation	\$ 41,600	\$ 3,100	\$ 19,100	\$ 81,879	\$ 145,679
Alternative Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
State & Fed. Grants	\$ 5,029,861	\$ 2,036,455	\$ 1,952,836	\$ -	\$ 9,019,153
Adult Education	\$ 276,250	\$ 89,000	\$ 80,500	\$ 125,807	\$ 571,557
Prison Program	\$ 1,064,481	\$ 452,404	\$ 193,500	\$ 7,770	\$ 1,718,155
Gifts & Donations	\$ -	\$ -	\$ 107,290	\$ -	\$ 107,290
Special Education	\$ 5,779,713	\$ 3,019,111	\$ 290,100	\$ 41,204	\$ 9,130,128
Medicaid	\$ 225,846	\$ 94,236	\$ 186,000	\$ 307,083	\$ 813,166
Class Size Reduction	\$ 2,390,980	\$ 1,099,850	\$ -	\$ 8,611	\$ 3,499,441
Capital Projects	\$ -	\$ -	\$ 1,468,000	\$ 902,512	\$ 2,370,512
Bond Projects	\$ -	\$ -	\$ 4,265,300	\$ -	\$ 4,265,300
Worker's Comp	\$ -	\$ -	\$ 150,000	\$ 553,844	\$ 703,844
Health Insurance	\$ -	\$ -	\$ 1,710,000	\$ 2,365,297	\$ 4,075,297
Unemployment Ins.	\$ -	\$ -	\$ 130,000	\$ 255,104	\$ 385,104
Subtotal Other Funds	\$ 15,838,731	\$ 7,448,208	\$ 11,796,821	\$ 4,664,558	\$ 39,748,318
TOTAL ALL FUNDS	\$ 44,114,576	\$ 20,334,278	\$ 31,902,463	\$ 13,963,547	\$ 110,314,864
Less Interfund Transfers			\$ 6,649,455		\$ 6,649,455
NET ALL FUNDS	\$ 44,114,576	\$ 20,334,278	\$ 25,253,008	\$ 13,963,547	\$ 103,665,409

**Carson City School District 2013-2014 Amended Final Budget
GENERAL FUND**

<u>REVENUE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
	\$ 8,925,856		\$ 8,925,856
<u>1000 LOCAL SOURCES</u>			
	97.52%		97.52%
1100 TAXES			
1110 Ad Valorem Taxes	9,072,484		9,072,484
1110 Ad Valorem - DELINQUENCY FACTOR OF 3%			-
1120 School Support Taxes - Dept of Taxation 2010	17,044,391		17,044,391
1130 Franchise Taxes	60,000		60,000
1140 Motor Vehicle Taxes	1,437,031		1,437,031
1190 Other Local Taxes			
1200 IN LIEU OF TAXES			
1300 TUITION			
1310 Regular Day School			
1320 Adult Education			
1330 Summer School			
1400 TRANSPORTATION			
1410 Regular Day School	27,000		27,000
1420 Summer School - Boys & Girls Club			
1500 EARNINGS ON INVESTMENTS	30,000		30,000
1600 FOOD SERVICE REVENUE			
1610 School Lunch			
1620 Breakfast			
1630 Special Milk			
1690 Other Food Service			
1700 PUPIL ACTIVITIES	100,000	(50,000)	50,000
1800 COMMUNITY SERVICE			
1900 OTHER REVENUES			
1910 Rent	5,000	-	5,000
1920 Donations			
1930 School Field Trips			
1940 Service to Other Governments			
1990 Other Local Revenue	143,000	-	143,000
1991 Insurance Premiums Collected	-	-	-
1000 TOTAL LOCAL SOURCES	\$ 27,918,906	\$ (50,000)	27,868,906
<u>3000 STATE SOURCES</u>			
3100 DISTRIBUTIVE SCHOOL FUND	25,442,978	2,251,569	27,694,547
3100 DSA - ABATEMENT ADJUSTMENT OFFSET			
3100 RESTRICTED "TEXTBOOK, et al" DSA	364,910		364,910
3200 REVENUE FROM ESTATE TAXES			
3300 VOCATIONAL AID			
3400 VOCATIONAL REHAB AID			
3500 HEALTH CARE COST APPROPRIATIONS	-		-
3500 APPROPRIATIONS FOR INCENTIVE PAY	-		-
3500 SPECIAL APPROPRIATIONS	-		-
3800 IN LIEU OF TAXES			
3900 CHARTER SCHOOL PUPILs	(555,850)		(555,850)
3000 TOTAL STATE SOURCES	\$ 25,252,038	\$ 2,251,569	\$ 27,503,607

**Carson City School District 2013-2014 Amended Final Budget
GENERAL FUND**

<u>REVENUE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>4000 FEDERAL SOURCES</u>			
4100 UNRESTRICTED - DIRECT	4,000	-	4,000
4200 UNRESTRICTED - STATE			
4210 Forest Reserve	400	-	400
4300 RESTRICTED - DIRECT			
4326 ROTC	70,000	-	70,000
4500 RESTRICTED - STATE AGENCY			
4600 OTHER RESTRICTED STATE			
4700 OTHER GRANTS			
4800 REVENUE IN LIEU OF TAXES			
4900 REVENUE ON BEHALF OF LEA			
4000 TOTAL FEDERAL SOURCES	\$ 74,400	\$ -	74,400
<u>5000 OTHER SOURCES OF FUNDS</u>			
5100 FROM SALE OF ASSETS	5,000	-	5,000
5200 FROM CAPITAL LEASES			
5300 FROM OTHER FUNDS		-	-
5400 FROM SALE OF BONDS			
5000 TOTAL OTHER SOURCES	\$ 5,000	\$ -	5,000
TOTAL REVENUES	\$ 53,250,344	\$ 2,201,569	\$ 55,451,913
<u>OPENING FUND BALANCE</u>			
Unreserved Beginning Balance	2,716,620		2,716,620
Reserved Beginning Balance	4,137,621		4,137,621
TOTAL OPENING FUND BALANCE	\$ 6,854,241	\$ -	\$ 6,854,241
TOTAL ALL RESOURCES	\$ 60,104,585	\$ 2,201,569	\$ 62,306,154

**Carson City School District 2013-2014 Amended Final Budget
GENERAL FUND**

<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
Program			
Function			
Object			
<u>100 REGULAR PROGRAMS</u>			
1000 INSTRUCTION			
100 Salaries	15,634,162		15,634,162
200 Benefits	7,035,373		7,035,373
3/4/500 Purchased Services	25,000		25,000
600 Supplies - New Student Allocation in FY 2010	1,640,340		1,640,340
700 Property			-
800 Other	429		429
2700 TRANSPORTATION		10,000	10,000
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
2X00 OTHER DIRECT SUPPORT			
100 Salaries	3,725		3,725
200 Benefits	1,415		1,415
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
100 TOTAL REGULAR PROGRAMS	\$ 24,340,444	\$ 10,000	\$ 24,350,444
<u>400 SPECIAL PROGRAMS</u>			
1000 INSTRUCTION			
100 Salaries	500,131	-	500,131
200 Benefits	225,059	-	225,059
3/4/500 Purchased Services	1,340	-	1,340
600 Supplies	130,000	-	130,000
700 Property			-
800 Other		-	-
2700 TRANSPORTATION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
2X00 OTHER DIRECT SUPPORT			
100 Salaries	71,488	-	71,488
200 Benefits	40,033	-	40,033
3/4/500 Purchased Services	4,339	-	4,339
600 Supplies	19,156		19,156
700 Property			
800 Other			
400 TOTAL SPECIAL PROGRAMS	\$ 991,546	\$ -	\$ 991,546

**Carson City School District 2013-2014 Amended Final Budget
GENERAL FUND**

Program Function Object	<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>300 VOCATIONAL PROGRAMS</u>				
1000 INSTRUCTION				
100 Salaries		1,236,553	-	1,236,553
200 Benefits		562,632	-	562,632
3/4/500 Purchased Services		12,985	-	12,985
600 Supplies		49,671		49,671
700 Property				
800 Other		700	-	700
2700 TRANSPORTATION				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services				
600 Supplies				
700 Property				
800 Other				
2X00 OTHER DIRECT SUPPORT				
100 Salaries		39,863	-	39,863
200 Benefits		20,928	-	20,928
3/4/500 Purchased Services				
600 Supplies				
700 Property				
800 Other				
300 TOTAL VOCATIONAL		\$ 1,923,331	\$ -	\$ 1,923,331
<u>900 COCURRICULAR ACTIVITIES</u>				
1000 INSTRUCTION				
100 Salaries		641,313	-	641,313
200 Benefits		275,764	-	275,764
3/4/500 Purchased Services		-		
600 Supplies				
700 Property				
800 Other				
2700 TRANSPORTATION				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services				
600 Supplies				
700 Property				
800 Other				
2X00 OTHER DIRECT SUPPORT				
100 Salaries		47,029	-	47,029
200 Benefits		21,351	-	21,351
3/4/500 Purchased Services			-	-
600 Supplies		8,336		8,336
700 Property				
800 Other				
410 TOTAL COCURRICULAR		\$ 993,793	\$ -	\$ 993,793

**Carson City School District 2013-2014 Amended Final Budget
GENERAL FUND**

<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
920 ATHLETICS			
1000 INSTRUCTION			
100 Salaries	173,009	-	173,009
200 Benefits	7,924	-	7,924
3/4/500 Purchased Services	40,000	-	40,000
600 Supplies	70,000	-	70,000
700 Property	-		-
800 Other	30,000	-	30,000
2700 TRANSPORTATION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services	19,000	-	19,000
600 Supplies			
700 Property			
800 Other			
2X00 OTHER DIRECT SUPPORT			
100 Salaries	85,685	-	85,685
200 Benefits	22,278	-	22,278
3/4/500 Purchased Services	2,779	-	2,779
600 Supplies	617		617
700 Property			
800 Other		-	-
420 TOTAL ATHLETICS	\$ 451,292	\$ -	\$ 451,292
440 SUMMER SCHOOL			
1000 INSTRUCTION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
440 TOTAL SUMMER SCHOOL	\$ -	\$ -	\$ -
450 ACADEMICALLY TALENTED			
1000 INSTRUCTION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
450 TOTAL GIFTED	\$ -	\$ -	\$ -
550 NONPUBLIC SCHOOL			
1000 INSTRUCTION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
550 TOTAL NONPUBLIC SCHOOL	\$ -	\$ -	\$ -

SUMMER SCHOOL IN SEPARATE FUND 270

GATE PROGRAM COST RECORDED IN FUND 250
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**Carson City School District 2013-2014 Amended Final Budget
GENERAL FUND**

Program Function Object	<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>600 Adult Education Programs</u>				
1000 INSTRUCTION				
	100 Salaries			
	200 Benefits			
	3/4/500 Purchased Services			
	600 Supplies			
	700 Property			
	800 Other			
600 TOTAL ADULT SUPPORT		\$ -	\$ -	\$ -
<u>700 VOCATIONAL SUPPORT</u>				
2X00 OTHER DIRECT SUPPORT				
	100 Salaries	-	-	-
	200 Benefits	-	-	-
	3/4/500 Purchased Services			
	600 Supplies			
	700 Property			
	800 Other			
700 TOTAL VOC SUPPORT		\$ -	\$ -	\$ -
<u>800 COMMUNITY SERVICE</u>				
3300 COMMUNITY SERVICE				
	100 Salaries			
	200 Benefits			
	3/4/500 Purchased Services			
	600 Supplies			
	700 Property			
	800 Other			
800 TOTAL COMMUNITY SERVICE		\$ -	\$ -	\$ -
<u>910 NUTRITION SERVICE PROGRAM</u>				
2700 TRANSPORTATION				
	100 Salaries			
	200 Benefits			
	3/4/500 Purchased Services		-	
	600 Supplies			
	700 Property			
	800 Other	-		
910 TOTAL FOOD SERVICE		\$ -	\$ -	\$ -
<u>000 UNDISTRIBUTED</u>				
<u>2100 STUDENT SUPPORT</u>				
	100 Salaries	2,029,183	-	2,029,183
	200 Benefits	924,040	-	924,040
	3/4/500 Purchased Services	26,463	-	26,463
	600 Supplies	14,173	-	14,173
	700 Property			
	800 Other			
	Principal Interest			
2100 TOTAL STUDENT SUPPORT		\$ 2,993,859	\$ -	\$ 2,993,859

Carson City School District 2013-2014 Amended Final Budget

GENERAL FUND

EXPENDITURES	Final BUDGET	BUDGET	Amended BUDGET
Program Function Object	Year Ending June 30, 2014	Adjustments or Enhancements	Year Ending June 30, 2014
<u>2200 INSTRUCTIONAL STAFF</u>			
100 Salaries	966,305	-	966,305
200 Benefits	410,680	-	410,680
3/4/500 Purchased Services	235,000	-	235,000
600 Supplies	55,000	-	55,000
700 Property	-	-	-
800 Other	2,301	-	2,301
2200 TOTAL STAFF SUPPORT	\$ 1,669,286	\$ -	\$ 1,669,286
<u>2300 GENERAL ADMINISTRATION</u>			
100 Salaries	241,761	-	241,761
200 Benefits	101,539	-	101,539
3/4/500 Purchased Services	100,000	-	100,000
600 Supplies	35,000	-	35,000
700 Property	-	-	-
800 Other	17,967	-	17,967
2300 TOTAL GENERAL ADMIN.	\$ 496,267	\$ -	\$ 496,267
<u>2400 SCHOOL ADMINISTRATION</u>			
100 Salaries	2,166,009	-	2,166,009
200 Benefits	920,554	-	920,554
3/4/500 Purchased Services	65,000	-	65,000
600 Supplies	252,960	-	252,960
700 Property	-	-	-
800 Other	6,000	-	6,000
2400 TOTAL SCHOOL ADMIN.	\$ 3,410,523	\$ -	\$ 3,410,523
<u>2500 BUSINESS ADMINISTRATION</u>			
100 Salaries	1,467,299	-	1,467,299
200 Benefits	660,285	-	660,285
3/4/500 Purchased Services	481,000	-	481,000
600 Supplies	375,000	-	375,000
700 Property	-	500,000	500,000
800 Other	72,000	-	72,000
2500 TOTAL BUSINESS ADMIN.	\$ 3,055,584	\$ 500,000	\$ 3,555,584
<u>2600 MAINTENANCE & OPERATIONS</u>			
100 Salaries	2,218,395	-	2,218,395
200 Benefits	1,135,999	-	1,135,999
3/4/500 Purchased Services	2,250,000	-	2,250,000
600 Supplies & Utilities	1,383,000	50,000	1,433,000
700 Property	100,000	-	100,000
800 Other	1,000	-	1,000
2600 TOTAL MAINT. & OPS.	\$ 7,088,394	\$ 50,000	\$ 7,138,394
<u>2700 STUDENT TRANSPORTATION</u>			
100 Salaries	753,936	-	753,936
200 Benefits	520,216	-	520,216
3/4/500 Purchased Services	50,000	-	50,000
600 Supplies	380,000	-	380,000
700 Property	-	-	-
800 Other	5,103	-	5,103
2700 TOTAL TRANSPORTATION	\$ 1,709,255	\$ -	\$ 1,709,255

Carson City School District 2013-2014 Amended Final Budget

GENERAL FUND

Program Function Object	EXPENDITURES	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>2800 CENTRAL SUPPORT</u>				
100	Salaries		-	
200	Benefits		-	
3/4/500	Purchased Services		-	
600	Supplies		-	
700	Property			
800	Other		-	
2800 TOTAL CENTRAL SUPPORT		\$ -	\$ -	\$ -
<u>2900 OTHER SUPPORT</u>				
100	Salaries - VACANCY TARGET - 30FTEs			
200	Benefits * VACANCY SAVINGS			
3/4/500	Purchased Services			
600	Supplies			
700	Property			
800	Other			
2900 TOTAL OTHER SUPPORT		\$ -	\$ -	\$ -
TOTAL SUPPORT SERVICES		\$ 20,423,168	\$ 550,000	\$ 20,973,168
 <u>4000 FACILITIES ACQ. & CONSTR.</u>				
<u>4100 LAND ACQUISITION</u>				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies			
700	Property			
800	Other			
4100 TOTAL LAND ACQUISITION		\$ -	\$ -	\$ -
<u>4200 SITE IMPROVEMENT</u>				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies			
700	Property			
800	Other			
4200 TOTAL SITE IMPROVEMENT		\$ -	\$ -	\$ -
<u>4300 ARCHITECTURE/ENGINEERING</u>				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies			
700	Property			
800	Other			
4300 TOTAL ARCH./ENGR.		\$ -	\$ -	\$ -

Carson City School District 2013-2014 Amended Final Budget
GENERAL FUND

Program Function Object	<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
4500 BLDG. ACQ./CONSTRUCTION				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies			
700	Property			
800	Other			
4500 TOTAL BLDG. ACQ./CONST.		\$ -	\$ -	\$ -
4600 BUILDING IMPROVEMENT				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies			
700	Property			
800	Other			
4600 TOTAL BLDG. IMPROVEMENT		\$ -	\$ -	\$ -
TOTAL FACILITIES ACQ. & CONSTR.		\$ -	\$ -	\$ -
5000 OTHER				
5200	Interfund Transfers	6,649,455		6,649,455
5200	Interfund Transfer - ACP FUND	-		-
5000 TOTAL OTHER		\$ 6,649,455	\$ -	\$ 6,649,455
TOTAL UNDISTRIBUTED EXPENSES		\$ 27,072,623	\$ 550,000	\$ 27,622,623
TOTAL ALL EXPENDITURES		\$ 55,773,029	\$ 560,000	\$ 56,333,029
6000 CONTINGENCY		\$ 231,556	\$ -	\$ 231,556
ENDING FUND BALANCE				
Unreserved Ending Balance		4,100,000	1,641,569	5,741,569
Reserved Ending Balance -		-		-
TOTAL ENDING FUND BALANCE		\$ 4,100,000	\$ 1,641,569	\$ 5,741,569
PERCENT FUND BALANCE AT JUNE 2013				
TOTAL APPLICATIONS		\$ 60,104,585	\$ 2,201,569	\$ 62,306,154

**Carson City School District 2013-2014 Amended Final Budget
FULL-DAY * YEAR-ROUND KINDERGARTEN**

<u>REVENUE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>1000 LOCAL SOURCES</u>			
1300 TUITION	155,000	(155,000)	
1600 FOOD SERVICE REVENUE			
1610 School Lunch			
1620 Breakfast			
1630 Special Milk			
1690 Other Food Service			
1900 OTHER REVENUES			
		-	
1000 TOTAL LOCAL SOURCES	\$ 155,000	\$ (155,000)	\$ -
<u>3000 STATE SOURCES</u>			
3100 DISTRIBUTIVE SCHOOL FUND			
3500 SPECIAL APPROPRIATIONS			
3000 TOTAL STATE SOURCES	\$ -	\$ -	\$ -
<u>4000 FEDERAL SOURCES</u>			
4700 OTHER GRANTS			
4000 TOTAL FEDERAL SOURCES	\$ -	\$ -	\$ -
<u>5000 OTHER SOURCES OF FUNDS</u>			
5300 FROM OTHER FUNDS - GENERAL FUND			
5400 FROM SALE OF BONDS			
5000 TOTAL OTHER SOURCES	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 155,000	\$ (155,000)	\$ -
<u>OPENING FUND BALANCE</u>			
Unreserved Beginning Balance	1,050		1,050
Reserved Beginning Balance			-
TOTAL OPENING FUND BALANCE	\$ 1,050	\$ -	\$ 1,050
TOTAL ALL RESOURCES	\$ 156,050	\$ (155,000)	\$ 1,050

**Carson City School District 2013-2014 Amended Final Budget
FULL-DAY * YEAR-ROUND KINDERGARTEN**

<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
Program			
Function			
Object			
<u>100 REGULAR PROGRAMS</u>			
1000 INSTRUCTION			
100 Salaries - 123 DAYS - 3 POSITIONS	100,000	(100,000)	
200 Benefits	42,500	(42,500)	
3/4/500 Purchased Services			
600 Supplies	395	(395)	
700 Property			
800 Other			
100 TOTAL REGULAR PROGRAMS	\$ 142,895	\$ (142,895)	\$ -
<u>910 NUTRITION SERVICE PROGRAM</u>			
3100 NUTRITION SERVICES			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services	5,904	(5,904)	
600 Supplies			
700 Property			
800 Other			
910 TOTAL FOOD SERVICE	\$ 5,904	\$ (5,904)	\$ -
TOTAL ALL EXPENDITURES	\$ 148,799	\$ (148,799)	\$ -
6000 CONTINGENCY	\$ -	\$ -	\$ -
<u>ENDING FUND BALANCE</u>			
Unreserved Ending Balance	7,251	(6,201)	1,050
Reserved Ending Balance	-		
TOTAL ENDING FUND BALANCE	\$ 7,251	\$ (6,201)	\$ 1,050
TOTAL APPLICATIONS	\$ 156,050	\$ (155,000)	\$ 1,050

**Carson City School District 2013-2014 Amended Final Budget
NUTRITION SERVICES FUND**

REVENUE	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>1000 LOCAL SOURCES</u>			
1100 TAXES			
1600 FOOD SERVICE REVENUE -ALL	500,000		500,000
1610 School Lunch			-
1620 Breakfast			-
1630 Special Milk			-
1690 Other Food Service			-
1900 OTHER REVENUES			-
1990 Other Local Revenue	2,080		2,080
1000 TOTAL LOCAL SOURCES	\$ 502,080	\$ -	\$ 502,080
<u>3000 STATE SOURCES</u>			
3100 SPECIAL APPROPRIATIONS	9,000		9,000
3900 ON BEHALF OF LEA			-
3000 TOTAL STATE SOURCES	\$ 9,000	\$ -	\$ 9,000
<u>4000 FEDERAL SOURCES</u>			
4500 RESTRICTED - FEDERAL AGENCY			
4550 School Feeding Programs	1,756,420		1,756,420
4558 Commodity Foods	138,000		138,000
4600 OTHER RESTRICTED STATE			-
4900 REVENUE ON BEHALF OF LEA			-
4000 TOTAL FEDERAL SOURCES	\$ 1,894,420	\$ -	\$ 1,894,420
<u>5000 OTHER SOURCES OF FUNDS</u>			
5100 FROM SALE OF ASSETS			-
5300 FROM OTHER FUNDS	473,738		473,738
5400 FROM SALE OF BONDS			-
5000 TOTAL OTHER SOURCES	\$ 473,738	\$ -	\$ 473,738
TOTAL REVENUES	\$ 2,879,238	\$ -	\$ 2,879,238
<u>OPENING FUND BALANCE</u>			
Unreserved Beginning Balance	63,404		63,404
Reserved Beginning Balance			-
TOTAL OPENING FUND BALANCE	\$ 63,404	\$ -	\$ 63,404
TOTAL ALL RESOURCES	\$ 2,942,642	\$ -	\$ 2,942,642

**Carson City School District 2013-2014 Amended Final Budget
NUTRITION SERVICES FUND**

Program Function Object	EXPENDITURES	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>440 SUMMER SCHOOL</u>				
3100 FOOD SERVICE				
	100 Salaries			
	200 Benefits			
	3/4/500 Purchased Services			
	600 Supplies			
	700 Property			
	800 Other			
440 TOTAL SUMMER SCHOOL		\$ -		\$ -
<u>600 Adult Education Programs</u>				
1000 INSTRUCTION				
	100 Salaries			
	200 Benefits			
	3/4/500 Purchased Services			
	600 Supplies			
	700 Property			
	800 Other			
600 TOTAL ADULT SUPPORT		\$ -		\$ -
<u>700 VOCATIONAL SUPPORT</u>				
2X00 OTHER DIRECT SUPPORT				
	100 Salaries			
	200 Benefits			
	3/4/500 Purchased Services			
	600 Supplies			
	700 Property			
	800 Other			
700 TOTAL VOC SUPPORT		\$ -		\$ -
<u>800 COMMUNITY SERVICE</u>				
3300 COMMUNITY SERVICE				
	100 Salaries			
	200 Benefits			
	3/4/500 Purchased Services			
	600 Supplies			
	700 Property			
	800 Other			
800 TOTAL COMMUNITY SERVICE		\$ -		\$ -

**Carson City School District 2013-2014 Amended Final Budget
NUTRITION SERVICES FUND**

Program Function Object	EXPENDITURES	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>910 FOOD SERVICE PROGRAM</u>				
3100 FOOD SERVICE				
100	Salaries	1,030,000		1,030,000
200	Benefits	654,050		654,050
3/4/500	Purchased Services	946,000		946,000
600	Supplies	297,195		297,195
700	Property			-
800	Other	1,000		1,000
2X00 OTHER DIRECT SUPPORT				
100	Salaries - Includes Noon Aides			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies			
700	Property			
800	Other			
910 TOTAL FOOD SERVICE		\$ 2,928,245		\$ 2,928,245
 <u>000 UNDISTRIBUTED</u>				
<u>2100 STUDENT SUPPORT</u>				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies			
700	Property			
800	Other			
2100 TOTAL STUDENT SUPPORT		\$ -		
 <u>2200 INSTRUCTIONAL STAFF</u>				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies			
700	Property			
800	Other			
2200 TOTAL STAFF SUPPORT		\$ -		
 <u>2300 GENERAL ADMINISTRATION</u>				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies			
700	Property			
800	Other			
2300 TOTAL GENERAL ADMIN.		\$ -		

**Carson City School District 2013-2014 Amended Final Budget
NUTRITION SERVICES FUND**

Program Function Object	EXPENDITURES	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>2400 SCHOOL ADMINISTRATION</u>				
	100 Salaries			
	200 Benefits			
	3/4/500 Purchased Services			
	600 Supplies			
	700 Property			
	800 Other			
	2400 TOTAL SCHOOL ADMIN.	\$ -		\$ -
<u>2500 BUSINESS ADMINISTRATION</u>				
	100 Salaries			
	200 Benefits			
	3/4/500 Purchased Services			
	600 Supplies			
	700 Property			
	800 Other			
	2500 TOTAL BUSINESS ADMIN.	\$ -		\$ -
<u>5000 OTHER</u>				
	5200 Interfund Transfers			
	5300 Conversion Factor			
	5000 TOTAL OTHER	\$ -		\$ -
	TOTAL UNDISTRIBUTED EXPENSES	\$ -		\$ -
	TOTAL ALL EXPENDITURES	\$ 2,928,245		\$ 2,928,245
6000 CONTINGENCY				
<u>ENDING FUND BALANCE</u>				
	Unreserved Ending Balance	14,397		14,397
	Reserved Ending Balance			-
	TOTAL ENDING FUND BALANCE	\$ 14,397		\$ 14,397
	TOTAL APPLICATIONS	\$ 2,942,642		\$ 2,942,642

**Carson City School District 2013-2014 Amended Final Budget
SUMMER PROGRAMS AND LOCAL GRANTS FUND**

REVENUE	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>1000 LOCAL SOURCES</u>			
1100 TAXES			
1200 IN LIEU OF TAXES			
1300 TUITION			
1330 Summer School	40,000		40,000
1400 TRANSPORTATION			
1500 EARNINGS ON INVESTMENTS			
1600 FOOD SERVICE REVENUE			
1700 PUPIL ACTIVITIES			
1800 COMMUNITY SERVICES			
1900 OTHER REVENUES			
1990 Other Local Revenue	23,800		23,800
1000 TOTAL LOCAL SOURCES	\$ 63,800		\$ 63,800
<u>3000 STATE SOURCES</u>			
3100 DISTRIBUTIVE SCHOOL FUND			
3500 SPECIAL APPROPRIATIONS			
3500 SPECIAL APPROPRIATIONS-Elementary			
3500 SPECIAL APPROPRIATIONS-Secondary			
3900 ON BEHALF OF LEA			
3000 TOTAL STATE SOURCES	\$ -		
<u>5000 OTHER SOURCES OF FUNDS</u>			
5100 FROM SALE OF ASSETS			
5200 FROM CAPITAL LEASES			
5300 FROM OTHER FUNDS			
5400 FROM SALE OF BONDS			
5000 TOTAL OTHER SOURCES	\$ -		
TOTAL REVENUES	\$ 63,800		\$ 63,800
<u>OPENING FUND BALANCE</u>			
Unreserved Beginning Balance	81,879		81,879
Reserved Beginning Balance	-		
TOTAL OPENING FUND BALANCE	\$ 81,879		\$ 81,879
TOTAL ALL RESOURCES	\$ 145,679		\$ 145,679

**Carson City School District 2013-2014 Amended Final Budget
SUMMER PROGRAMS AND LOCAL GRANTS FUND**

EXPENDITURES	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
Program			
Function			
Object			
<u>100 REGULAR PROGRAMS</u>			
1000 INSTRUCTION			
100 Salaries	-		
200 Benefits	-		
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other	-		
100 TOTAL REGULAR PROGRAMS	\$ -		
<u>440 SUMMER SCHOOL</u>			
1000 INSTRUCTION			
100 Salaries	40,000		40,000
200 Benefits	3,000		3,000
3/4/500 Purchased Services			0
600 Supplies	15,000		15,000
700 Property			
800 Other			
2700 TRANSPORTATION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
800 Other			
440 TOTAL SUMMER SCHOOL	\$ 58,000	\$ -	\$ 58,000
<u>000 UNDISTRIBUTED</u>			
<u>2100 STUDENT SUPPORT</u>			
100 Salaries	1,600		1,600
200 Benefits	100		100
3/4/500 Purchased Services	500		500
600 Supplies	2,100		2,100
700 Property	1,500		1,500
800 Other			
2100 TOTAL STUDENT SUPPORT	\$ 5,800	\$ -	\$ 5,800
<u>2600 MAINTENANCE & OPERATIONS</u>			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
2600 TOTAL MAINT. & OPS.	\$ -		
TOTAL SUPPORT SERVICES	\$ 5,800	\$ -	\$ 5,800

**Carson City School District 2013-2014 Amended Final Budget
SUMMER PROGRAMS AND LOCAL GRANTS FUND**

Program Function Object	EXPENDITURES	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
5000 OTHER				
	5200 Interfund Transfers			
	5300 Conversion Factor			
	5700 Designated Fund Balances			
	5000 TOTAL OTHER	\$ -		
	TOTAL UNDISTRIBUTED EXPENSES	\$ 5,800	\$ -	\$ 5,800
	TOTAL ALL EXPENDITURES	\$ 63,800	\$ -	\$ 63,800
 6000 CONTINGENCY				
ENDING FUND BALANCE				
	Unreserved Ending Balance	81,879		81,879
	Reserved Ending Balance			
	TOTAL ENDING FUND BALANCE	\$ 81,879	\$ -	\$ 81,879
	TOTAL APPLICATIONS	\$ 145,679	\$ -	\$ 145,679

**Carson City School District 2013-2014 Amended Final Budget
ALTERNATIVE COMPENSATION PLAN FUND**

<u>REVENUE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>1000 LOCAL SOURCES</u>			
1100 TAXES			
1200 IN LIEU OF TAXES			
1300 TUITION			
1400 TRANSPORTATION			
1500 EARNINGS ON INVESTMENTS	-	-	
1600 FOOD SERVICE REVENUE			
1700 PUPIL ACTIVITIES			
1800 COMMUNITY SERVICES			
1900 OTHER REVENUES			
1990 Other Local Revenue			
1000 TOTAL LOCAL SOURCES	\$ -	\$ -	-
<u>3000 STATE SOURCES</u>			
3100 DISTRIBUTIVE SCHOOL FUND			
3200 REVENUE FROM ESTATE TAXES			
3300 VOCATIONAL AID			
3400 VOCATIONAL REHAB AID			
3500 SPECIAL APPROPRIATIONS			
3800 IN LIEU OF TAXES			
3900 ON BEHALF OF LEA			
3000 TOTAL STATE SOURCES	\$ -	\$ -	-
<u>5000 OTHER SOURCES OF FUNDS</u>			
5100 FROM SALE OF ASSETS			
5200 FROM CAPITAL LEASES			
5300 FROM OTHER FUNDS			
5400 FROM SALE OF BONDS			
5000 TOTAL OTHER SOURCES	\$ -	\$ -	-
TOTAL REVENUES	\$ -	\$ -	-
<u>OPENING FUND BALANCE</u>			
Unreserved Beginning Balance			-
Reserved Beginning Balance			
TOTAL OPENING FUND BALANCE	\$ -	\$ -	-
TOTAL ALL RESOURCES	\$ -	\$ -	-

**Carson City School District 2013-2014 Amended Final Budget
ALTERNATIVE COMPENSATION PLAN FUND**

<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
Program			
Function			
Object			
 <u>100 REGULAR PROGRAMS</u>			
1000 INSTRUCTION			
100 Salaries			
200 Benefits			
800 Other			
2X00 OTHER DIRECT SUPPORT			
100 Salaries			
200 Benefits			
800 Other			
100 TOTAL REGULAR PROGRAMS	\$		-
 <u>200 SPECIAL PROGRAMS</u>			
1000 INSTRUCTION			
100 Salaries			
200 Benefits			
2X00 OTHER DIRECT SUPPORT			
100 Salaries			
200 Benefits			
800 Other			
440 TOTAL SPECIAL PROGRAMS	\$		-
 <u>2200 INSTRUCTIONAL STAFF</u>			
100 Salaries			
200 Benefits			
800 Other			
4500 TOTAL INSTRUCTIONAL STAFF	\$		-
 <u>2300 GENERAL ADMINISTRATION</u>			
100 Salaries			
200 Benefits			
300 Purchased Services			
800 Other - Governor's Budget Reduction			
4600 TOTAL GENERAL ADMINISTRATION	\$		-
 <u>5000 OTHER</u>			
5200 Interfund Transfers			-
5300 Conversion Factor			
5700 Designated Fund Balances			
5000 TOTAL OTHER	\$		-

**Carson City School District 2013-2014 Amended Final Budget
ALTERNATIVE COMPENSATION PLAN FUND**

Program Function Object	<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
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TOTAL ALL EXPENDITURES	\$	-
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6000 CONTINGENCY

ENDING FUND BALANCE
 Unreserved Ending Balance
 Reserved Ending Balance

TOTAL ENDING FUND BALANCE	\$	-
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TOTAL APPLICATIONS	\$	-
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**Carson City School District 2013-2014 Amended Final Budget
STATE AND FEDERAL GRANTS FUND**

<u>REVENUE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
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1000 LOCAL SOURCES

1100 TAXES			
1200 IN LIEU OF TAXES			
1300 TUITION			
1400 TRANSPORTATION			
1500 EARNINGS ON INVESTMENTS			
1600 FOOD SERVICE REVENUE			
1700 PUPIL ACTIVITIES			
1800 COMMUNITY SERVICE			
1900 OTHER REVENUES			
1990 Other Local Revenue	35,000		35,000
1000 TOTAL LOCAL SOURCES	\$ 35,000	\$ -	\$ 35,000

3000 STATE SOURCES

3100 DISTRIBUTIVE SCHOOL FUND			
3200 REVENUE FROM ESTATE TAXES			
3300 VOCATIONAL AID			
3400 VOCATIONAL REHAB AID			
3500 SPECIAL APPROPRIATIONS			
3550 STATE MATCHING-FOOD			
3800 IN LIEU OF TAXES			
3900 ON BEHALF OF LEA			
3910 SPECIAL STATE GRANTS	1,173,793	923,712	2,097,505
3000 TOTAL STATE SOURCES	\$ 1,173,793	\$ 923,712	\$ 2,097,505

4000 FEDERAL SOURCES

4100 UNRESTRICTED - DIRECT			
4200 UNRESTRICTED - STATE			
4300 RESTRICTED - DIRECT			
4400 FEDERAL-NON CATEGORICAL			
4500 RESTRICTED - STATE AGENCY			
4600 OTHER RESTRICTED STATE			
4700 OTHER GRANTS	6,736,648		6,736,648
4800 REVENUE IN LIEU OF TAXES			
4900 REVENUE ON BEHALF OF LEA			
4300 OTHER DIRECT RESTRICTED			
4000 TOTAL FEDERAL SOURCES	\$ 6,736,648	\$ -	\$ 6,736,648

**Carson City School District 2013-2014 Amended Final Budget
STATE AND FEDERAL GRANTS FUND**

<u>REVENUE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
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5000 OTHER SOURCES OF FUNDS

5100 FROM SALE OF ASSETS			
5200 FROM CAPITAL LEASES			
5300 FROM OTHER FUNDS	150,000		150,000
5400 FROM SALE OF BONDS			
5000 TOTAL OTHER SOURCES	\$ 150,000	\$ -	\$ 150,000

TOTAL REVENUES	\$ 8,095,441	\$ 923,712	\$ 9,019,153
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OPENING FUND BALANCE

Unreserved Beginning Balance			
Reserved Beginning Balance			
TOTAL OPENING FUND BALANCE	\$ -		

TOTAL ALL RESOURCES	\$ 8,095,441	\$ 923,712	\$ 9,019,153
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**Carson City School District 2013-2014 Amended Final Budget
STATE AND FEDERAL GRANTS FUND**

<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
Program			
Function			
Object			
100 REGULAR PROGRAMS			
1000 INSTRUCTION			
100 Salaries	1,840,000	648,219	2,488,219
200 Benefits	782,000	275,493	1,057,493
3/4/500 Purchased Services	180,625		180,625
600 Supplies	349,462		349,462
700 Property	-		
800 Other	-		
2700 TRANSPORTATION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
2X00 OTHER DIRECT SUPPORT			
100 Salaries	65,000		65,000
200 Benefits	20,000		20,000
3/4/500 Purchased Services	5,000		5,000
600 Supplies	35,000		35,000
700 Property			-
800 Other	801		801
100 TOTAL REGULAR PROGRAMS	\$ 3,277,888	\$ 923,712	\$ 4,201,600
200 SPECIAL PROGRAMS			
1000 INSTRUCTION			
100 Salaries	521,313		521,313
200 Benefits	221,558		221,558
3/4/500 Purchased Services	30,000		30,000
600 Supplies	55,000		55,000
700 Property			-
800 Other	15,000		15,000
2700 TRANSPORTATION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
2X00 OTHER DIRECT SUPPORT			
100 Salaries	130,000		130,000
200 Benefits	53,000		53,000
3/4/500 Purchased Services	390,000		390,000
600 Supplies	20,000		20,000
700 Property	50,000		50,000
800 Other	1,000		1,000
200 TOTAL SPECIAL PROGRAMS	\$ 1,486,871	\$ -	\$ 1,486,871

**Carson City School District 2013-2014 Amended Final Budget
STATE AND FEDERAL GRANTS FUND**

EXPENDITURES	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
300 VOCATIONAL PROGRAMS			
1000 INSTRUCTION			
100 Salaries	-		
200 Benefits	-		
3/4/500 Purchased Services	12,000		12,000
600 Supplies	50,000		50,000
700 Property	20,000		20,000
800 Other	5,000		5,000
2700 TRANSPORTATION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services	13,000		13,000
600 Supplies			
700 Property			
800 Other			
2X00 OTHER DIRECT SUPPORT			
100 Salaries	3,000		3,000
200 Benefits	-		
3/4/500 Purchased Services	30,000		30,000
600 Supplies	-		
700 Property			
800 Other			
300 TOTAL VOCATIONAL	\$ 133,000	\$ -	\$ 133,000
400 OTHER INSTRUCTIONAL PROGRAMS			
2X00 OTHER DIRECT SUPPORT			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
400 TOTAL OTHER INSTRUCTIONAL	\$ -		
440 SUMMER SCHOOL			
1000 INSTRUCTION			
100 Salaries	60,000		60,000
200 Benefits	2,000		2,000
3/4/500 Purchased Services	10,000		10,000
600 Supplies	2,000		2,000
700 Property			
800 Other			
2700 TRANSPORTATION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
2X00 OTHER DIRECT SUPPORT			
100 Salaries	33,000		33,000
200 Benefits	1,200		1,200
3/4/500 Purchased Services	900		900
600 Supplies			
700 Property			
800 Other			
440 TOTAL SUMMER SCHOOL	\$ 109,100	\$ -	\$ 109,100

**Carson City School District 2013-2014 Amended Final Budget
STATE AND FEDERAL GRANTS FUND**

Program Function Object	EXPENDITURES	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>600 ADULT EDUCATION PROGRAMS</u>				
2X00 OTHER DIRECT SUPPORT				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies			
700	Property			
800	Other			
600 TOTAL ADULT EDUCATION PROGRAMS		\$	-	
<u>800 COMMUNITY SERVICE</u>				
1000 INSTRUCTION				
100	Salaries	35,000		35,000
200	Benefits	19,000		19,000
3/4/500	Purchased Services	2,000		2,000
600	Supplies	100		100
700	Property			
800	Other			
800 TOTAL COMMUNITY SERVICE		\$	56,100	\$ - \$ 56,100
<u>900 CO-CURRICULAR ACTIVITIES</u>				
2X00 OTHER DIRECT SUPPORT				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies			
700	Property			
800	Other			
900 TOTAL CO-CURRICULAR ACTIVITIES		\$	-	\$ -
<u>910 FOOD SERVICE PROGRAM</u>				
3100 FOOD SERVICE				
100	Salaries	34,758		34,758
200	Benefits	40,409		40,409
3/4/500	Purchased Services			-
600	Supplies	31,043		31,043
700	Property			
800	Other			
910 TOTAL FOOD SERVICE		\$	106,210	\$ - \$ 106,210
<u>000 UNDISTRIBUTED</u>				
<u>2100 STUDENT SUPPORT</u>				
100	Salaries	750,000		750,000
200	Benefits	318,750		318,750
3/4/500	Purchased Services	3,613		3,613
600	Supplies	8,500		8,500
700	Property			-
800	Other	723		723
2100 TOTAL STUDENT SUPPORT		\$	1,081,585	\$ - \$ 1,081,585
<u>2200 INSTRUCTIONAL STAFF</u>				
100	Salaries	729,122		729,122
200	Benefits	230,946		230,946
3/4/500	Purchased Services	362,786		362,786
600	Supplies	69,567		69,567
700	Property			-
800	Other	6,724		6,724
2200 TOTAL STAFF SUPPORT		\$	1,399,145	\$ - \$ 1,399,145
Schedule BB-2, Expenditures by Program, Function, and Object				

**Carson City School District 2013-2014 Amended Final Budget
STATE AND FEDERAL GRANTS FUND**

<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
Program			
Function			
Object			
<u>2300 GENERAL ADMINISTRATION</u>			
100 Salaries	40,824		40,824
200 Benefits	835		835
3/4/500 Purchased Services	20,000		20,000
600 Supplies	10,000		10,000
700 Property			
800 Other			
2300 TOTAL GENERAL ADMIN.	\$ 71,659	\$ -	\$ 71,659
<u>2400 SCHOOL ADMINISTRATION</u>			
100 Salaries	61,413		61,413
200 Benefits	25,056		25,056
3/4/500 Purchased Services	850		850
600 Supplies	4,250		4,250
700 Property			
800 Other			
2400 TOTAL SCHOOL ADMIN.	\$ 91,569	\$ -	\$ 91,569
<u>2500 BUSINESS ADMINISTRATION</u>			
100 Salaries	-		
200 Benefits	-		
3/4/500 Purchased Services	-		
600 Supplies	-		
700 Property			
800 Other			
2500 TOTAL BUSINESS ADMIN.	\$ -		
<u>2600 MAINTENANCE & OPERATIONS</u>			
100 Salaries	36,267		36,267
200 Benefits	21,098		21,098
3/4/500 Purchased Services	20,948		20,948
600 Supplies	12,678		12,678
700 Property	4,383		4,383
800 Other			
2600 TOTAL MAINT. & OPS.	\$ 95,374	\$ -	\$ 95,374
<u>2700 STUDENT TRANSPORTATION</u>			
100 Salaries	5,784		5,784
200 Benefits	7,078		7,078
3/4/500 Purchased Services	78,659		78,659
600 Supplies	-		
700 Property			
800 Other			
2700 TOTAL TRANSPORTATION	\$ 91,521	\$ -	\$ 91,521
<u>2800 CENTRAL SUPPORT</u>			
100 Salaries	36,163		36,163
200 Benefits	18,033		18,033
3/4/500 Purchased Services	33,911		33,911
600 Supplies	7,314		7,314
700 Property			
800 Other			
2800 TOTAL CENTRAL SUPPORT	\$ 95,420	\$ -	\$ 95,420

**Carson City School District 2013-2014 Amended Final Budget
STATE AND FEDERAL GRANTS FUND**

EXPENDITURES	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
Program Function Object			
<u>2900 OTHER SUPPORT</u>			
100 Salaries	-		
200 Benefits	-		
3/4/500 Purchased Services	-		
600 Supplies	-		
700 Property			
800 Other			
2900 TOTAL OTHER SUPPORT	\$ -		
TOTAL SUPPORT SERVICES	\$ 2,926,273	\$ -	\$ 2,926,273
<u>4500 BLDG. ACQ./CONSTRUCTION</u>			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
4500 TOTAL BLDG. ACQ./CONST.	\$ -		
<u>4600 BUILDING IMPROVEMENT</u>			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
4600 TOTAL BLDG. IMPROVEMENT	\$ -		
TOTAL FACILITIES ACQ. & CONSTR.	\$ -		
<u>5000 OTHER</u>			
5200 Interfund Transfers	-		
5300 Conversion Factor			
5000 TOTAL OTHER	\$ -		
TOTAL UNDISTRIBUTED EXPENSES	\$ 2,926,273	\$ -	\$ 2,926,273
TOTAL ALL EXPENDITURES	\$ 8,095,441	\$ 923,712	\$ 9,019,153
6000 CONTINGENCY			
<u>ENDING FUND BALANCE</u>			
Unreserved Ending Balance			
Reserved Ending Balance			
TOTAL ENDING FUND BALANCE	\$ -		
TOTAL APPLICATIONS	\$ 8,095,441	\$ 923,712	\$ 9,019,153

**Carson City School District 2013-2014 Amended Final Budget
ADULT EDUCATION FUND**

<u>REVENUE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>1000 LOCAL SOURCES</u>			
1100 TAXES			
1200 IN LIEU OF TAXES			
1300 TUITION			
1400 TRANSPORTATION			
1500 EARNINGS ON INVESTMENTS			
1600 FOOD SERVICE REVENUE			
1700 PUPIL ACTIVITIES			
1800 COMMUNITY SERVICE			
1900 OTHER REVENUES			
1990 Other Local Revenue			
1000 TOTAL LOCAL SOURCES	\$	-	
<u>3000 STATE SOURCES</u>			
3100 DISTRIBUTIVE SCHOOL FUND		306,116	306,116
3200 REVENUE FROM ESTATE TAXES			
3300 VOCATIONAL AID			
3400 VOCATIONAL REHAB AID			
3500 SPECIAL APPROPRIATIONS			
3800 IN LIEU OF TAXES			
3900 ON BEHALF OF LEA			
3000 TOTAL STATE SOURCES	\$	306,116	\$ 306,116
<u>5000 OTHER SOURCES OF FUNDS</u>			
5100 FROM SALE OF ASSETS			
5200 FROM CAPITAL LEASES			
5300 FROM OTHER FUNDS			
5400 FROM SALE OF BONDS			
5000 TOTAL OTHER SOURCES	\$	-	
TOTAL REVENUES	\$	306,116	\$ 306,116
<u>OPENING FUND BALANCE</u>			
Unreserved Beginning Balance		265,441	265,441
Reserved Beginning Balance			
TOTAL OPENING FUND BALANCE	\$	265,441	\$ 265,441
TOTAL ALL RESOURCES	\$	571,557	\$ 571,557

**Carson City School District 2013-2014 Amended Final Budget
ADULT EDUCATION FUND**

<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
Program			
Function			
Object			
 <u>600 ADULT EDUCATION PROGRAMS</u>			
1000 INSTRUCTION			
100 Salaries	117,875		117,875
200 Benefits	23,000		23,000
3/4/500 Purchased Services	9,500		9,500
600 Supplies	44,000		44,000
700 Property			
800 Other			
2700 TRANSPORTATION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
2X00 OTHER DIRECT SUPPORT			
100 Salaries	138,375		138,375
200 Benefits	56,000		56,000
3/4/500 Purchased Services	1,000		1,000
600 Supplies	500		500
700 Property			-
800 Other	500		500
600 TOTAL ADULT SUPPORT	\$ 390,750	\$ -	\$ 390,750
 <u>700 VOCATIONAL SUPPORT</u>			
2X00 OTHER DIRECT SUPPORT			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
700 TOTAL VOC SUPPORT	\$ -		
 <u>800 COMMUNITY SERVICE</u>			
3300 COMMUNITY SERVICE			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
800 TOTAL COMMUNITY SERVICE	\$ -		

**Carson City School District 2013-2014 Amended Final Budget
ADULT EDUCATION FUND**

EXPENDITURES	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
910 FOOD SERVICE PROGRAM			
3100 FOOD SERVICE			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
910 TOTAL FOOD SERVICE	\$	-	
000 UNDISTRIBUTED			
2600 MAINTENANCE & OPERATIONS			
100 Salaries	20,000		20,000
200 Benefits	10,000		10,000
3/4/500 Purchased Services	10,000		10,000
600 Supplies	15,000		15,000
700 Property			
800 Other			
2600 TOTAL MAINT. & OPS.	\$	55,000	\$
		-	\$
			55,000
2700 STUDENT TRANSPORTATION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
2700 TOTAL TRANSPORTATION	\$	-	
2800 CENTRAL SUPPORT			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
2800 TOTAL CENTRAL SUPPORT	\$	-	
4500 BUILDING ACQ/CONSTRUCTION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
4500 TOTAL BUILDING ACQ/CONSTRUCTION	\$	-	
TOTAL SUPPORT SERVICES	\$	55,000	\$
		-	\$
			55,000

**Carson City School District 2013-2014 Amended Final Budget
ADULT EDUCATION FUND**

<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
Program			
Function			
Object			
5000 OTHER			
5200 Interfund Transfers			
5300 Conversion Factor			
5000 TOTAL OTHER	\$ -		
TOTAL UNDISTRIBUTED EXPENSES	\$ 55,000	\$ -	\$ 55,000
TOTAL ALL EXPENDITURES	\$ 445,750	\$ -	\$ 445,750
6000 CONTINGENCY	\$ -		
ENDING FUND BALANCE			
Unreserved Ending Balance	125,807		125,807
Reserved Ending Balance			
TOTAL ENDING FUND BALANCE	\$ 125,807	\$ -	\$ 125,807
TOTAL APPLICATIONS	\$ 571,557	\$ -	\$ 571,557

**Carson City School District 2013-2014 Amended Final Budget
PRISON PROGRAM FUND**

<u>REVENUE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>1000 LOCAL SOURCES</u>			
1100 TAXES			
1200 IN LIEU OF TAXES			
1300 TUITION			
1400 TRANSPORTATION			
1500 EARNINGS ON INVESTMENTS			
1600 FOOD SERVICE REVENUE			
1700 PUPIL ACTIVITIES			
1800 COMMUNITY SERVICE			
1900 OTHER REVENUES			
1990 Other Local Revenue			
1000 TOTAL LOCAL SOURCES	\$ -		
<u>3000 STATE SOURCES</u>			
3100 DISTRIBUTIVE SCHOOL FUND	1,128,733		1,128,733
3200 REVENUE FROM ESTATE TAXES			
3300 VOCATIONAL AID			
3400 VOCATIONAL REHAB AID			
3500 SPECIAL APPROPRIATIONS			
3800 IN LIEU OF TAXES			
3900 ON BEHALF OF LEA			
3000 TOTAL STATE SOURCES	\$ 1,128,733	\$ -	\$ 1,128,733
<u>5000 OTHER SOURCES OF FUNDS</u>			
5100 FROM SALE OF ASSETS			
5200 FROM CAPITAL LEASES			
5300 FROM OTHER FUNDS			
5400 FROM SALE OF BONDS			
5000 TOTAL OTHER SOURCES	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 1,128,733	\$ -	\$ 1,128,733
<u>OPENING FUND BALANCE</u>			
Unreserved Beginning Balance	589,422		589,422
Reserved Beginning Balance			
TOTAL OPENING FUND BALANCE	\$ 589,422	\$ -	\$ 589,422
TOTAL ALL RESOURCES	\$ 1,718,155	\$ -	\$ 1,718,155

**Carson City School District 2013-2014 Amended Final Budget
PRISON PROGRAM FUND**

Program Function Object	EXPENDITURES	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>600 ADULT EDUCATION PROGRAMS</u>				
1000 INSTRUCTION				
100	Salaries	961,981		961,981
200	Benefits	408,842		408,842
3/4/500	Purchased Services	10,000		10,000
600	Supplies	146,000		146,000
700	Property			
800	Other			
2X00 OTHER DIRECT SUPPORT				
100	Salaries	102,500		102,500
200	Benefits	43,563		43,563
3/4/500	Purchased Services	22,000		22,000
600	Supplies	5,000		5,000
700	Property			-
800	Other	500		500
600 TOTAL ADULT SUPPORT		\$ 1,700,385	\$ -	\$ 1,700,385
<u>700 VOCATIONAL SUPPORT</u>				
2X00 OTHER DIRECT SUPPORT				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies			
700	Property			
800	Other			
700 TOTAL VOC SUPPORT		\$ -	\$ -	\$ -
<u>800 COMMUNITY SERVICE</u>				
3300 COMMUNITY SERVICE				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies			
700	Property			
800	Other			
800 TOTAL COMMUNITY SERVICE		\$ -	\$ -	\$ -
<u>910 FOOD SERVICE PROGRAM</u>				
3100 FOOD SERVICE				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies			
700	Property			
800	Other			
910 TOTAL FOOD SERVICE		\$ -	\$ -	

**Carson City School District 2013-2014 Amended Final Budget
PRISON PROGRAM FUND**

Program Function Object	<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>2600 MAINTENANCE & OPERATIONS</u>				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services		5,000		5,000
600 Supplies		5,000		5,000
700 Property				
800 Other				
2600 TOTAL MAINT. & OPS.		\$ 10,000	\$ -	\$ 10,000
<u>2700 STUDENT TRANSPORTATION</u>				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services				
600 Supplies				
700 Property				
800 Other				
2700 TOTAL TRANSPORTATION		\$ -	\$ -	\$ -
<u>2800 CENTRAL SUPPORT</u>				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services				
600 Supplies				
700 Property				
800 Other				
2800 TOTAL CENTRAL SUPPORT		\$ -	\$ -	\$ -
<u>2900 OTHER SUPPORT</u>				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services				
600 Supplies				
700 Property				
800 Other				
2900 TOTAL OTHER SUPPORT		\$ -	\$ -	\$ -
TOTAL SUPPORT SERVICES		\$ 10,000	\$ -	\$ 10,000
<u>5000 OTHER</u>				
5200 Interfund Transfers				
5300 Conversion Factor				
5000 TOTAL OTHER		\$ -		

**Carson City School District 2013-2014 Amended Final Budget
PRISON PROGRAM FUND**

Program Function Object	<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
TOTAL UNDISTRIBUTED EXPENSES		\$ 10,000	\$ -	\$ 10,000
TOTAL ALL EXPENDITURES		\$ 1,710,385	\$ -	\$ 1,710,385
6000 CONTINGENCY		\$ -		
ENDING FUND BALANCE				
Unreserved Ending Balance		7,770		7,770
Reserved Ending Balance		-		
TOTAL ENDING FUND BALANCE		\$ 7,770	\$ -	\$ 7,770
TOTAL APPLICATIONS		\$ 1,718,155	\$ -	\$ 1,718,155

**Carson City School District 2013-2014 Amended Final Budget
GIFTS AND DONATIONS FUND**

<u>REVENUE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
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1000 LOCAL SOURCES

1100 TAXES

- 1110 Ad Valorem Taxes
- 1120 School Support Taxes
- 1130 Franchise Taxes
- 1140 Motor Vehicle Taxes
- 1190 Other Local Taxes

1200 IN LIEU OF TAXES

1300 TUITION

- 1310 Regular Day School
- 1320 Adult Education
- 1330 Summer School

1400 TRANSPORTATION

- 1410 Regular Day School
- 1420 Summer School

1500 EARNINGS ON INVESTMENTS

1600 FOOD SERVICE REVENUE

- 1610 School Lunch
- 1620 Breakfast
- 1630 Special Milk
- 1690 Other Food Service

1700 PUPIL ACTIVITIES

1800 COMMUNITY SERVICE

1900 OTHER REVENUES

- 1910 Rent
- 1920 Donations
- 1940 Service to Other Governments
- 1990 Other Local Revenue

107,290

107,290

1000 TOTAL LOCAL SOURCES	\$	107,290	\$	-	\$	107,290
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3000 STATE SOURCES

- 3100 DISTRIBUTIVE SCHOOL FUND
- 3200 REVENUE FROM ESTATE TAXES
- 3300 VOCATIONAL AID
- 3400 VOCATIONAL REHAB AID
- 3500 SPECIAL APPROPRIATIONS
- 3800 IN LIEU OF TAXES
- 3900 ON BEHALF OF LEA

3000 TOTAL STATE SOURCES	\$	-	\$	-	\$	-
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**Carson City School District 2013-2014 Amended Final Budget
GIFTS AND DONATIONS FUND**

<u>REVENUE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
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5000 OTHER SOURCES OF FUNDS

5100 FROM SALE OF ASSETS				
5200 FROM CAPITAL LEASES				
5300 FROM OTHER FUNDS				
5400 FROM SALE OF BONDS				
5000 TOTAL OTHER SOURCES	\$	-	\$	-

TOTAL REVENUES	\$	107,290	\$	-	\$	107,290
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OPENING FUND BALANCE

Unreserved Beginning Balance				
Reserved Beginning Balance				
TOTAL OPENING FUND BALANCE	\$	-	\$	-

TOTAL ALL RESOURCES	\$	107,290	\$	-	\$	107,290
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**Carson City School District 2013-2014 Amended Final Budget
GIFTS AND DONATIONS FUND**

Program Function Object	<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
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100 REGULAR PROGRAMS

1000 INSTRUCTION

100 Salaries

200 Benefits

3/4/500 Purchased Services

200

200

600 Supplies

4,100

4,100

700 Property

800 Other

30

30

2700 TRANSPORTATION

100 Salaries

200 Benefits

3/4/500 Purchased Services

600 Supplies

700 Property

800 Other

2X00 OTHER DIRECT SUPPORT

100 Salaries

200 Benefits

3/4/500 Purchased Services

600 Supplies

700 Property

800 Other

100 TOTAL REGULAR PROGRAMS

\$ 4,330 \$

-

\$

4,330

200 SPECIAL PROGRAMS

1000 INSTRUCTION

100 Salaries

200 Benefits

3/4/500 Purchased Services

800

800

600 Supplies

700 Property

800 Other

2700 TRANSPORTATION

100 Salaries

200 Benefits

3/4/500 Purchased Services

600 Supplies

700 Property

800 Other

2X00 OTHER DIRECT SUPPORT

100 Salaries

200 Benefits

3/4/500 Purchased Services

-

600 Supplies

6,300

6,300

700 Property

800 Other

200 TOTAL SPECIAL PROGRAMS

\$ 7,100 \$

-

\$

7,100

**Carson City School District 2013-2014 Amended Final Budget
GIFTS AND DONATIONS FUND**

<u>EXPENDITURES</u>	Final	BUDGET	Amended
Program	BUDGET	Adjustments or	BUDGET
Function	Year Ending	Enhancements	Year Ending
Object	June 30, 2014		June 30, 2014

300 VOCATIONAL PROGRAMS

1000 INSTRUCTION

- 100 Salaries
- 200 Benefits
- 3/4/500 Purchased Services
- 600 Supplies
- 700 Property
- 800 Other

2700 TRANSPORTATION

- 100 Salaries
- 200 Benefits
- 3/4/500 Purchased Services
- 600 Supplies
- 700 Property
- 800 Other

2X00 OTHER DIRECT SUPPORT

- 100 Salaries
- 200 Benefits
- 3/4/500 Purchased Services
- 600 Supplies
- 700 Property
- 800 Other

300 TOTAL VOCATIONAL	\$	-	\$	-	\$	-
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410 COCURRICULAR ACTIVITIES

1000 INSTRUCTION

- 100 Salaries
- 200 Benefits
- 3/4/500 Purchased Services
- 600 Supplies
- 700 Property
- 800 Other

2700 TRANSPORTATION

- 100 Salaries
- 200 Benefits
- 3/4/500 Purchased Services
- 600 Supplies
- 700 Property
- 800 Other

2X00 OTHER DIRECT SUPPORT

- 100 Salaries
- 200 Benefits
- 3/4/500 Purchased Services
- 600 Supplies
- 700 Property
- 800 Other

410 TOTAL COCURRICULAR	\$	-	\$	-	\$	-
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**Carson City School District 2013-2014 Amended Final Budget
GIFTS AND DONATIONS FUND**

Program Function Object	<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
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420 ATHLETICS

1000 INSTRUCTION
 100 Salaries
 200 Benefits
 3/4/500 Purchased Services
 600 Supplies
 700 Property
 800 Other
 2700 TRANSPORTATION
 100 Salaries
 200 Benefits
 3/4/500 Purchased Services
 600 Supplies
 700 Property
 800 Other
 2X00 OTHER DIRECT SUPPORT
 100 Salaries
 200 Benefits
 3/4/500 Purchased Services
 600 Supplies
 700 Property
 800 Other

420 TOTAL ATHLETICS	\$	-	\$	-	\$	-
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440 SUMMER SCHOOL

1000 INSTRUCTION
 100 Salaries
 200 Benefits
 3/4/500 Purchased Services
 600 Supplies
 700 Property
 800 Other
 2700 TRANSPORTATION
 100 Salaries
 200 Benefits
 3/4/500 Purchased Services
 600 Supplies
 700 Property
 800 Other
 2X00 OTHER DIRECT SUPPORT
 100 Salaries
 200 Benefits
 3/4/500 Purchased Services
 600 Supplies
 700 Property
 800 Other

440 TOTAL SUMMER SCHOOL	\$	-	\$	-	\$	-
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**Carson City School District 2013-2014 Amended Final Budget
GIFTS AND DONATIONS FUND**

<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	BUDGET Year Ending June 30, 2014
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450 ACADEMICALLY TALENTED

1000 INSTRUCTION

- 100 Salaries
- 200 Benefits
- 3/4/500 Purchased Services
- 600 Supplies
- 700 Property
- 800 Other

2700 TRANSPORTATION

- 100 Salaries
- 200 Benefits
- 3/4/500 Purchased Services
- 600 Supplies
- 700 Property
- 800 Other

2X00 OTHER DIRECT SUPPORT

- 100 Salaries
- 200 Benefits
- 3/4/500 Purchased Services
- 600 Supplies
- 700 Property
- 800 Other

450 TOTAL ACADEMICALLY TALENTED	\$ -	\$ -	\$ -
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550 NONPUBLIC SCHOOL

1000 INSTRUCTION

- 100 Salaries
- 200 Benefits
- 3/4/500 Purchased Services
- 600 Supplies
- 700 Property
- 800 Other

2700 TRANSPORTATION

- 100 Salaries
- 200 Benefits
- 3/4/500 Purchased Services
- 600 Supplies
- 700 Property
- 800 Other

2X00 OTHER DIRECT SUPPORT

- 100 Salaries
- 200 Benefits
- 3/4/500 Purchased Services
- 600 Supplies
- 700 Property
- 800 Other

550 TOTAL NONPUBLIC SCHOOL	\$ -	\$ -	\$ -
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**Carson City School District 2013-2014 Amended Final Budget
GIFTS AND DONATIONS FUND**

Program Function Object	<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>800 COMMUNITY SERVICE</u>				
2X00 OTHER DIRECT SUPPORT				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services				
600 Supplies		-		
700 Property				
800 Other				
800 TOTAL COMMUNITY SERVICE		\$ -	\$ -	\$ -
 <u>000 UNDISTRIBUTED</u>				
<u>2100 STUDENT SUPPORT</u>				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services		5,200		5,200
600 Supplies		12,300		12,300
700 Property				
800 Other				
2100 TOTAL STUDENT SUPPORT		\$ 17,500	\$ -	\$ 17,500
 <u>2200 INSTRUCTIONAL STAFF</u>				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services		50		50
600 Supplies		500		500
700 Property				
800 Other				
2200 TOTAL STAFF SUPPORT		\$ 550	\$ -	\$ 550
 <u>2300 GENERAL ADMINISTRATION</u>				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services				
600 Supplies		600		600
700 Property				
800 Other		1,500		1,500
2300 TOTAL GENERAL ADMIN.		\$ 2,100	\$ -	\$ 2,100
 <u>2400 SCHOOL ADMINISTRATION</u>				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services		-		
600 Supplies				
700 Property				
800 Other				
2400 TOTAL SCHOOL ADMIN.		\$ -	\$ -	\$ -
 <u>2500 BUSINESS ADMINISTRATION</u>				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services		53,100		53,100
600 Supplies				
700 Property				
800 Other				
2500 TOTAL BUSINESS ADMIN.		\$ 53,100	\$ -	\$ 53,100

**Carson City School District 2013-2014 Amended Final Budget
GIFTS AND DONATIONS FUND**

Program Function Object	<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>2600 MAINTENANCE & OPERATIONS</u>				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies	8,200		8,200
700	Property	10,710		10,710
800	Other			
2600 TOTAL MAINT. & OPS.		\$ 18,910	\$ -	\$ 18,910
<u>2700 STUDENT TRANSPORTATION</u>				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services	900		900
600	Supplies			
700	Property			
800	Other			
2700 TOTAL TRANSPORTATION		\$ 900	\$ -	\$ 900
<u>2800 CENTRAL SUPPORT</u>				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies			
700	Property			
800	Other			
2800 TOTAL CENTRAL SUPPORT		\$ -	\$ -	\$ -
<u>2900 OTHER SUPPORT</u>				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies			
700	Property	2,800		2,800
800	Other			
2900 TOTAL OTHER SUPPORT		\$ 2,800	\$ -	\$ 2,800
TOTAL SUPPORT SERVICES		\$ 95,860	\$ -	\$ 95,860
<u>5000 OTHER</u>				
5200	Interfund Transfers	-		
5300	Conversion Factor			
5000 TOTAL OTHER		\$ -	\$ -	\$ -

**Carson City School District 2013-2014 Amended Final Budget
GIFTS AND DONATIONS FUND**

<u>EXPENDITURES</u> Program Function Object	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
TOTAL UNDISTRIBUTED EXPENSES	\$ 95,860	-	\$ 95,860
TOTAL ALL EXPENDITURES	\$ 107,290	-	\$ 107,290
 6000 CONTINGENCY			
 ENDING FUND BALANCE			
Unreserved Ending Balance			
Reserved Ending Balance			
TOTAL ENDING FUND BALANCE	\$ -	-	\$ -
 TOTAL APPLICATIONS	 \$ 107,290	 -	 \$ 107,290

**Carson City School District 2013-2014 Amended Final Budget
SPECIAL EDUCATION FUND**

<u>REVENUE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>1000 LOCAL SOURCES</u>			
1100 TAXES			
1200 IN LIEU OF TAXES			
1300 TUITION	-		
1400 TRANSPORTATION			
1500 EARNINGS ON INVESTMENTS			
1600 FOOD SERVICE REVENUE			
1700 PUPIL ACTIVITIES			
1800 COMMUNITY SERVICE			
1900 OTHER REVENUES			
1990 Other Local Revenue			
1000 TOTAL LOCAL SOURCES	\$ -		
<u>3000 STATE SOURCES</u>			
	81 UNITS		
3100 DISTRIBUTIVE SCHOOL FUND	3,372,192		3,372,192
3200 REVENUE FROM ESTATE TAXES			
3300 VOCATIONAL AID			
3400 VOCATIONAL REHAB AID			
3500 SPECIAL APPROPRIATIONS			
3800 IN LIEU OF TAXES			
3900 ON BEHALF OF LEA			
3000 TOTAL STATE SOURCES	\$ 3,372,192	\$ -	\$ 3,372,192
<u>4000 FEDERAL SOURCES</u>			
4100 UNRESTRICTED - DIRECT			
4200 UNRESTRICTED - STATE			
4290 Other - Medicaid SBCHS Reimbursement			
4300 RESTRICTED - DIRECT			
4500 RESTRICTED - STATE AGENCY			
4600 OTHER RESTRICTED STATE			
4700 OTHER GRANTS			
4800 REVENUE IN LIEU OF TAXES			
4900 REVENUE ON BEHALF OF LEA			
4000 TOTAL FEDERAL SOURCES	\$ -		

**Carson City School District 2013-2014 Amended Final Budget
SPECIAL EDUCATION FUND**

<u>REVENUE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>5000 OTHER SOURCES OF FUNDS</u>			
5100 FROM SALE OF ASSETS			
5200 FROM CAPITAL LEASES			
5300 FROM OTHER FUNDS	5,600,717		5,600,717
5400 FROM SALE OF BONDS			
5000 TOTAL OTHER SOURCES	\$ 5,600,717	\$ -	\$ 5,600,717
TOTAL REVENUES	\$ 8,972,909	\$ -	\$ 8,972,909
<u>OPENING FUND BALANCE</u>			
Unreserved Beginning Balance	157,219		157,219
Reserved Beginning Balance			
TOTAL OPENING FUND BALANCE	\$ 157,219	\$ -	\$ 157,219
TOTAL ALL RESOURCES	\$ 9,130,128	\$ -	\$ 9,130,128

**Carson City School District 2013-2014 Amended Final Budget
SPECIAL EDUCATION FUND**

<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
Program Function Object			
<u>100 REGULAR PROGRAMS</u>			
1000 INSTRUCTION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
100 TOTAL REGULAR PROGRAMS	\$	-	
<u>200 SPECIAL PROGRAMS</u>			
1000 INSTRUCTION			
100 Salaries	4,543,500		4,543,500
200 Benefits	2,362,620		2,362,620
3/4/500 Purchased Services	12,000		12,000
600 Supplies	28,000		28,000
700 Property			
800 Other			
2700 TRANSPORTATION			
100 Salaries	315,000		315,000
200 Benefits	242,550		242,550
3/4/500 Purchased Services	1,000		1,000
600 Supplies			
700 Property			
800 Other			
2X00 OTHER DIRECT SUPPORT			
100 Salaries	896,671		896,671
200 Benefits	412,469		412,469
3/4/500 Purchased Services	210,000		210,000
600 Supplies	20,000		20,000
700 Property			
800 Other	800		800
200 TOTAL SPECIAL PROGRAMS	\$ 9,044,610	\$ -	\$ 9,044,610
<u>300 VOCATIONAL PROGRAMS</u>			
1000 INSTRUCTION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
300 TOTAL VOCATIONAL	\$	-	

**Carson City School District 2013-2014 Amended Final Budget
SPECIAL EDUCATION FUND**

Program Function Object	<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>410 COCURRICULAR ACTIVITIES</u>				
1000 INSTRUCTION				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services				
600 Supplies				
700 Property				
800 Other				
410 TOTAL COCURRICULAR		\$	-	
<u>420 ATHLETICS</u>				
1000 INSTRUCTION				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services				
600 Supplies				
700 Property				
800 Other				
420 TOTAL ATHLETICS		\$	-	
<u>440 SUMMER SCHOOL</u>				
1000 INSTRUCTION				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services				
600 Supplies				
700 Property				
800 Other				
2700 TRANSPORTATION				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services				
600 Supplies				
700 Property				
800 Other				
2X00 OTHER DIRECT SUPPORT				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services				
600 Supplies				
700 Property				
800 Other				
440 TOTAL SUMMER SCHOOL		\$	-	\$
			-	-
<u>450 ACADEMICALLY TALENTED</u>				
1000 INSTRUCTION				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services				
600 Supplies				
700 Property				
800 Other				
450 TOTAL ACADEMICALLY TALENTED		\$	44,314	\$
			-	\$
			-	44,314

**Carson City School District 2013-2014 Amended Final Budget
SPECIAL EDUCATION FUND**

Program Function Object	EXPENDITURES	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>2500 CENTRAL SUPPORT</u>				
	100 Salaries			
	200 Benefits			
	3/4/500 Purchased Services - MAXIMUS			
	600 Supplies (IT Licensing allocation in Budget)			
	700 Property			
	800 Other			
	2500 TOTAL CENTRAL SUPPORT	\$ -	\$ -	\$ -
<u>5000 OTHER</u>				
	5200 Interfund Transfers			
	5300 Conversion Factor			
	5000 TOTAL OTHER	\$ -	\$ -	\$ -
	TOTAL UNDISTRIBUTED EXPENSES	\$ -	\$ -	\$ -
	TOTAL ALL EXPENDITURES	\$ 9,088,924	\$ -	\$ 9,088,924
6000 CONTINGENCY				
<u>ENDING FUND BALANCE</u>				
	Unreserved Ending Balance	41,204		41,204
	Reserved Ending Balance			
	TOTAL ENDING FUND BALANCE	\$ 41,204	\$ -	\$ 41,204
	TOTAL APPLICATIONS	\$ 9,130,128	\$ -	\$ 9,130,128

**Carson City School District 2013-2014 Amended Final Budget
MEDICAID FUND**

<u>REVENUE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>1000 LOCAL SOURCES</u>			
1100 TAXES			
1200 IN LIEU OF TAXES			
1300 TUITION			
1400 TRANSPORTATION			
1500 EARNINGS ON INVESTMENTS			
1600 FOOD SERVICE REVENUE			
1700 PUPIL ACTIVITIES			
1800 COMMUNITY SERVICE			
1900 OTHER REVENUES			
1990 Other Local Revenue			
1000 TOTAL LOCAL SOURCES	\$	-	
<u>3000 STATE SOURCES</u>			
3100 DISTRIBUTIVE SCHOOL FUND			
3200 REVENUE FROM ESTATE TAXES			
3300 VOCATIONAL AID			
3400 VOCATIONAL REHAB AID			
3500 SPECIAL APPROPRIATIONS			
3800 IN LIEU OF TAXES			
3900 ON BEHALF OF LEA			
3000 TOTAL STATE SOURCES	\$	-	
<u>4000 FEDERAL SOURCES</u>			
4100 UNRESTRICTED - DIRECT			
4200 UNRESTRICTED - STATE			
4290 Other - Medicaid SBCHS Reimbursement	280,000		280,000
4300 RESTRICTED - DIRECT			
4500 RESTRICTED - STATE AGENCY			
4600 OTHER RESTRICTED STATE			
4700 OTHER GRANTS			
4800 REVENUE IN LIEU OF TAXES			
4900 REVENUE ON BEHALF OF LEA			
4000 TOTAL FEDERAL SOURCES	\$	280,000	\$ 280,000

**Carson City School District 2013-2014 Amended Final Budget
MEDICAID FUND**

<u>REVENUE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>5000 OTHER SOURCES OF FUNDS</u>			
5100 FROM SALE OF ASSETS			
5200 FROM CAPITAL LEASES			
5300 FROM OTHER FUNDS			
5400 FROM SALE OF BONDS			
5000 TOTAL OTHER SOURCES	\$	-	
TOTAL REVENUES	\$	280,000	\$ 280,000
<u>OPENING FUND BALANCE</u>			
Unreserved Beginning Balance	533,166		533,166
Reserved Beginning Balance			
TOTAL OPENING FUND BALANCE	\$	533,166	\$ 533,166
TOTAL ALL RESOURCES	\$	813,166	\$ 813,166

**Carson City School District 2013-2014 Amended Final Budget
MEDICAID FUND**

<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
100 REGULAR PROGRAMS			
1000 INSTRUCTION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
100 TOTAL REGULAR PROGRAMS	\$	-	
200 SPECIAL PROGRAMS			
1000 INSTRUCTION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
2700 TRANSPORTATION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
2X00 OTHER DIRECT SUPPORT			
100 Salaries	223,000		223,000
200 Benefits	91,988		91,988
3/4/500 Purchased Services	95,000		95,000
600 Supplies	91,000		91,000
700 Property			
800 Other			
200 TOTAL SPECIAL PROGRAMS	\$	500,988	\$ 500,988
300 VOCATIONAL PROGRAMS			
1000 INSTRUCTION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
300 TOTAL VOCATIONAL	\$	-	

**Carson City School District 2013-2014 Amended Final Budget
MEDICAID FUND**

<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
Program			
Function			
Object			
<u>410 COCURRICULAR ACTIVITIES</u>			
1000 INSTRUCTION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
410 TOTAL COCURRICULAR	\$		-
<u>420 ATHLETICS</u>			
1000 INSTRUCTION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
420 TOTAL ATHLETICS	\$		-
<u>440 SUMMER SCHOOL</u>			
1000 INSTRUCTION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
2700 TRANSPORTATION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
2X00 OTHER DIRECT SUPPORT			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
440 TOTAL SUMMER SCHOOL	\$		-
<u>450 ACADEMICALLY TALENTED</u>			
1000 INSTRUCTION			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
450 TOTAL ACADEMICALLY TALENTED	\$		-

**Carson City School District 2013-2014 Amended Final Budget
MEDICAID FUND**

Program Function Object	<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>000 UNDISTRIBUTED</u>				
<u>2100 STUDENT SUPPORT</u>				
100	Salaries	2,846		2,846
200	Benefits	2,249		2,249
3/4/500	Purchased Services			
600	Supplies (IT Licensing allocation in Budget)			
700	Property			
800	Other			
2100 TOTAL STUDENT SUPPORT		\$ 5,095	\$ -	\$ 5,095
<u>2600 MAINTENANCE & OPERATIONS</u>				
100	Salaries			
200	Benefits			
3/4/500	Purchased Services			
600	Supplies (IT Licensing allocation in Budget)			
700	Property			
800	Other			
2500 TOTAL CENTRAL SUPPORT		\$ -		
<u>5000 OTHER</u>				
5200	Interfund Transfers			
5300	Conversion Factor			
5000 TOTAL OTHER		\$ -		
TOTAL UNDISTRIBUTED EXPENSES		\$ -		
TOTAL ALL EXPENDITURES		\$ 506,083	\$ -	\$ 506,083
6000 CONTINGENCY				
<u>ENDING FUND BALANCE</u>				
Unreserved Ending Balance		307,083		307,083
Reserved Ending Balance				
TOTAL ENDING FUND BALANCE		\$ 307,083	\$ -	\$ 307,083
TOTAL APPLICATIONS		\$ 813,166	\$ -	\$ 813,166

**Carson City School District 2013-2014 Amended Final Budget
CLASS SIZE REDUCTION FUND**

<u>REVENUE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>1000 LOCAL SOURCES</u>			
1100 TAXES			
1200 IN LIEU OF TAXES			
1300 TUITION			
1400 TRANSPORTATION			
1500 EARNINGS ON INVESTMENTS			
1600 FOOD SERVICE REVENUE			
1700 PUPIL ACTIVITIES			
1800 COMMUNITY SERVICE			
1900 OTHER REVENUES			
1990 Other Local Revenue			
1000 TOTAL LOCAL SOURCES	\$ -		
<u>3000 STATE SOURCES</u>			
3100 DISTRIBUTIVE SCHOOL FUND			
3200 REVENUE FROM ESTATE TAXES			
3300 VOCATIONAL AID			
3400 VOCATIONAL REHAB AID			
3500 SPECIAL APPROPRIATIONS	3,026,100	297,000	3,323,100
3800 IN LIEU OF TAXES			
3900 ON BEHALF OF LEA			
3000 TOTAL STATE SOURCES	\$ 3,026,100	\$ 297,000	\$ 3,323,100
<u>5000 OTHER SOURCES OF FUNDS</u>			
5100 FROM SALE OF ASSETS			
5200 FROM CAPITAL LEASES			
5300 FROM OTHER FUNDS	165,000		165,000
5400 FROM SALE OF BONDS			
5000 TOTAL OTHER SOURCES	\$ 165,000	\$ -	\$ 165,000
TOTAL REVENUES	\$ 3,191,100	\$ 297,000	\$ 3,488,100
<u>OPENING FUND BALANCE</u>			
Unreserved Beginning Balance	11,341		11,341
Reserved Beginning Balance			
TOTAL OPENING FUND BALANCE	\$ 11,341	\$ -	\$ 11,341
TOTAL ALL RESOURCES	\$ 3,202,441	\$ 297,000	\$ 3,499,441

**Carson City School District 2013-2014 Amended Final Budget
CLASS SIZE REDUCTION FUND**

Program Function Object	<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>100 REGULAR PROGRAMS</u>				
1000 INSTRUCTION				
100 Salaries		2,187,555	203,425	2,390,980
200 Benefits		1,006,275	93,575	1,099,850
3/4/500 Purchased Services				
600 Supplies				
700 Property				
800 Other				
100 TOTAL REGULAR PROGRAMS		\$ 3,193,830	\$ 297,000	\$ 3,490,830
<u>2500 CENTRAL SUPPORT</u>				
100 Salaries				
200 Benefits				
3/4/500 Purchased Services				
600 Supplies				
700 Property				
800 Other				
2500 TOTAL CENTRAL SUPPORT		\$ -		
<u>5000 OTHER</u>				
5200 Interfund Transfers				
5300 Conversion Factor				
5000 TOTAL OTHER		\$ -		
TOTAL UNDISTRIBUTED EXPENSES		\$ 3,193,830	\$ 297,000	\$ 3,490,830
TOTAL ALL EXPENDITURES		\$ 3,193,830	\$ 297,000	\$ 3,490,830
6000 CONTINGENCY				
<u>ENDING FUND BALANCE</u>				
Unreserved Ending Balance		8,611		8,611
Reserved Ending Balance				
TOTAL ENDING FUND BALANCE		\$ 8,611	\$ -	\$ 8,611
TOTAL APPLICATIONS		\$ 3,202,441	\$ 297,000	\$ 3,499,441

**Carson City School District 2013-2014 Amended Final Budget
CAPITAL PROJECTS FUND**

<u>REVENUE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>1000 LOCAL SOURCES</u>			
1100 TAXES			
1140 Motor Vehicle Privilege Taxes	411,000		411,000
1200 IN LIEU OF TAXES			
1300 TUITION			
1400 TRANSPORTATION			
1500 EARNINGS ON INVESTMENTS			
1600 FOOD SERVICE REVENUE			
1700 PUPIL ACTIVITIES			
1800 COMMUNITY SERVICE			
1900 OTHER REVENUES			
1990 Other Local Revenue	-		
1000 TOTAL LOCAL SOURCES	\$ 411,000	\$ -	\$ 411,000
<u>3000 STATE SOURCES</u>			
3100 DISTRIBUTIVE SCHOOL FUND			
3200 REVENUE FROM ESTATE TAXES			
3300 VOCATIONAL AID			
3400 VOCATIONAL REHAB AID			
3500 SPECIAL APPROPRIATIONS			
3800 IN LIEU OF TAXES			
3900 ON BEHALF OF LEA			
3000 TOTAL STATE SOURCES	\$ -		
<u>5000 OTHER SOURCES OF FUNDS</u>			
5100 FROM SALE OF ASSETS			
5200 FROM CAPITAL LEASES			
5300 FROM OTHER FUNDS	-		
5400 FROM SALE OF BONDS			
5000 TOTAL OTHER SOURCES	\$ -		
TOTAL REVENUES	\$ 411,000	\$ -	\$ 411,000
<u>OPENING FUND BALANCE</u>			
Unreserved Beginning Balance	1,959,512		1,959,512
Reserved Beginning Balance			
TOTAL OPENING FUND BALANCE	\$ 1,959,512	\$ -	\$ 1,959,512
TOTAL ALL RESOURCES	\$ 2,370,512	\$ -	\$ 2,370,512

Schedule BB, Revenue by Source

**Carson City School District 2013-2014 Amended Final Budget
CAPITAL PROJECTS FUND**

<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
Program			
Function			
Object			
<u>2600 MAINTENANCE & OPERATIONS</u>			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
2600 TOTAL MAINT. & OPS.	\$	-	
<u>4000 FACILITIES ACQ. & CONSTR.</u>			
<u>4200 LAND IMPROVEMENT</u>			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
4200 TOTAL LAND IMPROVEMENT	\$	-	
<u>4300 ARCHITECTURE/ENGINEERING</u>			
3/4/500 Purchased Services			
800 Other			
4300 TOTAL ARCH./ENGR.	\$	-	
<u>4500 BLDG. ACQ./CONSTRUCTION</u>			
3/4/500 Purchased Services			
700 Property		-	
800 Other			
4500 TOTAL BLDG. ACQ./CONST.	\$	-	
<u>4600 SITE IMPROVEMENT</u>			
3/4/500 Purchased Services			
700 Property		115,000	115,000
800 Other			
4600 TOTAL SITE IMPROVEMENT	\$	115,000	\$ 115,000
<u>4700 BUILDING IMPROVEMENT</u>			
3/4/500 Purchased Services			
700 Property		1,353,000	1,353,000
800 Other			
4700 TOTAL BUILDING IMPROVEMENT	\$	1,353,000	\$ 1,353,000
TOTAL FACILITIES ACQ. & CONSTR.	\$	1,468,000	\$ 1,468,000

**Carson City School District 2013-2014 Amended Final Budget
CAPITAL PROJECTS FUND**

<u>EXPENDITURES</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
Program			
Function			
Object			
5000 OTHER			
5200 Interfund Transfers			
5300 Conversion Factor			
5000 TOTAL OTHER	\$ -		
TOTAL ALL EXPENDITURES	\$ 1,468,000	\$ -	\$ 1,468,000
6000 CONTINGENCY			
ENDING FUND BALANCE			
Unreserved Ending Balance	902,512		902,512
Reserved Ending Balance			
TOTAL ENDING FUND BALANCE	\$ 902,512	\$ -	\$ 902,512
TOTAL APPLICATIONS	\$ 2,370,512	\$ -	\$ 2,370,512

**CARSON CITY SCHOOL DISTRICT
FIVE YEAR CAPITAL IMPROVEMENT FUND
STATEMENT OF REVENUES AND EXPENDITURES**

DESCRIPTION	BUDGET	>FUTURE YEARS UNDER CONSTANT REVIEW<			
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
REVENUES					
GOVERNMENT SERVICE TAX REVENUE (REVISED ESTIMATE)	411,000	419,220	431,797	444,751	458,094
PROJECTED INCREASE FROM PREVIOUS YEAR	-12.30%	2.00%	3.00%	3.00%	3.00%
	0				
BEGINNING FUND BALANCE FOR APPLICATION	1,959,512	902,512	101,732	103,529	13,280
Transfer from Debt Fund Pay As You Go	0	0	0	0	0
NET RESOURCES AVAILABLE FOR OBLIGATION	2,370,512	1,321,732	533,529	548,280	471,374
EXPENDITURES BY LOCATION					
BORDEWICH/BRAY					
Multipurpose Room Refurbish	50,000		145,000		
Closed Loop Cooling Tower				125,000	
GLEASON-					
FRITSCH					
Trash Enclosure	150,000				
Cooling Tower					125,000
Asbestos Removal					40,000
FREMONT					
Bathroom Upgrades	75,000				
Computer Room Upgrades	15,000				
Paved Playground					100,000
SEELIGER					
EMPIRE					
Multipurpose room floor					50,000
MARK TWAIN					
Bathroom Upgrades	75,000				
Computer Room Upgrades	8,000				
CARSON MIDDLE					
Site Improvement at the Amphitheatre	45,000				
Barrel Roofing		85,000			
Remove /Replace Asbestos flooring in the Shop	20,000				
HVAC Upgrades Unified Arts				200,000	
EAGLE VALLEY					
PIONEER HIGH AND CORBETT CAMPUS					
Tenant improvements		25,000			
CARSON HIGH					
PE Locker Room Remodel	150,000				
Softball Field upgrades	20,000				
Elevator upgrades	150,000				
Site Drainage improvements	50,000				
Power System Optimization	200,000				
Crack Seal and Slurry		250,000			
Library Carpet Replacement			45,000		
Culinary Floor and Plumbing Upgrades			75,000		
NUTRITION EQUIPEMENT	50,000		50,000		50,000
ADMINISTRATIVE BUILDING					
Design phase and construction startup	265,000				
Remodel Admin building		750,000			
OPERATIONS					
STUDENT SUPPORT SERVICES					
Infrastructure improvements	45,000				
Parking lot crack repair and Slurry Seal				110,000	
TRANSPORTATION					
Bathroom Remodele		10,000			
Slurry Seal, Paint, Striping			15,000		
TECHNOLOGY					
One to One Mobile	100,000	100,000	100,000	100,000	100,000
CONTINGENCY					
TOTAL APPLICATIONS	<u>1,468,000</u>	<u>1,220,000</u>	<u>430,000</u>	<u>535,000</u>	<u>465,000</u>
TOTAL RESOURCES LESS APPLICATIONS	<u>902,512</u>	<u>101,732</u>	<u>103,529</u>	<u>13,280</u>	<u>6,374</u>

**Carson City School District 2013-2014 Amended Final Budget
BOND PROJECTS FUND**

<u>REVENUE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>1000 LOCAL SOURCES</u>			
1100 TAXES			
1200 IN LIEU OF TAXES			
1300 TUITION			
1400 TRANSPORTATION			
1500 EARNINGS ON INVESTMENTS	10,000		10,000
1600 FOOD SERVICE REVENUE			
1700 PUPIL ACTIVITIES			
1800 COMMUNITY SERVICE			
1900 OTHER REVENUES			
1990 Other Local Revenue			
1000 TOTAL LOCAL SOURCES	\$ 10,000	\$ -	\$ 10,000
<u>3000 STATE SOURCES</u>			
3100 DISTRIBUTIVE SCHOOL FUND			
3200 REVENUE FROM ESTATE TAXES			
3300 VOCATIONAL AID			
3400 VOCATIONAL REHAB AID			
3500 SPECIAL APPROPRIATIONS			
3800 IN LIEU OF TAXES			
3900 ON BEHALF OF LEA			
3000 TOTAL STATE SOURCES	\$ -		
<u>5000 OTHER SOURCES OF FUNDS</u>			
5300 FROM OTHER FUNDS			
5400 FROM SALE OF BOND (General Obligation)		-	
5400 FROM SALE OF BOND (Mid Term)			
5400 FROM BOND REFINANCING			
5000 TOTAL OTHER SOURCES	\$ -		
TOTAL REVENUES	\$ 10,000	\$ -	\$ 10,000
<u>OPENING FUND BALANCE</u>			
Unreserved Beginning Balance	4,255,300		4,255,300
Reserved Beginning Balance	-		
TOTAL OPENING FUND BALANCE	\$ 4,255,300	\$ -	\$ 4,255,300
TOTAL ALL RESOURCES	\$ 4,265,300	\$ -	\$ 4,265,300

**Carson City School District 2013-2014 Amended Final Budget
BOND PROJECTS FUND**

EXPENDITURES	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
Program			
Function			
Object			
<u>4000 FACILITIES ACQ. & CONSTR.</u>			
<u>2500 BUSINESS ADMINISTRATION</u>			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services	10,000		10,000
600 Supplies			
700 Property			
800 Other			
2600 TOTAL OPERATIONS & MAINT	10,000	-	10,000
<u>4200 LAND IMPROVEMENT</u>			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property	-		
800 Other			
4200 TOTAL SITE IMPROVEMENT	\$ -	-	
<u>4600 SITE IMPROVEMENT</u>			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
4300 TOTAL ARCH./ENGR.	\$ -	-	
<u>4500 BLDG. ACQ./CONSTRUCTION</u>			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services			
600 Supplies			
700 Property			
800 Other			
4500 TOTAL BLDG. ACQ./CONST.	\$ -	-	

**Carson City School District 2013-2014 Amended Final Budget
BOND PROJECTS FUND**

<u>EXPENDITURES</u> Program Function Object	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
4900 BUILDINGS			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services	-		
600 Supplies			
700 Property	4,255,300		4,255,300
800 Other			
4600 TOTAL BLDG. IMPROVEMENT	\$ 4,255,300	\$ -	\$ 4,255,300
TOTAL FACILITIES ACQ. & CONSTR.	\$ 4,265,300	\$ -	\$ 4,265,300
5000 OTHER			
5200 Interfund Transfer to Debt Service			
5300 Conversion Factor			
5000 TOTAL OTHER	\$ -		
TOTAL UNDISTRIBUTED EXPENSES	\$ 4,265,300	\$ -	\$ 4,265,300
TOTAL ALL EXPENDITURES	\$ 4,265,300	\$ -	\$ 4,265,300
6000 CONTINGENCY			
ENDING FUND BALANCE			
Unreserved Ending Balance			
Reserved Ending Balance			
TOTAL ENDING FUND BALANCE	\$ -		
TOTAL APPLICATIONS	\$ 4,265,300	\$ -	\$ 4,265,300

**Carson City School District 2013-2014 Amended Final Budget
UNEMPLOYMENT INSURANCE PROPRIETARY FUND**

Program Function Object	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
Part I			
OPERATING REVENUE			
<u>1000 LOCAL SOURCES</u>			
1900 OTHER REVENUES			
1910 Rent			
1920 Donations			
1940 Service to Other Governments	130,000		130,000
1990 Other Local Revenue			
(A) TOTAL OPERATING REVENUE	\$ 130,000	\$ -	\$ 130,000
OPERATING EXPENSE			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services	130,000		130,000
600 Supplies			
700 Property			
700 Depreciation - amortization			
800 Other			
(B) TOTAL OPERATING EXPENSE	\$ 130,000	\$ -	\$ 130,000
OPERATING INCOME (LOSS)	\$ -		
NON-OPERATING REVENUE			
1500 EARNINGS ON INVESTMENTS			
Subsidies			
3550 State Matching Funds			
4000 Federal Sources			
(C) TOTAL NON-OPERATING REVENUE	\$ -		
NON-OPERATING EXPENSE			
830 Interest Expense			
Other			
(D) TOTAL NON-OPERATING EXPENSE	\$ -		
<u>5000 OPERATING TRANSFERS</u>			
5200 Interfund Transfers			
(E) NET OPERATING TRANSFERS	\$ -		
(F) NET INCOME (LOSS)	\$ -		
<u>RETAINED EARNINGS</u>			
BEGINNING JULY 1	255,104		255,104
ENDING JUNE 30	255,104	-	255,104

NOTE: CASH FUND BALANCES ARE USED FOR APPLICATION OF RESOURCES

**Carson City School District 2013-2014 Amended Final Budget
UNEMPLOYMENT INSURANCE PROPRIETARY FUND**

	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>(A) CASH FLOW FROM OPERATIONS</u>			
1940 Service to Other Governments Including Prior Year Receivables	130,000		130,000
Purchased Services	130,000		130,000
(a) Net Cash Provided by Operations	\$ -	\$ -	\$ -
<u>(B) CASH FLOW FROM FINANCING</u>			
Purchased Services	-		
(b) Net Cash for Non-capital Financing	\$ -		
<u>(C) CASH FLOW FROM CAPITAL FINANCING</u>			
(c) Cash Flow from Capital Financing	\$ -		
<u>(D) CASH FLOW FROM INVESTING</u>			
(d) Net Cash Flow from Investing	\$ -		
Net Increase (decrease) in cash	\$ -		
<u>CASH AND CASH EQUIVALENTS</u>			
AT JULY 1	255,104		255,104
CASH AS OF JUNE 30, 2012			
CASH AS OF JUNE 30, 2013			
CASH AS OF JUNE 30, 2014	\$ 255,104	\$ -	\$ 255,104

NOTE: CASH FUND BALANCES ARE USED FOR APPLICATION OF RESOURCES

**Carson City School District 2013-2014 Amended Final Budget
HEALTH INSURANCE PROPRIETARY FUND**

Program Function Object	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	BUDGET Year Ending June 30, 2014
Part I			
OPERATING REVENUE			
<u>1000 LOCAL SOURCES</u>			
	FULL DISCLOSURE		
1900 OTHER REVENUES			
1910 Rent			
1920 Donations			
1940 Service to Other Governments	210,000		210,000
Payroll Insurance Transactions	1,500,000		1,500,000
1990 Other Local Revenue			
(A) TOTAL OPERATING REVENUE	\$ 1,710,000	\$ -	\$ 1,710,000
OPERATING EXPENSE			
3/4/500 Purchased Services -PEBS	1,500,000		1,500,000
3/4/500 Purchased Services	210,000		210,000
600 Supplies			
700 Property			
700 Depreciation - amortization			
800 Other			
(B) TOTAL OPERATING EXPENSE	\$ 1,710,000	\$ -	\$ 1,710,000
OPERATING INCOME (LOSS)	\$ -		
NON-OPERATING REVENUE			
1500 EARNINGS ON INVESTMENTS			
Subsidies			
3550 State Subsidy - Reimbursement			
4000 Federal Sources			
(C) TOTAL NON-OPERATING REVENUE	\$ -		
NON-OPERATING EXPENSE			
830 Interest Expense			
Other			
(D) TOTAL NON-OPERATING EXPENSE	\$ -		
<u>5000 OPERATING TRANSFERS</u>			
5200 Interfund Transfers			
(E) NET OPERATING TRANSFERS	\$ -		
(F) NET INCOME (LOSS)	\$ -		
<u>RETAINED EARNINGS</u>			
BEGINNING JULY 1	2,365,297		2,365,297
ENDING JUNE 30	2,365,297	-	2,365,297

NOTE: CASH FUND BALANCES ARE USED FOR APPLICATION OF RESOURCES

**Carson City School District 2013-2014 Amended Final Budget
HEALTH INSURANCE PROPRIETARY FUND**

	Tentative BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
(A) CASH FLOW FROM OPERATIONS			
	FULL DISCLOSURE		
1940 Service to Other Governments	210,000		210,000
Subsidy Reimbursement	1,500,000		1,500,000
PRIS PAYROLL OVERHEAD			
Purchased Services - Group Health Care	210,000		210,000
Purchased Services - PEBS Subsidies	1,500,000		1,500,000
cash received from other funds			
(a) Net Cash Provided by Operations	\$ -	\$ -	\$ -
(B) CASH FLOW FROM FINANCING			
(b) Net Cash for Non-capital Financing	\$ -		
(C) CASH FLOW FROM CAPITAL FINANCING			
NON-CAPITAL TRANSFER			
(c) Cash Flow from Capital Financing	\$ -		
(D) CASH FLOW FROM INVESTING			
(d) Net Cash Flow from Investing	\$ -		
Net Increase (decrease) in cash	\$ -		
CASH AND CASH EQUIVALENTS			
AT JULY 1	2,365,997		2,365,997
CASH AS OF JUNE 30, 2012			
CASH AS OF JUNE 30, 2013			
CASH AS OF JUNE 30, 2014	\$ 2,365,997	\$ -	\$ 2,365,997

NOTE: CASH FUND BALANCES ARE USED FOR APPLICATION OF RESOURCES

**Carson City School District 2013-2014 Amended Final Budget
WORKERS COMPENSATION PROPRIETARY FUND**

Program Function Object	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
Part I			
OPERATING REVENUE			
<u>1000 LOCAL SOURCES</u>			
1900 OTHER REVENUES			
1910 Rent			
1920 Donations			
1940 Service to Other Governments	240,000		240,000
1990 Other Local Revenue			
(A) TOTAL OPERATING REVENUE	\$ 240,000	\$ -	\$ 240,000
OPERATING EXPENSE			
100 Salaries			
200 Benefits			
3/4/500 Purchased Services	150,000		150,000
600 Supplies			
700 Property			
700 Depreciation - amortization			
800 Other			
(B) TOTAL OPERATING EXPENSE	\$ 150,000	\$ -	\$ 150,000
OPERATING INCOME (LOSS)	\$ 90,000	\$ -	\$ 90,000
NON-OPERATING REVENUE			
1500 EARNINGS ON INVESTMENTS			
Subsidies			
3550 State Matching Funds			
4000 Federal Sources			
(C) TOTAL NON-OPERATING REVENUE	\$ -		
NON-OPERATING EXPENSE			
830 Interest Expense			
Other			
(D) TOTAL NON-OPERATING EXPENSE	\$ -		
<u>5000 OPERATING TRANSFERS</u>			
5200 Interfund Transfers			
(E) NET OPERATING TRANSFERS	\$ -		
(F) NET INCOME (LOSS)	\$ 90,000	\$ -	\$ 90,000
<u>RETAINED EARNINGS</u>			
BEGINNING JULY 1	463,844		463,844
ENDING JUNE 30	553,844	-	553,844

NOTE: CASH FUND BALANCES ARE USED FOR APPLICATION OF RESOURCES

**Carson City School District 2013-2014 Amended Final Budget
WORKERS COMPENSATION PROPRIETARY FUND**

	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
<u>(A) CASH FLOW FROM OPERATIONS</u>			
1940 Service to Other Governments Including Prior Year Receivables	240,000		240,000
Purchased Services	150,000		150,000
(a) Net Cash Provided by Operations	\$ 90,000	\$ -	\$ 90,000
<u>(B) CASH FLOW FROM FINANCING</u>			
Purchased Services			
(b) Net Cash for Non-capital Financing	\$ -		
<u>(C) CASH FLOW FROM CAPITAL FINANCING</u>			
(c) Cash Flow from Capital Financing	\$ -		
<u>(D) CASH FLOW FROM INVESTING</u>			
(d) Net Cash Flow from Investing	\$ -		
Net Increase (decrease) in cash	\$ 90,000	\$ -	\$ 90,000
<u>CASH AND CASH EQUIVALENTS</u>			
AT JULY 1	480,322		480,322
CASH AS OF JUNE 30, 2012			
CASH AS OF JUNE 30, 2013			
CASH AS OF JUNE 30, 2014	<u>\$ 570,322</u>	<u>\$ -</u>	<u>\$ 570,322</u>

NOTE: CASH FUND BALANCES ARE USED FOR APPLICATION OF RESOURCES

**Carson City School District 2013-2014 Amended Final Budget
DEBT SERVICE FUND**

<u>REVENUE & EXPENDITURE</u>	Final BUDGET Year Ending June 30, 2014	BUDGET Adjustments or Enhancements	Amended BUDGET Year Ending June 30, 2014
	\$ 5,423,330		
		-	
<u>AVAILABLE RESOURCES</u>			
COMBINED BONDS			
1110 Ad Valorem Taxes	5,423,330		5,423,330
1110 Ad Valorem Revenue Abatement			
1500 Investment Earnings	25,515		25,515
Other			
NET Proceeds of 2007 Issuance			
TOTAL REVENUES	\$ 5,448,845	\$ -	\$ 5,448,845
TRANSFER IN ENERGY REBATE	\$ 260,000		260,000
OPENING FUND BALANCE	\$ 2,551,547		2,551,547
TOTAL AVAILABLE FINANCING	\$ 8,260,392	\$ -	\$ 8,260,392

Note: Percent of Opening Fund Balance to FY **54.31%**

FUND EXPENDITURES

COMBINED BONDS			
9004 Principal	2,339,000		2,339,000
9003 Interest	2,358,972		2,358,972
Other	5,000		5,000
Reserves	3,557,420		3,557,420
TOTAL FUND APPLICATIONS	\$ 8,260,392	\$ -	\$ 8,260,392

**CARSON CITY SCHOOL DISTRICT
PROPOSED BUDGET FOR FY 2014
GENERAL OBLIGATION BONDS**

AMENDED FINAL BUDGET

DEBT Service 07/01/2013 thru 06/30/2014

Description	Type*	Term	Original Amount of Issue	Issue Date	Final Payment Date	Percent Interest Rate	Beginning Balance July 1, 2013	2013-14 Interest	2013-14 Principal	2013-14 Total
Series 2003	1	20 years	\$3,750,000	Feb-03	Jun-23	3.75%	\$145,000	\$5,438	\$145,000	\$150,438
Series 2006	1	20 years	\$9,500,000	Dec-06	Jun-27	4.00-5.50%	\$5,865,000	\$246,512	\$305,000	\$551,512
Series 2007	1	20 years	\$15,500,000	Aug-07	Aug-27	4.25-5.00%	\$9,060,000	\$420,776	\$465,000	\$885,776
Series 2010 - Refunding	1	20 years	\$10,705,000	Aug-10	Jun-31	3.58%	\$9,705,000	\$413,826	\$640,000	\$1,053,826
Series 2010B Medium Term		5 years	\$1,050,000	Dec-10	Jun-16	2.55%	\$798,000	\$17,047	\$259,000	\$276,047
Series 2011A	1	20 years	\$16,000,000	Feb-11	Jun-31	3.00-5.00%	\$16,000,000	\$709,532	\$305,000	\$1,014,532
Series 2011B	1	20 years	\$10,000,000	Jul-11	Jun-31	2.00-5.00%	\$10,000,000	\$448,950	\$220,000	\$668,950
Series 2012 - Refunding	1	20 years	\$4,005,000	Mar-12	Jun-32	2.00-3.125%	\$4,025,000	\$96,894	\$0	\$96,894
TOTAL DEBT SERVICE FUND			\$70,510,000				\$55,598,000	\$2,358,975	\$2,339,000	\$4,697,975

Principal Balance OF ALL Outstanding Bonds as of June 30, 2014								ENDING \$53,259,000 BALANCE	
Left Blank Intentionally	\$0	*No Short-Term Financing				\$0	\$0	\$0	\$0
TOTAL GENERAL FUND	\$0					\$0	\$0	\$0	\$0

Carson City School District 2013-2014 Amended Final Budget

INTER-FUND TRANSFERS

Page No.	<u>TRANSFERS IN</u> Name of Fund	Amount	<u>TRANSFERS OUT</u> Name of Fund	Page No.
5	General Fund	-	Alternative Compensation Fund	23
62	Capital Projects	-	Debt Fund	74
		-		
		-		
N/A		<u>\$ -</u>		
N/A		\$ -		N/A
13		-		
15	Nutrition Services	473,738		
19	Summer & Remediation	-		
26	State and Federal Grants	150,000		
51	Special Education	5,600,717		
74	Debt Service	260,000		
55	Class Size Reduction	165,000		
		<u>\$ 6,649,455</u>	General Fund	12
	TOTAL TRANSFERS IN	<u><u>\$ 6,649,455</u></u>	TOTAL TRANSFERS OUT	

LOBBYING EXPENSE ESTIMATE

Pursuant to NRS 354.600(3) each (emphasis added) local government budget must obtain a separate statement of anticipated expenses related to activities designed to influence the passage or defeat of legislation in an upcoming legislative session.

IN KIND EXPENDITURES - INTERIM LOBBYING

Nevada Legislature: Upcoming 77th 2013 Session; July 1, 2012 to June 30, 2013
and possible Special Session of the 2014 Nevada Legislature

1. Activity	<u>Participation with Nevada Association of School Boards & Superintendents</u>	
2. Funding Source	<u>General Funds - Earnings on Investments</u>	
3. Transportation		\$0.00
4. Lodging and meals		\$0.00
5. Salaries and Wages		\$0.00
6. Compensation to lobbyists		\$0.00
7. Entertainment		\$0.00
8 Supplies, equipment & facilities; other personnel and services spent in Carson City		<u>\$9,000.00</u>
Total		<u><u>\$9,000.00</u></u>

Entity: CARSON CITY SCHOOL DISTRICT

Budget Fiscal Year 2013-2014

Lobbying Expense Estimate, Page 1 of 1

**Schedule of Existing Contracts
Budget Year 2013-2014**

Local Government: CARSON CITY SCHOOL DISTRICT

Contact: JESSICA GREENER

E-mail Address: JGREENER@CARSON.K12.NV.US

Daytime Telephone: 775-283-2015

Total Number of Existing Contracts: 66

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Proposed Expenditure FY 2013-14	Proposed Expenditure FY 2014-15	Reason or need for contract:
	ABARE DENITA PT	7/1/2013	6/30/2014	\$55,400.00	\$55,400.00	PHYSICAL THERAPY
	ADVANTAGE POINT INC	7/1/2013	6/30/2014	\$16,144.00	\$16,144.00	SES TUTORING SERVICES
	ALEXANDER ANN	7/1/2013	6/30/2014	\$8,000.00	\$8,000.00	LEGAL ADVISOR
	ALLISON MACKENZIE et al	7/1/2013	6/30/2014	\$90,700.00	\$90,700.00	LEGAL ADVISOR
	ARAMARK EDUCATION	7/1/2013	6/30/2014	\$850,000.00	\$875,000.00	SCHOOL LUNCH PROGRAM
	BEHAVIOR INTERVENTIONS LLC	7/1/2013	6/30/2014	\$23,975.00	\$23,975.00	BEHAVIOR INTERVENTION SERVICES
	BEHAVIORAL HEALTH OUTPATIENT SRVS	7/1/2013	6/30/2014	\$9,900.00	\$9,900.00	BEHAVIOR INTERVENTION SERVICES
	BELIEVE & ACHIEVE LLC	9/30/2013	6/30/2014	\$30,000.00	\$30,000.00	STAFF TRAINING
	BERSINGER, LINDA	3/1/2014	6/30/2014	\$21,000.00	\$21,000.00	STAFF TRAINING
	BIELAT, KELLY S MA MFT	3/15/2014	6/30/2014	\$10,000.00	\$10,000.00	EVALUATION
	BOARD OF REGENTS	7/1/2013	6/30/2014	\$11,500.00	\$11,500.00	ENRICHMENT ACTIVITIES
	BOYS & GIRLS CLUB	7/1/2013	6/30/2014	\$32,100.00	\$32,100.00	AFTER SCHOOL PROGRAM
	BREWERY ARTS CENTER	7/1/2013	6/30/2014	\$2,040.00	\$2,040.00	ENRICHMENT ACTIVITIES
	BUONAMICI'S LLC	9/1/2013	6/30/2014	\$4,925.40	\$4,925.40	MATH TUTORING
	BUTLER THERESA	7/1/2013	6/30/2014	\$400.00	\$400.00	CONSULTING
	CAPITAL CITY ARTS INITIATIVE	12/30/2013	6/30/2014	\$2,000.00	\$2,000.00	ENRICHMENT ACTIVITIES
	CAROLYN PORTER LLC	9/1/2013	6/30/2014	\$56,000.00	\$56,000.00	PSYCHOLOGICAL SERVICES
	CARSON CITY LIBRARY	7/1/2013	6/30/2014	\$400.00	\$400.00	GATE EXPLORATION INSTRUCTION
	CARSON CITY PEDIATRIC DENTISTRY	7/1/2013	6/30/2014	\$900.00	\$900.00	DENTAL SERVICES FOR HOMELESS
	CREATIVE LEARNING SYSTEMS	3/1/2014	6/30/2014	\$7,500.00	\$7,500.00	STAFF TRAINING

**Schedule of Existing Contracts
Budget Year 2013-2014**

	EBERLE BRINSON COMMUNICATION	7/1/2013	6/30/2014	\$34,580.00	\$34,580.00	SPEECH THERAPY
	EMPOWERING EXCELLENCE LLC	7/1/2013	6/30/2014	\$7,770.00	\$7,770.00	IEP COMPLIANCE MONITORING
	FARDELMANN, KAREN	7/1/2013	6/30/2014	\$88,200.00	\$88,200.00	OCCUPATIONAL THERAPY
	FREED , JANITA K	7/1/2013	6/30/2014	\$84,000.00	\$84,000.00	OCCUPATIONAL THERAPY
	FULL CIRCLE PHYSICAL THERAPY LLC	7/1/2013	6/30/2014	\$53,200.00	\$53,200.00	PHYSICAL THERAPY
	GOULD, STEPHANIE	7/1/2013	6/30/2014	\$6,653.00	\$6,653.00	PSYCHOLOGICAL SERVICES
	HEAL THERAPY OF NEVADA	3/1/2014	6/30/2014	\$1,008.00	\$1,008.00	MENTAL HEALTH THERAPY
	HIGH EXPECTATIONS FOR LEARNING LLC	8/1/2013	6/30/2014	\$20,000.00	\$20,000.00	STAFF TRAINING
	HIGH SIERRA SPEECH PATHOLOGY, LLC	7/1/2013	6/30/2014	\$40,300.00	\$40,300.00	SPEECH THERAPY
	INSTRUCTIONAL EXCELLENCE LLC	7/1/2013	6/30/2014	\$35,000.00	\$35,000.00	STAFF TRAINING
	JEFFREY BASA, MD	7/1/2013	6/30/2014	\$7,500.00	\$7,500.00	IEP COMPLIANCE MONITORING
	KIDS COUNT LLC	7/1/2013	6/30/2014	\$28,930.00	\$28,930.00	STAFF TRAINING AND GATE CONSULTING
	LENKER DIAN PT	7/1/2013	6/30/2014	\$95,760.00	\$95,760.00	PHYSICAL THERAPY
	MC HENRY KELLI N	7/1/2013	6/30/2014	\$7,953.60	\$7,953.60	AUTISUM CONSULTING
	MIKE MITCHELL MANAGEMENT LLC	7/1/2013	6/30/2014	\$11,560.00	\$11,560.00	CAPITAL PROJECTS CONSULTING
	NELSON DAVISON ADMINISTRATORS, INC.	7/1/2013	6/30/2014	\$16,125.03	\$16,125.03	CLAIMS AND ADMIN MANAGEMENT
	NEVADA STATE MUSEUM	7/1/2013	6/30/2014	\$1,000.00	\$1,000.00	ENRICHMENT ACTIVITIES
	OT PLAYROOM, LLC	7/1/2013	6/30/2014	\$2,142.00	\$2,142.00	OCCUPATIONAL THERAPY
	PEDERSON LLC	7/1/2013	6/30/2014	\$38,500.00	\$38,500.00	STAFF TRAINING
	POSSIBILITIES INC	7/1/2013	6/30/2014	\$1,500.00	\$1,500.00	IEP COMPLIANCE MONITORING
	PROJECT DISCOVERY	7/1/2013	6/30/2014	\$15,000.00	\$15,000.00	ENRICHMENT ACTIVITIES
	PUBLIC CONSULTING GROUP, INC.	4/1/2014	6/30/2014	\$25,000.00	\$25,000.00	MEDICAIDE BILLING
	READING WORKS LLC	10/1/2013	6/30/2014	\$9,000.00	\$9,000.00	READ 180 CONSULTING
	ROCK SPORT NV INC	12/1/2013	6/30/2014	\$1,500.00	\$1,500.00	ENRICHMENT ACTIVITIES
	SALVATION ARMY	11/1/2013	6/30/2014	\$1,000.00	\$1,000.00	MORNING 21ST CENTURY SERVICES

**Schedule of Existing Contracts
Budget Year 2013-2014**

SCHLADOW, SAMUEL GEOFFREY	7/1/2013	6/30/2014	\$500.00	\$500.00	LECTURE
SCHOLASTIC MAGAZINES	7/1/2013	6/30/2014	\$2,899.00	\$2,899.00	READ 180 TRAINING
SIERRA NEVADA JOURNEYS	10/1/2013	6/30/2014	\$3,800.00	\$3,800.00	ENRICHMENT ACTIVITIES
SIERRA PSYCHOLOGICAL ASSOCIATES, LLC	7/1/2013	6/30/2014	\$26,000.00	\$26,000.00	BEHAVIOR INTERVENTION SERVICES
SILSBY ENTERPRISES LLC	9/1/2013	6/30/2014	\$10,769.59	\$10,769.59	READING TUTORING
SMR TRAINING GROUP, INC	11/1/2013	6/30/2014	\$200.00	\$200.00	FOOD SAFETY TRAINING
SPEECH INTEGRATIONS LLC	7/1/2013	6/30/2014	\$26,975.00	\$26,975.00	SPEECH THERAPY
STABEL, AARON	7/1/2013	6/30/2014	\$4,500.00	\$4,500.00	BEHAVIOR INTERVENTION SERVICES
STEVENS, KAIRSTEN	10/1/2013	6/30/2014	\$800.00	\$800.00	CONSULTING
SUCCESS FOR ALL FOUNDATION	7/1/2013	6/30/2014	\$68,239.50	\$68,239.50	SFA TRAININGS
TALK LLC	7/1/2013	6/30/2014	\$240.00	\$240.00	DEAF AND HARD OF HEARING SERVICES
TALX UCeXpress	7/1/2013	6/30/2014	\$7,000.00	\$7,000.00	UNEMPLOYMENT MANAGEMENT SERVICES
TESolutions	10/1/2013	6/30/2014	\$25,200.00	\$25,200.00	STAFF TRAINING
TICHENOR LISA OCCUPATIONAL THERAPY LLC	7/1/2013	6/30/2014	\$61,180.00	\$61,180.00	OCCUPATIONAL THERAPY
TICHENOR, WILLIAM	9/1/2013	6/30/2014	\$2,887.50	\$2,887.50	AUTISUM CONSULTING
TOTAL TUTORING SERVICES, INC.	10/1/2013	6/30/2014	\$89,801.00	\$89,801.00	SES TUTORING SERVICES
UNIVERSITY HEALTH PROFESSIONALS	7/1/2013	6/30/2014	\$4,750.00	\$4,750.00	RISK ASSESSMENT CONSULTING
VAN KIRK, MARY	7/1/2013	6/30/2014	\$45,360.00	\$45,360.00	OCCUPATIONAL THERAPY
VIA LANGUAGE INC	8/1/2013	6/30/2014	\$2,000.00	\$2,000.00	TRANSLATION SERVICES
W H ROBISON LLC	7/1/2013	6/30/2014	\$7,500.00	\$7,500.00	PSYCHOLOGICAL SERVICES
WEBSTER, SHIRLEY	11/1/2013	6/30/2014	\$4,250.00	\$4,250.00	CONSULTING
Total Proposed Expenditures			\$2,260,917.62	\$2,285,917.62	

Additional Explanations (Reference Line Number and Vendor):

**Schedule of Privatization Contracts
Budget Year 2013-2014**

Local Government: CARSON CITY SCHOOL DISTRICT
Contact: JESSICA GREENER
E-mail Address: JGREENER@CARSON.K12.NV.US
Daytime Telephone: 775-283-2015

Total Number of Privatization Contracts: _____

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Duration (Months/ Years)	Proposed Expenditure FY 2012-13	Proposed Expenditure FY 2013-14	Position Class or Grade	Number of FTEs employed by Position Class or Grade	Equivalent hourly wage of FTEs by Position Class or Grade	Reason or need for contract:
1	<i>None</i>									
2										
3										
4										
5										
6										
7										
8										
9										
10										
11	Total									

**Carson City School District
Possible DSA Allocation Addition
Proposed Uses of Additional Revenue-Prioritized**

Full Day Kinder impact on GF	400,000
DSA Allocation adjustment	<u>2,250,000</u>
Total Resources	2,650,000
Carry Forward needed to balance 2015	1,640,000
Funding available for FY 2014	1,010,000

Proposed Plan Modifications	Amount	Comments
Budget for wireless upgrades needed at sites for 1 To 1 Mobile (one time expense)	500,000	Needed for continued implementation of the program
Keep District cell phone (emergency communication devices)	50,000	Ensure safety and security at the sites
Eliminate Pay to Participate	50,000	Reduce the burden on families in the District
Field trips	10,000	Implementation of strategic plan objectives
	<u>610,000</u>	
Curriculum adoption funds partially restored	24,000	Implementation of strategic plan objectives
Partial restoration of CSR teaching positions to comply with NRS	225,000	3 FTEs FY 2014
Restoration of District Wide Administrator	61,000	Needed for ESL program and DOJ compliance
Restoration of custodial staff	90,000	2 FTE's - Needed due to increased square footage
	<u>400,000</u>	

Target Budget Total: 1,010,000 District priorities match FY 2014 available funds

Partial restoration of CSR teaching positions to comply with NRS	300,000	4 FTEs FY 2015 as needed
Restoration of elementary counselors (3)	230,000	
Public Relations Officer	75,000	

Budget Augmentation

Budget Transfer

Full Day Kinder

School	Teacher	FD/HD	Class Size	Current Funding			Salary	CSRFD	CSR New	Difference	Para's
				GF	CSR	GRT/FD					
Empire	Total Registration		60				17	4.5			2.5 .5 from Grant
	Michele Conger	FD	12	x			70,928	54,400			
	Myrna Foltz	FD	12			x		54,400			
Robin Link	J. Robinson	FD	12			x		54,400			
Staci March	Muriel Weidemann	FD	12	x				54,400			
	Nena Stucki	FD	12		x		92,521	54,400			
Mark Twain	Total Registration		83.21=3.95 Projected 102+								3 1 from Grant
	Debra Crozier	FD			x			54,400			
	Deanna Fine	FD		x				54,400			
	Cheryl Richetta	FD						54,400			
		FD						54,400			
		FD							66,000		
Bordewich	Total Registration		60 Projected 113								2
Free	Michele Cacciopo	FD	20		x			54,400			
	Merissa Freitas	FD	20	x				54,400			
	Brook Wood	FD	20					54,400			
1 half day		FD	20					54,400			
Fremont	Total Registration		54								1 need to add a .5
	Denise Batten	FD	18	x				54,400			
	Laura Redmon	FD	18	x				54,400			
		FD	18						66,000		
14 half day (5/9)											
Fritsch	Total Registration										2
Free	Susan Maples	FD	27	x				54,400			
	Christine Donaldson		25/23	x					66,000		
		FD							66,000		
Seeliger	Total Registration		31								1 need to add a .5
Free	Janice Edgington	HD	6	x					33,000		
		UNK	10								
Sydney Hannon	Patrick Flynn	FD	15	x				54,400			
Student Support	Total Registration		24								
	Taya Willden	HD	24								

SUM	697,400
PP&E	(40,000)
Curriculum	(50,000)
Subsidy for 6 new positions	(120,000)
Para Pro's	(90,000)
	397,400

The average square footage a custodian can clean set by the International Sanitary Supply Association (ISSA) and other staffing studies is 22,000 Sq. Ft.



2013 Custodial Staff								
Last Name	First Name	Position	Location	Site Sq Ft		sq ft / cust incld all cust	If Lead counted as half	
Ostrander	Steven	Lead Custodian II	Bord/Bray	64990				
Vacant		Head Custodian	Bord/Bray	13610 sss				
Salazar	Jose	Custodian	Bord/Bray					
Souza	Dwayne	Custodian	Bord/Bray	78600		26200	31440	
Archuleta	Harold	Lead Custodian III	CHS	356513		29709	37528	
Saunders	Howard Dean	Utility Custodian	CHS day	chs,tech cntr,rotc			2.5 days no cleaning	
Alvarado	Johnny	Custodian	CHS	& w/w room				
Batt	Larry	Custodian	CHS day					
Burks	Ben	Custodian	CHS	out bldgs sq ft				
Charles	Stephen	Custodian	CHS day	22471				
Ford	Jim	Custodian	CHS					
George	Randall	Custodian	CHS					
LaFoon	Roger	Custodian	CHS					
Vacant		Custodian	CHS					
McNutt	Ron	Custodian	CHS					
Montes	Celida	Custodian	CHS					
Peton	Terry	Custodian	CHS					
Fiddler	Steve	Custodian - moved to	Empire					
Oullette	Keith	Lead Custodian II	CMS	147542				
Beaudette	Richard	Head Custodian	CMS	respons for DO,				
Frank	Philip	Custodian	CMS	PDC, OSC				
Maaghop	Ricardo	Custodian	CMS	22354				
Sutton	Kenny	Custodian	CMS	169896	4 sites	24271	26138	
Ochoa	Maria	Custodian	CMS					
Ruiz	Robert	Custodian	CMS					
Rios-Ventura	Alberto	Head Custodian	Corbett	22627	6 bldg	22627	22627	
Miller	Bill	Lead Custodian I	Empire	73719		24573	29488	
Vacant		Head Custodian	Empire					
Fiddler	Steve	moved frm CHS	Empire					
Saunders	Tina	Custodian						
Powers	David	Lead Custodian I	EVMS	102558		25640	29302	
Ligon	Robert	Head Custodian	EVMS					
Medina	Abel	Custodian	EVMS					
Seeberg	Carl	Custodian	EVMS					
Harmer	Dale	Lead Custodian I	Fremont	59120		19707	23648	
Abbey	Rick	Head Custodian	Fremont					
Davis	Michael	Custodian	Fremont					
Wade	Dale	Lead Custodian I	Fritsch	55387		18463	22155	
Jimenez	Cecilia	Head Custodian	Fritsch					
Hannah	James	Custodian	Fritsch					
Sausedo	Doug	Lead Custodian I	Mark Twain	66456	4 portables	22152	26583	
Molleson	Phillip	Head Custodian	Mark Twain					
Batt	Maria	Custodian	Mark Twain					
Parmenter	Paul "Rick"	Lead Custodian I	Seeliger	68096				
Ruggeri	Jeffery	Head Custodian	Seeliger	<66656>	1 port. Vacant	22219	26663	
Owen	Daniel	Custodian	Seeliger					

ISSA 540 Cleaning Times

Empty and Fill Times

SOLUTION FILLING TIMES		Minutes
1	1 gallon	0.25
2	2 gallon	0.50
3	4 gallon	1.00
4	5 gallon	1.25
5	10 gallon	2.50
6	20 gallon	5.00
7	25 gallon	6.25
8	100 gallon	25.00
9	250 gallon	52.25
EMPTY AND RINSE		Minutes
10	Trigger Sprayer	0.20
11	1 gallon	0.25
12	2 gallon	0.50
13	4 gallon	1.00
14	5 gallon	1.25
15	10 gallon	2.50
16	20 gallon	5.00
17	25 gallon	6.25
18	100 gallon	25.00
19	250 gallon	52.25
CLEAN-UP MATERIALS & EQUIPMENT AFTER USE		Minutes
20	Dust Mop (After use shake out, pick up debris, brush, refresh mop with treatment and hang up to cure)	1.0
21	Mop Bucket & Wringer	1.3
22	Mop (Kentucky, string type) wring and rinse in service closet sink after cleaning	3.0
23	Mop (Kentucky, string type) wring and rinse in service closet sink after cleaning stripping	5.0
24	Mop (Kentucky, string type) wring and rinse in service closet sink after applying finish/seal	10.0
25	Mop (flat microfiber) wring and rinse in service closet sink after applying finish/seal	1.0
CLEAN-UP MATERIALS & EQUIPMENT		Minutes
26	Vacuum Back Pack (wipe and spot clean after dry pick-up)	0.50
27	Vacuum Upright (wipe and spot clean after dry pick-up)	0.50
28	Vacuum Tank type (empty, wipe and spot clean after dry pick-up)	1.00
29	Carpet Extractor with direct hook-up (wash and rinse clean)	2.00
30	Carpet Extractor with solution and recovery tanks (wash and rinse clean)	5.00
31	Vacuum Tank type (wash and rinse clean after wet pick-up)	4.00
32	Wrap machine cord properly after unplugging	1.25
CHANGE AND REPLACE		Minutes
33	Change Dust Mop (new, rental and disposable)	0.75
34	Change Wet Mop (Kentucky, string type)	0.50
35	Change Wet Mop (Flat Velcro, eyehole type)	0.20
36	Replace vacuum filter	0.20

Operator Travel Speeds

CRAWL SPEED		Linear feet per minute	Mile Per Hour
37	Spray, scrub, wipe build-up removal by hand along mop boards	10 ft/minute	0.13 mph
WALKING		Linear feet per minute	Mile Per Hour
38	Walking very slowly or backward	88 ft/minute	1.0 mph
39	Walking slowly	132 ft/minute	1.5 mph
40	Walk-behind non-propelled unit	150 ft/minute	1.7 mph
41	Reference point speed #1*	176 ft/minute	2 mph
42	Walk-behind wheel-propelled unit	200 ft/minute	2.3 mph
43	Reference point speed #2*	220 ft/minute	2.5 mph

44	Reference point speed #3*	264 ft/minute	3 mph
RIDING A CLEANING MACHINE		Linear feet per minute	Mile Per Hour
45	Riding auto-scrubber cleaning speed	275 ft/minute	3.1 mph
46	Riding sweeper maximum speed	378.4 ft/min.	4.3 mph
47	Reference point speed #4*	440 ft/minute	5.0 mph
RIDING A TRANSPORTATION MACHINE		Linear feet per minute	Mile Per Hour
48	Golf Cart	880 ft/minute	10.0 mph
49	Vehicle	1,760 ft/minute	20.0 mph

General Cleaning

CLASSROOM SERVICE		Sq. Ft.	Minutes	Sq. Ft. Hr.
50	Trash/Dust with Duster/Clean Chalkboard/Dust mop Floor	1,000	9.40	6,383
51	Trash/Dust with Duster/Clean Chalkboard/Damp Mop Floor	1,000	16.00	3,750
52	Trash/Dust with Duster/Clean Chalkboard/Tank Vacuum Floor	1,000	12.20	4,918
53	Trash/Dust with Duster/Clean Chalkboard/Upright Vacuum Floor	1,000	14.00	4,286
54	Trash/Dust with Treated Cloth/Clean Chalkboard/Dust Mop Floor	1,000	10.40	5,769
55	Trash/Dust with Treated Cloth/Clean Chalkboard/Damp Mop Floor	1,000	17.00	3,529
56	Trash/Dust with Treated Cloth/Clean Chalkboard/Tank Vacuum Floor	1,000	14.60	4,110
57	Trash/Dust with Treated Cloth/Clean Chalkboard Upright Vacuum Floor	1,000	15.40	3,896
58	Trash/Dust with Scrap-Trap Type Vacuum/Clean Chalkboard/Portable Vacuum Floor	1,000	10.50	5,714
59	Trash/Dust with Back-Pack Vacuum/Clean Chalkboard/Back-Pack Vacuum Floor	1,000	11.00	5,455
CORNERS / CREVICES		Sq. Ft.	Minutes	Sq. Ft. Hr.
60	Detail Clean with Trigger Sprayer & Cloth	150	4.50	2,000
61	Detail Clean with Hand Held Duster Vacuum	150	3.80	2,368
62	Detail Clean with Tank/Canister Vacuum	150	4.05	2,222
63	Detail Clean with Back-Pack Vacuum	150	3.15	2,857
64	Detail Clean tile grout with Battery Sonic type scrubber and chemical	150	3.15	2,857
DISINFECTING SURFACES		Sq. Ft.	Minutes	Sq. Ft. Hr.
65	Damp Wipe Surface With Disinfectant	150	2.88	3,125
DUSTING SURFACES		Sq. Ft.	Minutes	Sq. Ft. Hr.
66	Dust with Duster	150	0.90	10,000
67	Dust with Treated Cloth	150	1.80	5,000
68	Damp Wipe with Trigger Sprayer & Cloth	150	2.88	3,125
69	Dust with hand-Held duster Vacuum	150	1.95	4,615
70	Dust with Tank/Canister Vacuum	150	2.25	4,000
71	Dust with Back Pack Vacuum	150	1.62	5,556

ELEVATOR SERVICE			Minutes
72	Vacuum Cap with Back Pack, Tank or Upright Vacuum		1
73	Spot Clean mirrors and glass		1.5
74	Spot Clean Aluminum		2
75	Spot Clean control panel		1
76	Detail Clean door tracks with hand brush		2
77	Detail clean door tracks with cone brush on sonic type machine		1
78	Detail clean elevator cab		10
FURNITURE UPHOLSTERED			Sq. Ft.
79	Vacuum with Hand-Held Duster Vacuum	25	2.10
80	Vacuum with Tank/Canister Vacuum	25	2.55
81	Vacuum with Back-Pack Vacuum	25	2.10
GLASS DOOR & HARDWARE			Sq. Ft.
82	Clean using Trigger Sprayer & Cloth (2 Sides)	—	3
GLASS PANEL/PARTITION			Sq. Ft.
83	Clean using Trigger Sprayer & Cloth	30	3.42
GLASS DISPLAY CASE			Sq. Ft.
84	Clean using Trigger Sprayer & Cloth	10	1.14
GUEST ROOM SERVICE			Sq. Ft.

85	Trash/Dust Make Bed/Sanitize Bathroom/Replace Linen & Supplies/Vacuum	200	16.80	714
HAND RAILS/BANISTER		Sq. Ft.	Minutes	Sq. Ft. Hr.
86	Dust with Duster	48	0.29	9931
87	Dust with Treat Cloth	48	0.58	4966
88	Damp Wipe with Trigger Sprayer & Cloth	48	0.86	3349
MATS, WALK-OFF		Sq. Ft.	Minutes	Sq. Ft. Hr.
89	Vacuum with 12" Upright Vacuum	36	1.08	2000
90	Vacuum with Tank/Canister with 12" Vacuum Shoe	36	1.08	2000
91	Vacuum with Back-Pack Vacuum	36	0.95	2274

STAIRWELLS		# of Steps per flight	Minutes
92	Dust Mop stairs and landing with 24" dust mop and pick up debris	6	1.20
93	Dust Mop stairs and landing with 24" dust mop and pick up debris	8	1.60
94	Dust Mop stairs and landing with 24" dust mop and pick up debris	12	2.40
95	Damp Mop stairs and landing with flat mop	6	1.20
96	Damp Mop stairs and landing with flat mop	8	1.60
97	Damp Mop stairs and landing with flat mop	12	2.40
98	Damp Mop stairs and landing with Kentucky or string type mop	6	3.00
99	Damp Mop stairs and landing with Kentucky or string type mop	8	4.00
100	Damp Mop stairs and landing with Kentucky or string type mop	12	6.00
101	Police stairs with ergonomic pickup device	6	0.50
102	Police stairs with ergonomic pickup device	8	0.60
103	Police stairs with ergonomic pickup device	12	1.00
104	Vacuum with Back Pack Vacuum	6	1.20
105	Vacuum with Back Pack Vacuum	8	1.60
106	Vacuum with Back Pack Vacuum	12	2.40

HEALTHCARE CLEANING		Minutes
107	Autoclave, Interior	1.00
108	Autoclave, Exterior	6.45
109	Bassinettes, Nursery: Damp Wipe	2.00
110	Bathroom, Shower Fixtures: Damp Wipe	0.67
111	Bathroom, Shower Stall: Damp Wipe	1.50
112	Bathroom, Soap Dispenser: Damp Wipe	0.17
113	Bathroom, Call Switch: Damp Wipe	0.05
114	Bathtub, Fixtures: Damp Wipe	0.58
115	Bathtub: Damp Wipe	2.00
116	Bed Frame: Damp Wipe	2.80
117	Bed Footboard: Damp Wipe Sprayer	0.25
118	Bed Pan: Clean	0.75
119	Bed: Remove Linen	5.00
120	Bedside Commode: Empty	2.00
121	Bedside Commode: Clean	0.50
122	Bedside Stand: Damp Wipe	0.92
123	Bedside Call Switch: Damp Wipe	0.050
124	Blood Pressure Cuff: Damp Wipe	0.08
125	Cardiac Monitor: Damp Wipe	0.17
126	Cart, Dressing: Damp Wipe	0.50
127	Cupboard: Damp Wipe, Interior & Exterior	1.50
128	Curtains, Bed Cubical: Pull Down	2.00
129	Dispenser, Drinking Cups: Refill & Damp Wipe	1.00
130	Dumb Waiter: Damp Wipe, Interior & Exterior	1.00
131	Examination Light: Damp Wipe	0.17
132	Examination Table: Damp Wipe	0.50
133	Footstool: Damp Wipe	0.25
134	Grab Rail: Damp Wipe	0.10

135	Gurney: Damp Wipe			1.50
136	Hamper Stand: Damp Wipe			0.58
137	Hamper: Damp Wipe			0.75
138	Hamper Liner: Remove & Replace			0.92
139	Intercom Panel: Damp Wipe			0.67
140	IV Unit: Damp Wipe			1.50
141	IVAC Dispenser: Damp Wipe			0.17
142	Light, Wall Mounted: Damp Wipe			0.08
143	Light, Over bed: Damp Wipe			0.13
144	Light, Over sink: Damp Wipe			0.13
145	Mattress clean and sanitize double size mattress against pathogens and mites with machine			40.00
146	Refrigerator, Medical: Damp Wipe, Exterior			0.45
147	Scale, Weight: Damp Wipe			0.58
148	Shelf, Over sink: Damp Woe			0.08
149	Sink, Fixtures: Damp Wipe			0.67
150	Sink: Damp Wipe			0.25
151	Sinks, Scrub: Damp Wipe			4.00
152	Sphygmomanometer: Damp Wipe			0.25
153	Table, Over bed: Damp Woe			0.75
154	Tables Operating Room: Damp Wipe			4.00
155	Toilet disinfection with application of EPA approved chemical and brush agitation			0.25
156	Toilet cleaning to remove weekly mineral condition with acid and brush agitation			0.50
157	Clean tub and shower grout with shower cleaning chemical and hand brush			1.20
158	Clean tub and shower grout with shower cleaning chemical with cone brush on sonic type machine			0.50
159	Wheelchair: Damp Wipe			0.58
160	Whirlpool: Damp Wipe, Interior & Exterior			7.40
161	X-Ray Illuminator, Wall Mount: Damp Wipe			0.33
PATIENT ROOM SERVICE		Sq. Ft.	Minutes	Sq. Ft. Hr.
162	Trash/Clean Disinfect Surfaces & Bath/Replace Supplies/Dust Mop Floor	150	12.60	714
163	Trash/Clean Disinfect Surfaces & Bath/Replace Supplies/Wet Mop Floor	150	16.20	556
164	Trash/Clean Disinfect Surfaces & Bath/Replace Supplies Vacuum Floor	150	14.04	641
165	Trash/Clean Disinfect Surfaces & Bath/Replace Supplies/Flat Mop Floor	150	14.40	625
SEATING, AUDIENCE TYPE, HARD SURFACE		Sq. Ft.	Minutes	Sq. Ft. Hr.
166	Dust with Duster	1000	6.00	10,000
167	Dust with Treated Cloth	1000	12.00	5,000
168	Damp Wipe with Trigger Sprayer & Cloth	1000	18.00	3,333
SEATING, UPHOLSTERED		Sq. Ft.	Minutes	Sq. Ft. Hr.
169	Vacuum with Hand-Held Duster Vacuum	1000	96.00	625
170	Vacuum with Tank/Canister Vacuum	1000	102.00	588
171	Vacuum with Back Pack Vacuum	1000	87.00	690
TELEPHONE, DESK		Sq. Ft.	Minutes	Sq. Ft. Hr.
172	Sanitize using Trigger Sprayer & Cloth/Cleaner-Disinfectant	—	0.67	—
TELEPHONE, WALL		Sq. Ft.	Minutes	Sq. Ft. Hr.
173	Wall: Sanitize using Trigger Sprayer & Cloth/Cleaner-Disinfectant	—	1.00	—

TRASH REMOVAL		Sq. Ft.	Minutes	Sq. Ft. Hr.
174	Empty Trash/Ash Trays/Pencil Sharpener & Wipe Clean	2 Each	1.00	—
175	Empty Trash/Ash Trays/Pencil Sharpener, Wipe Clean & Reline Basket	2 Each	1.50	—
TRASH PICK UP		Sq. Ft.	Minutes	Sq. Ft. Hr.
176	Pick Up Loose Debris with Lobby Pan & Porter Broom/Scraper Up Gum	1,000	18.00	3,333

Clean & Polish Surfaces

ALUMINUM		Sq. Ft.	Minutes	Sq. Ft. Hr.
177	Clean/Polish with Trigger Sprayer/Chemical & Cloth	25	3	500
BRASS		Sq. Ft.	Minutes	Sq. Ft. Hr.
178	Clean/Polish with Trigger Sprayer/Chemical & Cloth	25	3	500
COPPER		Sq. Ft.	Minutes	Sq. Ft. Hr.

179	Clean/Polish with Trigger Sprayer/Chemical & Cloth	25	3	500
DRINKING FOUNTAIN SERVICE			Minutes	
180	Spray wipe and clean with all purpose cleaner or disinfectant and wipe dry	—	0.50	—
181	Apply stainless steel polish, wipe clean and dry without streaks	—	0.75	—
182	Apply descaler, allow to dwell for 30 seconds, rinse and wipe dry (light scale removal)	—	1.00	—
183	Apply descaler, allow to dwell for 30 seconds, scrub with hand brush, rinse and wipe dry	—	1.60	—
184	Apply descaler, allow to dwell for 30 seconds, scrub with cone brush on sonic type machine, rinse and	—	1.20	—
FURNITURE		Sq. Ft.	Minutes	Sq. Ft. Hr.
185	Clean/Polish with Trigger Sprayer/Chemical & Cloth	100	8.4	714
HAND RAILS/BANISTER		Lin. Ft.	Minutes	
186	Clean/Polish with Trigger Sprayer/Chemical & Cloth	100	4.46	
KITCHEN SERVICE				
187	Stainless Steel sink strainer cleaning with descaler chemical and green sink hand pad, rinse and wipe dry	—	0.75	—
188	Stainless Steel sink strainer cleaning with descaler chemical and cone brush on sonic type machine, rinse and wipe dry	—	0.55	—
STAINLESS STEEL		Sq. Ft.	Minutes	Sq. Ft. Hr.
189	Clean/Polish with Trigger Sprayer/Chemical & Cloth	10	1.20	500
WOOD PANELING		Sq. Ft.	Minutes	Sq. Ft. Hr.
190	Clean/Polish with Trigger Sprayer/Chemical & Cloth	100	12.00	500

WINDOW BLINDS, MINI VENETIAN		Sq. Ft.	Minutes	Sq. Ft. Hr.
191	Wipe with Trigger Sprayer & Cloth	32	0.96	2,000
192	Dust with Duster	32	0.58	3,310
193	Dust with Mini-Blind Brush	32	1.54	1,247
194	Dust with Treated Cloth	32	0.77	2,494
195	Vacuum with Tank/Canister Vacuum	32	0.86	2,233
196	Vacuum with Backpack Vacuum	32	0.81	2,370
197	Vacuum with Handheld Duster Vacuum	32	0.96	2,000
198	Remove & Clean in Ultrasonic Dip & Return	4 Blinds	12.00	—

Restroom Service

PORTER			Minutes	
199	Check and replace folded hand towels in one dispenser		0.50	
200	Check and replace roll hand towels in one dispenser		0.65	
201	Check and replace toilet tissue rolls in one dispenser		0.50	
202	Check and replace hand soap in one dispenser		0.50	
203	Toilet disinfection with application of EPA approved chemical and toilet brush agitation		0.25	
204	Toilet disinfection with application of EPA approved chemical and ergonomic, turks head style toilet brush agitation		0.22	
205	Toilet cleaning to remove weekly mineral condition with acid and bowl mop agitation		0.50	
RESTROOM SERVICE				
206	Grout Cleaning with grout whitener and hand brush (4 lines 6")		0.70	
207	Grout cleaning with grout whitener and cone brush on sonic type machine (4 lines 6"		0.25	
208	Scale removal under toilet rim (heavy dark) with bowl brush and chemical descaler		0.60	
209	Scale removal under toilet rim (heavy dark) with cone brush on sonic type machine and chemical descaler		0.50	
210	Scale removal around sink rim with brush and chemical descaler		0.50	
211	Scale removal around sink rim with cone brush on sonic type machine and chemical descaler		0.30	
212	Scale removal around faucet base with brush and chemical descaler		1.10	
213	Scale removal around sink rim with cone brush on sonic type machine and chemical descaler		0.75	
214	Scale removal around toilet seat hinges with brush and chemical descaler		0.85	
215	Scale removal around toilet seat hinges with cone brush on sonic type machine and chemical descaler		0.50	
216	Bradley 360° wash fountain cleaning to remove residues with disinfection and agitation		1.00	
217	Bradley 360° wash fountain cleaning to remove weekly mineral condition with acid and agitation		2.00	
218	Bradley 180° wash fountain cleaning to remove residues with disinfection and agitation		0.50	
219	Bradley 180° wash fountain cleaning to remove weekly mineral condition with acid and agitation		1.00	
RESTROOM SERVICE		Item	Minutes	Sq. Ft. Hr.
220	Trash/Replace Supplies Touch Up, as Needed	9 Fxtrs	3.00	—
221	Trash/Clean/Disinfect/Fixtures/Wipe Mirrors/Replace Supplies/Sweep Floor	9 Fxtrs	14.75	—
222	Trash/Clean Disinfect Fixtures/Wipe Mirrors/Replace Supplies/Wet Mop Floor	9 Fxtrs	27.00	—

223	Trash/Clean Disinfect Fixtures/Wipe Mirrors/Replace Supplies/Sweep/Clean Floor using Automated Touch-less Cleaning Machine System	9 Fxtrs	20.88	—
224	Toilet cleaning with 25 gallon spray and blow-dry machine	—	1 min.	60 ea.
225	Urinal cleaning with 25 gallon spray and blow-dry machine	—	1 min.	60 ea.
226	Sink cleaning with 25 gallon spray and blow-dry machine	—	1 min.	60 ea.

Carpet Care

CARPET	Sq. Ft.	Minutes	Sq. Ft. Hr.	
227	Protect From Soiling using Pump Sprayer & Soil Protection Chemical	1,000	10.20	5,882
228	Soil Protection Chemical and Electric Sprayer	1,000	4.54	13,216
229	Spot Remove by testing, Applying Spot Remover & Blotting — 1 Spot	—	4.00	—
230	Bonnet Clean with Immersion Method using 17" Rotary Floor Machine	1,000	69.60	862
231	Bonnet Clean with Immersion Method using 20" Rotary Floor Machine	1,000	62.86	955
232	Bonnet Clean with Immersion Method using 21" Rotary Floor Machine	1,000	60.00	1,000
233	Bonnet Clean with Spray-On Method using 17" Rotary Floor Machine	1,000	54.00	1,111
234	Bonnet Clean with Spray-On Method using 20" Rotary Floor Machine	1,000	47.25	1,270
235	Bonnet Clean with Spray-On Method using 21" Rotary Floor Machine	1,000	44.40	1,351
236	Apply Carpet Pre-treatment using Pump Tank Sprayer	1,000	10.20	5,882
237	Apply Carpet Pre-treatment using Electric Sprayer	1,000	4.54	13,216
238	Dry Clean, Spread Dry Cleaning Compound	1,000	13.20	4,545
239	Dry Clean, Agitate Dry Compound with 12" Revolving Brushes Machine	1,000	34.80	1,724
240	Dry Clean, Agitate Dry Compound with 24" Revolving Brushes Machine	1,000	25.20	2,381
241	Dry Clean Vacuum Up Dry Compound with 12" Upright Vacuum	1,000	34.80	1,724
242	Dry Clean Vacuum Up Dry Compound with 14" Twin Motor Upright Vacuum	1,000	31.00	1,935
243	Dry Clean Vacuum Up Dry Compound with 16" Upright Vacuum	1,000	30.00	2,000
244	Dry Clean Vacuum Up Dry Compound with 18" Twin Motor Upright Vacuum	1,000	25.00	2,400
245	Dry Foam Clean using 12" Machine that Requires Separate Foam Pick-Up	1,000	34.80	1,724
246	Dry Foam Clean using 14" Machine that Requires Separate Foam Pick-Up	1,000	30.00	2,000
247	Dry Foam Clean using 18" Machine that Requires Separate Foam Pick-Up	1,000	25.20	2,381
248	Dry Foam Clean using 28" Machine that Requires Separate Foam Pick-Up	1,000	19.80	3,030
249	Dry Foam Clean using One-Pass 13" Machine with Simultaneous Foam Pick-Up	1,000	33.00	1,818
250	Dry Foam Clean using One-Pass 24" Machine with Simultaneous Foam Pick-Up	1,000	22.80	2,632
251	Extraction Clean using Portable Machine with Hose & 12" Suction Head	1,000	120.00	500
252	Extraction Clean using Portable Machine with Hose & 16" Suction Head	1,000	110.00	545
253	Extraction Clean using Portable Machine with Hose & 12" Agitator Power head	1,000	64.80	926
254	Extraction Clean using Portable Machine with Hose & 14" Agitator Power head	1,000	60.00	1,000
255	Extraction Clean using Portable Machine with Hose & 17" Turbo Rotating Power Head	1,000	15.00	4,000
256	Extraction Clean with 1 1/2" direct hook-up high-flow machine	1,000	18.33	3,273
257	Extraction Clean using 11" Self-Contained, Self-Propelled Machine	1,000	55.00	1,091
258	Extraction Clean using 16" Self-Contained, Non-Propelled Machine	1,000	35.00	1,714
259	Extraction Clean using 16" Self-Contained, Self-Propelled Machine	1,000	29.00	2,069
260	Extraction Clean using 21" Self-Contained, Self-Propelled Machine: Electric	1,000	15.00	4,000
261	Extraction Clean using 22" Self-Contained, Self-Propelled Machine: Electric	1,000	14.31	4,193
262	Extraction Clean using 28" Self-Contained, Self-Propelled Machine: Battery	1,000	11.60	5,172
263	Rotary Shampoo with 175 rpm 17" Rotary Floor Machine	1,000	60.00	1,000
264	Shampoo with 20" Rotary 175 rpm Floor Machine	1,000	58.06	1,033
265	Rotary Shampoo with 175 rpm 21" Rotary Floor Machine	1,000	55.20	1,087
266	Rotary Shampoo with 350 rpm 17" Rotary Floor Machine	1,000	49.80	1,205
267	Shampoo with 20" 350 rpm Rotary Floor Machine	1,000	47.86	1,254
268	Rotary Shampoo with 350 rpm 21" Rotary Floor Machine	1,000	45.00	1,333
269	Rinse & Extract Shampoo using Portable Extractor with Hose & 12" Suction Head	1,000	60.00	1,000
270	Rinse & Extract Shampoo using Portable Extractor with Hose & 16" Suction Head	1,000	55.20	1,087
271	Scrub using One-Pass Machine with 12" Twin Cylindrical Brushes & Wet Pick-Up	1,000	27.00	2,222
272	Scrub using One-Pass Machine with 24" Twin Cylindrical Brushes & Wet Pick-Up	1,000	15.00	4,000
273	Scrub with 7" dual counter rotating brush machine and chemical application	1,000	45.94	1,306
274	Scrub with 11" dual counter rotating brush machine and chemical application	1,000	29.23	2,053
275	Scrub with 15" dual counter rotating brush machine and chemical application	1,000	21.44	2,799

276	Scrub with 30" dual counter rotating brush machine and chemical application	1,000	10.72	5,597
277	Spot Sweep with 10" Pickup sweeper	1,000	5.00	12,000
278	Vacuum with 12" Upright Vacuum	1,000	26.80	2,239
279	Vacuum with 12" Upright Vacuum with automatic brush adjustment & bag fill control	1,000	24.60	2,439
280	Vacuum with 14" Upright Vacuum	1,000	21.00	2,857
281	Vacuum with 14" Twin Motor Upright	1,000	18.50	3,243
282	Vacuum with 16" Upright Vacuum	1,000	14.20	4,225
284	Vacuum with 18" Twin Motor Upright with automatic brush adjustment & bag fill control	1,000	16.40	3,659
285	Vacuum with 18" Twin Motor Upright	1,000	15.00	4,000
286	Vacuum with 20" Upright Vacuum	1,000	15.60	3,846
287	Vacuum with 22" Upright Vacuum	1,000	13.80	4,348
288	Vacuum with 24" Upright Vacuum	1,000	12.00	5,000
289	Vacuum with 26" Large Area Push-Type Vacuum	1,000	10.80	5,556
290	Vacuum with 28" Large Area Push-Type Vacuum	1,000	7.50	8,000
291	Vacuum with 30" Large Area Push-Type Vacuum	1,000	6.00	10,000
292	Vacuum with 32" Large Area Push-Type Vacuum	1,000	4.00	15,000
293	Vacuum with 34" Battery Powered Vacuum	1,000	6.50	9,231
294	Vacuum with Back-Pack Vacuum & 12" Orifice Carpet Tool	1,000	8.25	7,273
295	Vacuum with Back-Pack Vacuum & 14" Orifice Carpet Tool	1,000	8.10	7,407
296	Vacuum with Back-Pack Vacuum & 16" Orifice Carpet Tool	1,000	8.00	7,500
297	Vacuum with Back-Pack Vacuum & 18" Orifice Carpet Tool	1,000	7.75	7,742
298	Vacuum with Back-Pack Vacuum & 20" Orifice Carpet Tool	1,000	7.50	8,000
299	Vacuum with Back-Pack Vacuum & 22" Orifice Carpet Tool	1,000	6.65	9,023
300	Vacuum with Back-Pack Vacuum & 24" Orifice Carpet Tool	1,000	6.00	10,000
301	Vacuum with Scrap-Trap type Vacuum with 12" Carpet Tool	1,000	9.10	6,593
302	Vacuum with Scrap-Trap type Vacuum with 16" Carpet Tool	1,000	8.50	7,059
303	Vacuum with Tank Type/Canister Vacuum & 12" Orifice Carpet Tool	1,000	24.00	2,500
304	Vacuum with Tank Type/Canister Vacuum & 16" Orifice Carpet Tool	1,000	22.20	2,703
305	Vacuum with Tank Type/Canister Vacuum & 14" Orifice Carpet Tool	1,000	20.40	2,941
306	Vacuum with Tank Type/Canister Vacuum & 18" Orifice Carpet Tool	1,000	18.60	3,226
307	Vacuum with Tank Type/Canister Vacuum & 20" Orifice Carpet Tool	1,000	16.80	3,571
308	Vacuum with Tank Type/Canister Vacuum & 22" Orifice Carpet Tool	1,000	15.00	4,000
309	Vacuum with Tank Type/Canister Vacuum & 24" Orifice Carpet Tool	1,000	13.20	4,545
310	Wet Pick-Up with Tank Type Wet Vacuum & 12" Orifice Pick-Up Tool	1,000	30.00	2,000
311	Wet Pick-Up with Tank Type Wet Vacuum & 14" Orifice Pick-Up Tool	1,000	28.20	2,128
312	Wet Pick-Up with Tank Type Wet Vacuum & 16" Orifice Pick-Up Tool	1,000	26.40	2,273
313	Wet Pick-Up with Tank Type Wet Vacuum & 18" Orifice Pick-Up Tool	1,000	24.60	2,439
314	Wet Pick-Up with Tank Type Wet Vacuum & 20" Orifice Pick-Up Tool	1,000	22.80	2,632
315	Wet Pick-Up with Tank Type Wet Vacuum & 22" Orifice Pick-Up Tool	1,000	21.00	2,857
316	Wet Pick-Up with Tank Type Wet Vacuum & 24" Orifice Pick-Up Tool	1,000	19.20	3,125

Hard Floor Care

FLOOR		Sq. Ft.	Minutes	Sq. Ft. Hr.
317	Apply Floor Finish using Mop	1,000	36.00	1,667
318	Apply Floor Finish using Lambswool Applicator	1,000	30.00	2,000
319	Apply Floor finish using Gravity-Feed Applicator	1,000	24.00	2,500
320	Refinish using 10 gallon rolling bucket ergonomic handle flat microfiber mop	1,000	5.0	12,000
321	Apply Floor Finish using back pack applicator and 24" microfiber mop	1,000	9.5	6,316
322	Apply Floor Seal using Mop	1,000	36.00	1,667
323	Apply Floor Seal using Lambswool Applicator	1,000	30.00	2,000
324	Apply Floor Seal using Gravity-Feed Applicator	1,000	24.00	2,500
325	Apply Floor Seal using back pack applicator and 24" microfiber mop	1,000	9.5	6,316
326	Apply Floor Seal using 10 gallon rolling bucket, ergonomic handle, flat microfiber mop	1,000	6.5	9,231
327	Clean Baseboards with Manual Swivel Cleaning Tool & Handle	1,000	6.60	9,091
328	Clean Baseboards with Automatic Rotary Vertical Brush Machine	1,000	3.00	20,000
329	Damp Mop with 12 oz. Mop Head using Single Bucket & Wringer	1,000	16.80	3,571
330	Damp Mop with 12 oz. Mop Head using Double Bucket & Wringer	1,000	15.60	3,846

331	Damp Mop with 16 oz. Mop Head using Single Bucket & Wringer	1,000	14.40	4,167
332	Damp Mop with 16 oz. Mop Head using Double Bucket & Wringer	1,000	13.20	4,545
333	Damp Mop with 24 oz. Mop Head using Single Bucket & Wringer	1,000	12.00	5,000
334	Damp Mop with 24 oz. Mop Head using Double Bucket & Wringer	1,000	10.80	5,556
335	Damp Mop with 32 oz. Mop Head using Single Bucket & Wringer	1,000	9.60	6,250
336	Damp Mop with 32 oz. Mop Head using Double Bucket & Wringer	1,000	8.40	7,143
337	Damp Mop with 18" Microfiber Flat, Break Mop Holder, Using Double-Sided Bucket and Open-Base	1,000	6.18	9,693
338	Damp Mop using 10 gallon rolling bucket, ergonomic handle flat microfiber mop	1,000	6.5	9,231
339	Dry Buff/Polish with 175 rpm 12" Rotary Floor Machine Electric	1,000	40.20	1,493
340	Dry Buff/Polish with 175 rpm 14" Rotary Floor Machine Electric	1,000	34.80	1,724
341	Dry Buff/Polish with 175 rpm 17" Rotary Floor Machine Electric	1,000	30.00	2,000
342	Dry Buff/Polish with 175 rpm 20" Rotary Floor Machine Electric	1,000	25.20	2,381
343	Dry Buff/Polish with 350 rpm 17" Rotary Floor Machine Electric	1,000	19.80	3,030
344	Dry Buff/Polish with 350 rpm 20" Rotary Floor Machine Electric	1,000	15.00	4,000
345	Dry Buff/Polish with 1000 + rpm 17" Rotary Floor Machine Electric	1,000	7.20	8,333
346	Dry Buff/Polish with 1000 + rpm 20" Rotary Floor Machine Electric	1,000	6.60	9,091
347	Dry Buff/Polish with 1000 + rpm 27" Rotary Floor Machine Electric	1,000	4.80	12,500
348	Dry Buff/Polish with 2000 + rpm 17" Rotary Floor Machine Electric	1,000	6.60	9,091
349	Dry Buff/Polish with 2000 + rpm 20" Rotary Floor Machine Electric	1,000	6.00	10,000
350	Dry Burnish with 2000 + rpm 24" Burnisher - Battery - Self Propelled	1,000	3.33	18,018
351	Dry Buff/Polish with 2000 + rpm 24" Rotary Floor Machine Electric	1,000	4.80	12,500
352	Dry Buff/Polish with 2000 + rpm 27" Rotary Floor Machine Electric	1,000	4.20	14,286
353	Dry Buff/Polish with 2000 + rpm 22" Rotary Floor Machine - Battery	1,000	3.35	17,910
354	Dry Buff/Polish with 2000 + rpm 17" Rotary Floor Machine - Propane	1,000	4.30	13,953
355	Dry Buff/Polish with 2000 + rpm 20" Rotary Floor Machine - Propane	1,000	3.65	16,438
356	Dry Burnish with 2000 + rpm 24" Burnisher - Electric	1,000	4.75	12,632
357	Dry Buff/Polish with 2000 + rpm 24" Rotary Floor Machine - Propane	1,000	3.05	19,672
358	Dry Burnish with 2500 + rpm 20" Burnisher - Electric	1,000	4.80	12,500
359	Dry Burnish with 2500 + rpm 20" Burnisher - Battery	1,000	3.69	16,260
360	Dry Burnish with 2500 + rpm 20" Burnisher - Battery - Self Propelled	1,000	2.50	24,000
361	Dry Burnish with 1600 + rpm 27" Burnisher - Battery	1,000	2.72	22,059
362	Dry Burnish with 1600 + rpm 27" Burnisher - Battery - Self Propelled	1,000	1.85	32,432
363	Dry Buff/Polish with 2000 + rpm 27" Rotary Floor Machine - Propane	1,000	2.70	22,222
364	Dust Mop with 12" Mop using Dust Treatment Chemical	1,000	13.20	4,545
365	Dust Mop with 18" Mop using Dust Treatment Chemical	1,000	9.00	6,667
366	Dust Mop with 24" Mop using Dust Treatment Chemical	1,000	7.20	8,333
367	Dust Mop with 30" Mop using Dust Treatment Chemical	1,000	6.00	10,000
368	Dust Mop with 36" Mop using Dust Treatment Chemical	1,000	4.80	12,500
369	Dust Mop with 42" Mop using Dust Treatment Chemical	1,000	3.60	16,667
370	Dust Mop with 48" Mop using Dust Treatment Chemical	1,000	2.40	25,000
371	Dust Mop with 60" Mop using Dust Treatment Chemical	1,000	1.80	33,333
372	Dust Mop with 72" Mop using Dust Treatment Chemical	1,000	1.20	50,000
373	Dust Mop with 63" Riding Machine Mop	1,000	0.30	200,000
374	Scrub with 175 rpm 12" Floor Machine that Requires Separate Wet Pick-Up	1,000	48.00	1,250
375	Scrub with 175 rpm 14" Floor Machine that Requires Separate Wet Pick-Up	1,000	40.20	1,493
376	Scrub with 175 rpm 17" Floor Machine that Requires Separate Wet Pick-Up	1,000	31.20	1,923
377	Scrub with 175 rpm 20" Floor Machine that Requires Separate Wet Pick-Up	1,000	27.00	2,222
378	Scrub with 350 rpm 17" Floor Machine that Requires Separate Wet Pick-Up	1,000	19.80	3,030
379	Scrub with 350 rpm 20" Floor Machine that Requires Separate Wet Pick-Up	1,000	16.80	3,571
380	Scrub using One-Pass Machine with 12" Twin Cylindrical Brushes & Wet Pick-Up	1,000	12.00	5,000
381	Scrub using One-Pass Machine with 24" Twin Cylindrical Brushes & Wet Pick-Up	1,000	6.00	10,000
382	Scrub with Automatic Scrubber 17" walk-behind non-propelled unit - Theoretical	1,000	4.71	12,739
383	Scrub with Automatic Scrubber 17" Walk-behind non-propelled unit - Practical	1,000	10.14	5,917
384	Scrub with Automatic Scrubber 21" Walk-behind non-propelled unit - Theoretical	1,000	3.81	15,748
385	Scrub with Automatic Scrubber 21" Walk-behind non-propelled unit - Practical	1,000	8.21	7,308
386	Scrub with Automatic Scrubber 24" Walk-behind non-propelled unit - Theoretical	1,000	3.33	18,018
387	Scrub with Automatic Scrubber 24" Walk-behind non-propelled unit - Practical	1,000	7.18	8,357

388	Scrub with Automatic Scrubber Scrub with 20" - wheel-propelled unit - Theoretical	1,000	3.00	20,000
389	Scrub with Automatic Scrubber Scrub with 20" - wheel-propelled unit - Practical	1,000	6.47	9,274
390	Scrub with Automatic Scrubber 21" Walk-behind wheel-propelled unit - Theoretical	1,000	2.86	20,979
391	Scrub with Automatic Scrubber 21" Walk-behind wheel-propelled unit - Practical	1,000	6.16	9,740
392	Scrub with Automatic Scrubber 24" Walk-behind wheel-propelled unit - Theoretical	1,000	2.50	24,000
393	Scrub with Automatic Scrubber 24" Walk-behind wheel-propelled unit - Practical	1,000	5.39	11,132
394	Scrub with Automatic Scrubber 27" Walk-behind wheel-propelled unit - Theoretical	1,000	2.22	27,027
395	Scrub with Automatic Scrubber 27" Walk-behind wheel-propelled unit - Practical	1,000	4.79	12,526
396	Scrub with Automatic Scrubber 32" Walk-behind wheel-propelled unit - Theoretical	1,000	1.88	31,915
397	Scrub with Automatic Scrubber 32" Walk-behind wheel-propelled unit - Practical	1,000	4.04	14,851
398	Scrub with Automatic Scrubber 36" Walk-behind wheel-propelled unit - Theoretical	1,000	1.67	35,928
399	Scrub with Automatic Scrubber 36" Walk-behind wheel-propelled unit - Practical	1,000	3.59	16,713
400	Scrub with Automatic Scrubber 29' Rider - Theoretical	1,000	1.50	40,000
401	Scrub with Automatic Scrubber 29' Rider - Practical	1,000	3.24	18,519
402	Scrub with Automatic Scrubber 32' Rider - Theoretical	1,000	1.36	44,118
403	Scrub with Automatic Scrubber 32' Rider - Practical	1,000	2.94	20,408
404	Scrub with Automatic Scrubber 36' Rider - Theoretical	1,000	1.21	49,587
405	Scrub with Automatic Scrubber 36' Rider - Practical	1,000	2.61	22,989
406	Scrub with Automatic Scrubber 28' Rider with recycling - Theoretical	1,000	1.56	38,462
407	Scrub with Automatic Scrubber 28' Rider with recycling - Practical	1,000	3.36	17,857
408	Scrub with Automatic Scrubber 32' Rider with recycling - Theoretical	1,000	1.37	43,796
409	Scrub with Automatic Scrubber 32' Rider with recycling - Practical	1,000	2.94	20,408
410	Scrub with Automatic Scrubber 34' Rider with recycling - Theoretical	1,000	1.28	46,875
411	Scrub with Automatic Scrubber 34' Rider with recycling - Practical	1,000	2.77	21,661
412	Spray Buff with 175 rpm 12' Rotary Floor Machine & Finish Restorer	1,000	45.00	1,333
413	Spray Buff with 175 rpm 14' Rotary Floor Machine & Finish Restorer	1,000	40.20	1,493
414	Spray Buff with 175 rpm 17' Rotary Floor Machine & Finish Restorer	1,000	34.80	1,724
415	Spray Buff with 175 rpm 20' Rotary Floor Machine & Finish Restorer	1,000	30.00	2,000
416	Spray Buff with 175 rpm 24' Rotary Floor Machine & Finish Restorer	1,000	25.20	2,381
417	Spray Buff with 350 rpm 17' Rotary Floor Machine & Finish Restorer	1,000	25.20	2,381
418	Spray Buff with 350 rpm 20' Rotary Floor Machine & Finish Restorer	1,000	19.80	3,030
419	Spray Buff with 1000 + rpm 17' Rotary Machine & Finish Restorer	1,000	8.40	7,143
420	Spray Buff with 1000 + rpm 20' Rotary Machine & Finish Restorer	1,000	7.80	7,692
421	Spray Buff with 1000 + rpm 27" Rotary Machine & Finish Restorer	1,000	6.00	10,000
422	Spray Buff with 2000 + rpm 17" Rotary Machine & Finish Restorer	1,000	7.80	7,692
423	Spray Buff with 2000 + rpm 20" Rotary Machine & Finish Restorer	1,000	7.20	8,333
424	Spray Buff with 2000 + rpm 20" Rotary Machine & Finish Restorer - Propane	1,000	4.20	14,286
425	Spray Buff with 2000 + rpm 24" Rotary Machine & Finish Restorer - Propane	1,000	3.50	17,143
426	Spray Buff with 2000 + rpm 27" Rotary Machine & Finish Restorer - Propane	1,000	3.10	19,355
427	Spray Buff with 2000 + rpm 22" Rotary Machine & Finish Restorer - Battery	1,000	6.20	9,677
428	Strip with 175 rpm 17" Rotary Floor Machine that Requires Separate Wet Pick-Up	1,000	79.80	752
429	Damp Mop with 18" Microfiber Flat, Rigid Mop Holder, Using Disinfectant Bucket and Single Use Mops	1,000	14.56	4,120
430	Strip with 175 rpm 20" Rotary Floor Machine that Requires Separate Wet Pick-Up	1,000	75.00	800
431	Strip with 6 hour Strpping Solution, 175 rpm 17" Rotary Floor Machine that requires separate Wet Pick-	1,000	65.00	923
432	Strip with 350 rpm 17" Rotary Floor Machine that Requires Separate Wet Pick-Up	1,000	52.80	1,136
433	Strip with 350 rpm 20" Rotary Floor Machine that Requires Separate Wet Pick-Up	1,000	45.00	1,333
434	Strip using 30" Rotary Floor Machine with dual counter-rotating brushes 1150 rpm and 250 rpm - Theoretical	1,000	2.67	22,472
435	Stnp using 30" Rotary Floor Machine with dual counter-rotating brushes 1150 rpm and 250 rpm - Practical	1,000	3.75	16,000
436	Strip with Mop-On Chemical that Requires Separate Wet Pick-Up	1,000	18.00	3,333
437	Sweep with 8" Corn/Synthetic Broom	1,000	25.20	2,381
438	Sweep with 12" Push Broom	1,000	24.00	2,500
439	Sweep with 16" Push Broom	1,000	20.00	3,000
440	Sweep with 18" Push Broom	1,000	18.80	3,191
441	Strip with 6 hour Stripping Solution, 1 75 rpm 20" Rotary Floor Machine that requires Separate Wet Pick-	1,000	60.20	968
442	Sweep with 24" Push Broom	1,000	15.40	3,896
443	Sweep with 30" Push Broom	1,000	12.00	5,000

444	Sweep with 36" Push Broom	1,000	10.80	5,556
445	Sweep with 42" Push Broom	1,000	8.60	6,977
446	Sweep with 48" Push Broom	1,000	7.40	8,108
447	Sweep with 26" Push Sweeper Machine	1,000	4.00	15,000
448	Sweep with 32" Push Sweeper Machine	1,000	3.40	17,647
449	Sweep with 36" Rider Sweeper - Theoretical	1,000	1.20	50,000
450	Sweep with 36" Rider Sweeper - Practical	1,000	1.52	39,474
451	Sweep with 39" Rider Sweeper - Theoretical	1,000	1.11	54,054
452	Sweep with 39" Rider Sweeper - Practical	1,000	1.40	42,857
453	Sweep with 43" Rider Sweeper - Theoretical	1,000	0.80	75,000
454	Sweep with 43" Rider Sweeper - Practical	1,000	1.01	59,406
455	Sweep with 56" Rider Sweeper - Theoretical	1,000	0.61	98,361
456	Sweep with 56" Rider Sweeper - Practical	1,000	0.78	76,923
457	With Pick-Up with Tank Type Wet Vacuum & 12" Orifice Pick-Up Tool	1,000	27.00	2,222
458	With Pick-Up with Tank Type Wet Vacuum & 14" Orifice Pick-Up Tool	1,000	25.20	2,381
459	With Pick-Up with Tank Type Wet Vacuum & 16" Orifice Pick-Up Tool	1,000	23.40	2,564
460	With Pick-Up with Tank Type Wet Vacuum & 18" Orifice Pick-Up Tool	1,000	21.60	2,778
461	With Pick-Up with Tank Type Wet Vacuum & 20" Orifice Pick-Up Tool	1,000	19.80	3,030
462	With Pick-Up with Tank Type Wet Vacuum & 22" Orifice Pick-Up Tool	1,000	18.00	3,333
463	With Pick-Up with Tank Type Wet Vacuum & 24" Orifice Pick-Up Tool	1,000	16.20	3,704
464	Wet Mop & Rinse with 12 oz. Mop Using Single Bucket & Wringer	1,000	45.00	1,333
465	Wet Mop & Rinse with 12 oz. Mop Using Double Bucket & Wringer	1,000	42.00	1,429
466	Wet Mop & Rinse with 16 oz. Mop Using Single Bucket & Wringer	1,000	34.80	1,724
467	Wet Mop & Rinse with 16 oz. Mop Using Double Bucket & Wringer	1,000	31.80	1,887
468	Wet Mop & Rinse with 24 oz. Mop Using Single Bucket & Wringer	1,000	23.40	2,564
469	Wet Mop & Rinse with 24 oz. Mop Using Double Bucket & Wringer	1,000	20.40	2,941
470	Wet Mop & Rinse with 32 oz. Mop Using Single Bucket & Wringer	1,000	18.00	3,333
471	Wet Mop & Rinse with 32 oz. Mop Using Double Bucket & Wringer	1,000	15.00	4,000
STAIRWAYS & LANDINGS		Sq. Ft.	Minutes	Sq. Ft. Hr.
472	Sweep with Push Broom	150	4.50	2,000
473	Dust Mop using Dust Treatment Chemical	150	3.60	2,500
474	Damp Mop with Mop Bucket & Wringer	150	5.40	1,667
475	Vacuum with Tank/Canister Vacuum	150	4.50	2,000
476	Vacuum with Back-Pack Vacuum	150	3.15	2,857
477	Vacuum with Upright Vacuum	150	5.85	1,538
ESCALATORS			Minute	Units Hr.
478	Escalator cleaning 24" - 36" stair width with 18" brush machine		30 Stairs	1800 str/hr
479	Escalator cleaning 37" + stair width with 18" brush machine		20 Stairs	1200 str/hr
480	Escalator hand rail clean		50 Linear ft.	—
481	Escalator hand rail seal		50 Linear ft.	—

Overhead Services

CEILING ACOUSTICAL		Sq. Ft.	Minutes	Sq. Ft. Hr.
482	Clean with Spray-On Chemical & Extension Handle	1,000	84.00	714
CEILING		Sq. Ft.	Minutes	Sq. Ft. Hr.
483	Wash Manually with Sponge using Ladder & Bucket	1,000	168.00	357
LIGHT FIXTURE DIFFUSERS		Sq. Ft.	Minutes	Sq. Ft. Hr.
484	Remove & Clean in Ultrasonic Dip & Return	150	12.00	750
LIGHT FIXTURES		Sq. Ft.	Minutes	Sq. Ft. Hr.
485	Damp Wipe with Trigger Sprayer & Cloth using Ladder	150	3.00	3,000
OVERHEAD SERVICES		Sq. Ft.	Minutes	Sq. Ft. Hr.
486	Damp Wipe with Trigger Sprayer & Cloth using Ladder	150	9.90	909
487	Dust with Back-Pack Vacuum using Ladder	1,000	16.20	3,704
488	Dust with Duster & Extension Handle	150	0.90	10,000
489	Dust with Tank/Canister Vacuum using Ladder	1,000	24.00	2,500
490	Dust with Hand-Held Duster Vacuum using Ladder	25	22.00	68

VENTS		Sq. Ft.	Minutes	Sq. Ft. Hr.
491	Damp Wipe with Trigger Sprayer & Cloth using Ladder — 1 each	—	0.50	—

Miscellaneous Services

CUBICAL CURTAIN		Minutes		
492	Remove & Replace with Clean Curtain —1 each	—	3	—
FURNITURE, UPHOLSTERED		Sq. Ft.	Minutes	Sq. Ft. Hr.
493	Shampoo with Portable Machine	25	12.45	120
GARBAGE / TRASH CANS				
494	Wash with Pressure Washer - 1 each	—	2.00	—
495	Wash with Special Can Mounting Sprayer - 1 each	—	1.00	—
SYSTEM LIGHT BULBS / TUBES				
496	Replacing Using Ladder —1 each	—	3.00	—
MATS, FATIGUE		Sq. Ft.	Minutes	Sq. Ft. Hr.
497	Fatigue: Wash with Pressure Washer	36	3.02	715
MATS, WALK-OFF		Sq. Ft.	Minutes	Sq. Ft. Hr.
498	Walk-off: Mats, Wash with Pressure Washer.	36	3.02	715
WALLS, PARTITION, FABRIC		Sq. Ft.	Minutes	Sq. Ft. Hr.
499	Partition, Fabric: Vacuum with Back-Pack Vacuum K& 12 Orifice tool	120	3.24	2,222
500	Partition, Fabric: Vacuum with Tank/Canister Vacuum K& 12 Orifice tool	120	3.96	1,818
WALLS		Sq. Ft.	Minutes	Sq. Ft. Hr.
501	Wash Manually with Wall Mop, Extension Handle, Bucket & Wringer	120	23.98	300
502	Wash Manually with sponge, Bucket & Wringer using Ladder	120	36.00	200
503	Wash with Wall Washing Machine using Ladder	120	12.02	599
504	Wash with Wall Washing Machine using Leg Extensions	120	6.00	1,200

Windows

WINDOWS		Sq. Ft.	Minutes	Sq. Ft. Hr.
505	Wash with Brush, Squeegee & Bucket	100	10.02	599
506	Wash with High-Rise Extension Tools	100	13.20	455
507	Wash with Trigger Sprayer & Cloth	100	11.40	526
508	Interior & Exterior: Wash with Trigger Sprayer & Cloth	200	22.80	526
509	Interior: Wash with Brush, Squeegee & bucket	100	10.02	599
510	Interior: Wash with Trigger Sprayer & Cloth	100	11.40	526
511	Multiple Pane: Wash with Trigger Sprayer & Cloth — 1 Pane	—	0.07	—
WALKWAY / STEPS		Sq. Ft.	Minutes	Sq. Ft. Hr.
512	Sweep with 8" Corn/Synthetic Broom	300	7.56	2,381
513	Sweep with 12" Push Broom	300	4.50	4,000
514	Sweep with 16" Push Broom	300	3.60	5,000
515	Sweep with 18" Push Broom	300	3.24	5,556
516	Sweep with 24" Push Broom	300	2.52	7,143
SPECIALIST WORKLOADING		Sq. Ft.	Minutes	Sq. Ft. Hr.
517	Light Duty Specialist office building cleaning	1,000	6.00	10,000
518	Light Duty Routine Speed (Low)	1,000	4.61	13,015
519	Light Duty Routine Speed (High)	1,000	3.62	16,575
520	Light Duty Routine Speed (Average)	1,000	10.51	5,709
521	Vacuum Specialist office building	1,000	6.00	10,000
522	Vacuum Routine Speed (Low)	1,000	4.61	13,015
523	Vacuum Routine Speed (High)	1,000	3.62	16,575
524	Vacuum Detail Speed (Average)	1,000	10.51	5,709
525	Restroom Specialist office building during training — each fixture	—	2.00	—
526	Restroom Specialist office building after training — each fixture	—	1.50	—
527	Restroom Specialist Absence Staffing Trash and Dash (per fixture)	—	1.00	—
528	Light Duty Specialist school cleaning w/o sinks in classroom — each room	—	4.50	—
529	Light Duty Specialist school cleaning with sinks in classroom — each room	—	5.75	—
530	Vacuum Specialist school cleaning — each room	—	7.50	—
531	Restroom Specialist school cleaning during training — each fixture	—	3.00	—
532	Restroom Specialist school cleaning after training — each fixture	—	2.00	—
533	Stairwells vacuum (per flight)	—	8.00	—

534	Elevators (per cab)	—	10.00	—
535	Remove trash to designated area	—	60	60,000
536	Utility Specialist damp mop daily	—	—	4,650
537	Utility Specialist spot mop daily	—	—	12,225
538	Utility Specialist spot clean carpet (calculate spots on 35% of carpet only)	—	—	60,000
539	Check-in and travel to area, beginning of shift	—	2.00	—
540	Equipment clean-up and restock, end of shift	—	5.00	—

Coverage of Various Solutions

Stripping Solution	100 sq. ft. per gal.
Wet Mop Solution	200 sq. ft. per gal.
Damp Mop Solution	400 sq. ft. per gal.
Auto Scrub with gravity feed tank	500 sq. ft. per gal.
Auto Scrub with solution dosing	750 sq. ft. per gal.
Floor Seal (water based) application	1500 sq. ft. per gal.
Floor Finish (water based) application	2000 sq. ft. per gal.

Direct Metric Conversion

Stripper Application	9.30 m ² per 3.785 liters
Wet Mop	18.60 m ² per 3.785 liters
Damp Mop	37.20 m ² per 3.785 liters
Auto Scrub with gravity feed tank	46.50 m ² per 3.785 liters
Auto Scrub with solution dosing	69.75 m ² per 3.785 liters
Floor Seal application	139.50 m ² per 3.785 liters
Floor Finish application	186.00 m ² per 3.785 liters

Simple Metric Conversion

Stripper Application	2.46 m ² per liter
Wet Mop	4.91 m ² per liter
Damp Mop	9.85 m ² per liter
Auto Scrub with gravity feed tank	12.2 m ² per liter
Auto Scrub with solution dosing	18.4 m ² per liter
Floor Seal application	36.9 m ² per liter
Floor Finish application	49.1 m ² per liter

Time to Square Foot per hour Conversion Formula

To calculate total square footage measurements per hour use the formula below.

$$60 \div \text{ISSA Min.} = \text{_____} \times \# \text{ sq. ft} = \text{per hour}$$

First divide 60 (minutes) by the listed ISSA time per 1000 sq. ft. The total of this calculation multiplied by 1000 gives you the number of square feet per hour that may be accomplished by performing this task. Remember that many factors can affect this number in your particular facility.

Example:

Task #366 "Dust mop with a 24" Mop using Dust Treatment Chemical"
@ 7.2 min per 1000 sq. ft.

Calculation:

$$60 \div 7.2 = 8.333 \times 1000 = 8333 \text{ sq. ft per hr.}$$

Conversion Chart: Time In Worker Hours

Seconds = Wkr Hours	Minutes = Wkr Hours	Hours/ Minutes =	Wkr Hours
1	0.0003	1 Hr 5 Min	1.0833
2	0.0005	1 Hr 10 Min	1.0833
3	0.0008	1 Hr 15 Min	1.2500
4	0.0011	1 Hr 20 Min	1.3333
5	0.0014	1 Hr 25 Min	1.4167
6	0.0017	1 Hr 30 Min	1.5000
7	0.0019	1 Hr 35 Min	1.5833
8	0.0022	1 Hr 40 Min	1.6667
9	0.0025	1 Hr 45 Min	1.7500
10	0.0028	1 Hr 50 Min	1.8333
15	0.0042	1 Hr 55 Min	1.9167
20	0.0055	2 Hrs	2.0000
25	0.0069	2 Hrs 5 Min	2.0833
30	0.0083	2 Hrs 10 Min	2.1667
35	0.0097	2 Hrs 15 Min	2.2500
40	0.0111	2 Hrs 20 Min	2.3333
45	0.0125	2 Hrs 25 Min	2.4167
50	0.0138	2 Hrs 30 Min	2.5000
55	0.0153	2 Hrs 35 Min	2.5833
60	0.0167	2 Hrs 40 Min	2.6667

Mental health clinics move to schools

Schools feeling an increasing need to provide student mental health services are partnering with nonprofits to open on-campus clinics as budget cuts have left many districts with fewer psychologists, counselors, and social workers.

In the past 10 years, the number of school-based health centers with mental health professionals on staff has more than doubled, according to the American Psychological Association. While some psychologists, including those from the School Mental Health Project at UCLA, say children are not facing any more stressors now than in the past, society is more aware of the need to address childhood mental illness than ever before.

There are more than 1,800 school-based health centers nationwide, says the National Assembly on School-Based Health Care, most of which are in urban areas. In December, the Affordable Care Act provided \$80 million in federal funding for nearly 200 of these programs—the first time federal funds were directed solely to school-based health centers.

In Westchester County, N.Y., an area with great wealth and pockets of poverty just north of New York City, the number of school-based clinics among the 43 school districts has increased to 58. “Over the past decade, our schools have been steadily cutting back on resources like psychologists,” says Grant Mitchell, commissioner of the Westchester Department of Mental Health. “As those cuts were being made in districts, we found an increased demand for children’s mental health services in the community.”

The department worked with local nonprofit mental health organizations to open satellite clinics on the school campuses where support staff had been cut the most. There is no cost to the schools and clinics charge students per service. If students do not have insurance, services are offered on a sliding scale, or for free, Mitchell says.

In Yonkers (N.Y.) Public Schools, the counseling staff in 2009-2010 had 51 guidance counselors, 34 psychologists, and 17 social workers. This past school year, it dropped to 15 guidance counselors, 17 psychologists, and eight social workers, according to the state education department. The Westchester County district, which has 40 schools and 26,000 students, now has 12 clinics.



Students in Yonkers schools tend to come from areas of high poverty and immigration, and have a greater need for all health services, says district spokesperson Maura Lamoreaux. The school-based clinics have given children whose parents may not have insurance access to health care, and alleviate barriers such as transportation to private health services.

More communities are also contracting with mental health professionals to provide for students with more intensive needs, says Darcy Gruttadaro, director of the Child and Adolescent Action Center at the National Alliance on Mental Illness. In about 500 Minnesota schools that implemented such programs through a grant, school principals and social workers said that, within two years, attendance and academic achievement went up while disruptive classroom behavior dropped.

“Schools have a tremendous amount on their plates, and it’s important to build connections with community mental health organizations so that schools are not doing this alone,” Gruttadaro says. “When we identify students that have emerging mental illness and link them with services, the entire school benefits.”

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Why Elementary School Counselors

"Today's young people are living in an exciting time, with an increasingly diverse society, new technologies and expanding opportunities. To help ensure that they are prepared to become the next generation of parents, workers, leaders and citizens, every student needs support, guidance and opportunities during childhood, a time of rapid growth and change. Children face unique and diverse challenges, both personally and developmentally, that have an impact on academic achievement."

– "Toward a Blueprint for Youth: Making Positive Youth Development a National Priority," U.S. Department of Health and Human Services

Elementary School Students' Developmental Needs

The elementary years are a time when students begin to develop their academic self-concept and their feelings of competence and confidence as learners. They are beginning to develop decision-making, communication and life skills, as well as character values. It is also a time when students develop and acquire attitudes toward school, self, peers, social groups and family. Comprehensive developmental school counseling programs provide education, prevention and intervention services, which are integrated into all aspects of children's lives. Early identification and intervention of children's academic and personal/social needs is essential in removing barriers to learning and in promoting academic achievement. The knowledge, attitudes and skills that students acquire in the areas of academic, career and personal/social development during these elementary years serve as the foundation for future success.

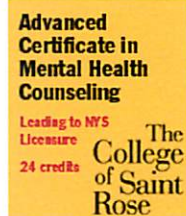
Meeting the Challenge

Elementary school counselors are professional educators with a mental health perspective who understand and respond to the challenges presented by today's diverse student population. Elementary school counselors don't work in isolation; rather they are integral to the total educational program. They provide proactive leadership that engages all stakeholders in the delivery of programs and services to help students achieve school success. Professional school counselors align with the school's mission to support the academic achievement of all students as they prepare for the ever-changing world of the 21st century. This mission is accomplished through the design, development, implementation and evaluation of a comprehensive, developmental and systematic school counseling program. ASCA's National Standards in the academic, career, and personal/social domains are the foundation for this work. The ASCA National Model: A Framework For School Counseling Programs (ASCA, 2002), with its data-driven and results-based focus, serves as a guide for today's school counselor who is uniquely trained to implement this program.

Elementary School Counselors Implement the Counseling Program by Providing:

School Guidance Curriculum

- Academic support, including organizational, study and test-taking skills
- Goal setting and decision-making
- Career awareness, exploration and planning
- Education on understanding self and others
- Peer relationships, coping strategies and effective social skills
- Communication, problem-solving and conflict resolution
- Substance abuse education
- Multicultural/diversity awareness





- Individual student planning

Academic planning

- Goal setting/decision- making
- Education on understanding of self, including strengths and weaknesses
- Transition plans

Responsive Services

- Individual and small-group counseling
- Individual/family/school crisis intervention
- Conflict resolution
- Consultation/collaboration
- Referrals

System Support

- Professional development
- Consultation, collaboration and teaming
- Program management and operation

Elementary School Counselors Collaborate with:

Parents

Parent education
 Communication/networking
 Academic planning
 College/career awareness programs
 One-on-one parent conferencing
 Interpretation of assessment results

Teachers

Classroom guidance activities
 Academic support, including learning style assessment and education to help students succeed academically
 Classroom speakers
 At-risk student identification and implementation of interventions to enhance success

Administrators

School climate
 Behavioral management plans
 School-wide needs assessments
 Student data and results
 Student assistance team building

Students

Peer education
 Peer support
 Academic support
 School climate
 Leadership development
 Community
 Job shadowing, service learning
 Crisis interventions
 Referrals
 Parenting classes
 Support groups
 Career education

**These examples are not intended to be all-inclusive

Why Elementary School Counselors?

Elementary school years set the tone for developing the knowledge, attitudes and skill necessary for children to become healthy, competent and confident learners. Through

a comprehensive developmental school counseling program, school counselors work as a team with the school staff, parents and the community to create a caring climate and atmosphere. By providing education, prevention, early identification and intervention, school counselors can help all children achieve academic success. The professional elementary school counselor holds a master's degree and required state certification in school counseling. Maintaining certification includes on-going professional development to stay current with education reform and challenges facing today's students. Professional association membership enhances the school counselor's knowledge and effectiveness.

ASCA - 1101 King Street, Suite 625, Alexandria VA 22314, (703) 683-ASCA, asca@schoolcounselor.org

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Contact Us

Webmaster/Public Relations Officer

General:

Under supervision of the superintendent and in cooperation with the Director of Information Technology and other District administrators, the Webmaster/Public Relations Officer is responsible for the design, development, maintenance, and support of internet web operations (including social media) and is responsible for providing effective written and oral communications to the community to support current and future initiatives and to develop marketing strategies, plans, and activities to enhance the relationship between the District and Community.

Knowledge Skills and Abilities Required:

Knowledge of:

Research techniques; report writing principals including proper English sentence structure, grammar and punctuation; image editing and graphics design software; basic photography and photo scan principles; ethics, practices, and legalities of Web publishing; social media applications within a public school arena; Public Relations techniques and processes.

Skill in:

Personal computer hardware; software, and peripherals; various programming techniques; creating and manipulating graphics; creating interactive forms; database creation and database Internet Web integration; project planning; meeting people and establishing contacts and business relationships.

Ability to:

Establish and maintain effective working relationships with staff and community members and to work in a collaborative manner; effectively communicate at all levels both orally and in writing; work with minimal supervision; exercise independent initiative and judgment; judge visual and editorial quality and appropriateness of Internet Web information; identify, analyze and resolve complex problems, transform a concept into design and implementation; interpret and summarize complex written and oral information, make presentations to small and large audiences; ability to work on multiple tasks and prioritize appropriately.

Essential Duties:

- Develops, implements and evaluates the District's marketing and communications plan for the purpose of creating a positive public perception of the District to meet the information needs of the Community
- Researches, writes, photographs, and coordinates the distribution of news releases to the media for the purpose of articulating District goals, initiatives, and decisions

- Accurately communicates business, scholastic, procedural and other relevant information to staff, student, parents, and press for the purpose of ensuring common understanding of District related issues
- Helps provide information to stakeholders about policies, educational opportunities, calendars, schedules, meetings, district achievement and accountability data, and family engagement opportunities
- Creates and markets comprehensive public relations campaigns promoting bond elections, enrollment drives, and school/program advertising
- Attends School Board Meetings, District leadership team meetings, and other meetings as necessary to provide accurate information in a timely manner
- Searches for innovative methods to attract positive media attention for the purposes of expanding the coverage of District schools programs, events, successes, and cutting edge practices
- Manages the development and maintenance of social media for the District and evaluates appropriate and relevant use of social media sites
- Becomes part of the District's crisis communication plan for the purpose of ensuring timely and adequate notification of parents, community members, and agencies
- Coordinates District plans for all website communication
- Monitors, improves, and updates the publication and performance of the District's website
- Enforces guidelines, standards, Board Policies, and state laws that pertain to the District's website
- Maintains, converts and optimizes published document for online use
- Check hyperlinks regularly to insure validity
- Mediates issues and assists school-level webmasters (including students) with information as needed or to help solve problems
- Track and analyze web traffic statistics for periodic reporting and review of content effectiveness

Minimum Qualifications

Bachelor's Degree in Public Relations, Education, or related field from an accredited college or university and Certificated Internet Web Professional (CIW) or equivalent certifications and one year of industry experience or two or more years of related industry experience

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Getting Started



What is School Public Relations?

The NSPRA (National School Public Relations Association) professional definition is:

"Educational public relations is a planned and systematic management function to help improve the programs and services of an educational organization. It relies on a comprehensive two-way communications process involving both internal and external publics, with a goal of stimulating a better understanding of the

role, objectives, accomplishments and needs of the organization. Educational public relations programs assist in interpreting public attitudes, identify and help shape policies and procedures in the public interest, and carry on involvement and information activities which earn public understanding and support."

Why School Public Relations?

If you ever need to explain to a school district why they need a school PR professional now more than ever, here's some information that may help:

- **This is the media age** - school communication needs have increased dramatically and become more complex. A school district needs a professional PR person to develop and execute its communication plans through both print/electronic media and face-to-face communication, and to handle relations with the multitude of media that call school districts weekly.
- **Education is under attack** - from taxpayers, business groups and others. A school district needs a professional school PR person to publicize the positive news about student/staff achievement and programs, and to develop a coordinated proactive, rather than reactive, approach that anticipates problems before they develop. If there is no positive communication from the school district, the critics' voices are the only ones that will be heard.
- **The scope of successful school public relations has expanded greatly** - from what in the past was mostly written communication, to a greatly increased need for face-to-face communication with the many publics in your community. A school district needs a professional school PR person to schedule community relations programming, Realtor orientations, breakfasts with Chambers of Commerce or clergy, and American Education Week open houses, to build informed support and solid community relationships.

Why Do You Need a School PR Professional?

Key Points About the Value of School PR Programming from NSPRA Leaders

Now that we are in the 21st century and the Age of Information, a school district needs a communications professional to manage communication strategies that are proactive for a school district, instead of reactive. School districts must make a choice to be an active player in their community, not a passive one of the past.

Having someone whose responsibility it is to be constantly looking at the messages we send our internal and external publics is invaluable to a public institution which depends on its community's support. Communications is part of everyone's job in a school district; however, someone has to be charged with the responsibility to manage the district's communications.

- Marsha Chappelow, Ph.D.



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The ebb and flow of public opinion is critical to school districts. Just as most districts have personnel to manage the teaching and learning, human resources and business functions, it only makes sense to have someone responsible for managing the public opinion function of the organization.

School PR professionals monitor how the district is perceived by stakeholders and then can help implement strategies to improve public opinion. Any district that chooses not to employ at least one school PR professional is clearly leaving the public opinion function to chance.

- Bob Noyed, APR

Getting a Public Relations Program Started

At NSPRA we are often asked what is the best way to start a public relations program for a school district or a school. And even more frequently we are asked, "How can you get us out of this horrible public relations situation we are in?"

Getting started is often difficult because critics say you shouldn't use tax dollars for "puffery," "spin doctoring," and techniques to make individuals like board members and superintendents look good. And in these cases, NSPRA agrees with these critics.

Public relations needs to be in the public's interest. It needs to be grounded in solid two-way communication techniques and used as a vehicle to build trust, confidence and support for doing the best for all children in our schools. NSPRA firmly believes that school systems and schools have a Public Responsibility to tell parents and taxpayers how the schools are spending their money, and seeking their insight on helping the school district deliver high quality and an efficient educational program. The public has a right to know and be engaged in their schools. And they need someone in the schools trained in communication so they can get clear answers and guidance on how to work with their schools.

The following are ways some school systems have started PR programs:

- The school board forms a public relations or communications committee of the board. This committee, composed of board members and staff (central office and building representatives) begins looking at ways communication needs to be improved or enhanced in the school district. Such committees often seek input from NSPRA to demonstrate how other similar school systems are practicing public relations. A report is eventually made on why more needs to be done and it recommends ways of gradually implementing a school PR program.
- The Superintendent recommends that a study be completed, such as a communication audit, to assess what the communication needs of the system are. Normally, a professional communication consultant or firm conducts such an audit to give the system an outside and objective view of what needs to be done to start an effective program. NSPRA also offers this service to school systems and other education agencies.
- An upcoming bond issue referendum has increased the need for the school district to tell "its side of the story." Sometimes consultants are hired to assist a community committee to begin a communications effort. Soon it becomes apparent to all involved that such a communication effort can't just be for a referendum as impressions are made every day in a school system. Often, the effort begins with a consultant or a part-time person doing the public relations work. (Note: Be sure to hire the right consultant or part-time person; public relations calls for a professional trained in all aspects of communication. Make sure you hire someone with this appropriate background and or experience.)
- An issue, decision, or crisis have incensed and split your community, and you need help in putting the schools and community back together. Once again, consultants are often called in to assist with this situation and the eventual realization is that "if we had a proactive approach to public relations, we wouldn't have had this monster of a problem to begin with." This realization often leads to hiring or contracting with someone to plan and implement an ongoing and proactive communication for the school system.

Sometimes these new positions are split with other duties for the school system such as foundation coordinator, grants or policy writer, community education specialist and partnership coordinator.

Eventually, the position evolves into a full-time position because the need for more public relations grows when key leaders see the worth and value the public relations function brings to the school system or agency.

What Does/Can a School Public Relations Professional Do For a District?

A school public relations person handles these major functions:

- Public relations counsel - Provides public relations counsel, taking a proactive stance. Anticipates problems and provides solutions.
- Communication with internal and external publics - Handles all aspects of the school district's publications such as its external newspaper and internal newsletter, among others.
- Media relations - Writes news releases for all local newspapers/TV/radio; works to get media coverage of school district news. Serves as the media's liaison with the school district.
- Budget/bond issue campaigns - Stays closely attuned to the entire budget-making process and promotes community input. Develops budget/bond issue campaigns and publications.
- Communications planning/crisis communications planning - Writes/develops a communications plan for the district, detailing how to reach its internal and external publics; writes/develops a crisis communications plan of reaching publics, gathering the facts and dealing with media in a crisis.
- Public relations research, surveys, polls, informal research - Conducts formal and informal research to determine public opinion and attitude as a basis for planning and action.
- School district imaging and marketing - Promotes the district's strengths/achievements, and its solutions to problems.
- Student/staff recognition - Vigorously publicizes student and staff achievement; develops staff and retirement recognition programs.
- Information station for the district - Answers public and new resident requests for information; maintains extensive background files; keeps district's historical and budget passage records; and plans for school district anniversary celebrations.
- Public relations trainer - Provides public relations training to staff and PTA's in areas such as talking to the media, communicating in a crisis and recognizing that non-teaching staff are part of the school PR team.
- Community relations liaison - Serves as the district's liaison with community groups such as civic associations and service clubs; helps plan/publicize district's parent, senior citizen and community service programs. Develops ways to bring the community into the schools.

The "I's" are crucial - True communication, we know, is a two-way process of both inflow and outflow of information. A school PR person, in essence, helps keep both "I's" of the district open, and works to keep the public, in turn, both "I"nformed and "I"nvolved in the schools.

Standards for PR Professionals

NSPRA has produced a document to help school PR professionals and others who are in a position to create, fund and implement school public relations programs entitled, [Raising the Bar for School PR: New Standards for the School Public Relations Profession](#).

This document should enlighten school leaders on such critical topics as:

1. What a comprehensive school public relations program should be;
2. The standards for educational public relations and communications professionals;
3. The standards for the resources needed to implement a public relations program; and
4. The code of ethics for our profession.

NSPRA would like to thank the members of its Standards of the PR Profession committee, chaired by Kathy Miller, APR, for their work in making this document a reality. Special thanks also go to NSPRA Consultant, Dr. Ken Muir, APR. Paper copies are available for \$5.00 by calling NSPRA at 301-519-0496.

Sample School Public Relations Policies

The Board of Directors believes it is the responsibility of each Board member, as well as each employee of the District, to actively pursue a two-way communications program that highlights the educational experiences in the city's public schools and promotes effective school/home/community partnerships.

The Board recognizes that citizens have a right to know what is occurring in their public school system; that Board members and all school administrators have an obligation to see that all publics are kept systematically and adequately informed; and that the District will benefit from seeing that citizens get all information, good and bad, directly from the system itself.

The Board affirms the following objectives:

- To maintain an effective two-way communication system between the District and its various publics which ensures:

- Dissemination of accurate, timely information about school policies, programs, procedures, achievements, decisions, critical issues;
- Interpretation of decisions and action;
- Elimination of rumors and misinformation;
- Programs and practices designed to provide an open climate which will elicit ideas, suggestions, reactions from the community and employees alike;
- An effective working relationship with the news media.
- To maintain a Public Information Office which will coordinate the District's communication efforts.
- To develop and maintain an organizational environment where all District staff members are aware that they share the responsibility for communication of school policies, programs and activities to parents, members of the educational and other communities.
- To maintain a written plan of communication policies and guidelines which will be available to employees and to the public upon request.
- To support the establishment of a Communications Review Committee to review and evaluate District-wide two-way communication efforts.

The Board of Directors of any school district shall have authority to authorize the expenditure of funds for the purpose of preparing and distributing information to the general public to explain the instructional program, operation and maintenance of the schools of the district:

Provided, that nothing contained herein shall be construed to authorize preparation and distribution of information to the general public for the purpose of influencing the outcome of a school district election.

Board members believe it is essential to the development of excellence in the education of youngsters that the maximum possible knowledge about the goals, achievements, activities and operations of the school district be conveyed to the students, staff and citizens.

The Board therefore reaffirms its commitment to openness in relationships with its patrons. The Board further believes that the citizens, as well as the staff and students, should be consulted and involved in the problem-solving and decision-making processes at as early a stage as possible. This involvement should be solicited actively and honestly through a wide variety of means.

Source: Tacoma (Wash.) Public Schools

Policies That Work: Public Information Programs

The public schools belong to and derive their strength from the people of the community. For a community to be supportive of its schools, the people must be knowledgeable of the aims and efforts of the District.

Therefore, the Board shall make every effort to:

- Keep the public informed about the policies, administrative operation, objectives, and educational programs of the schools.
- Provide the means for furnishing full and accurate information, favorable and unfavorable, together with interpretation and explanation of the school plans and programs.
- Adhere to a policy of openness and honesty in communicating with citizens, staff, the news media and other organizations.
- Make available the background material, which is sent to the Board of Education, to the public and news media through the Office of Communication Services; however, this excludes confidential material, to be defined as materials regarding negotiations, sale or purchase of properties, legal matters, and sensitive personnel matters.
- Establish and support appropriate and effective communication between the administration and other District employees.
- Have publications prepared as needed to keep citizens informed about educational services, achievements, needs, costs, revenues, and expenditures.

To ensure that citizens and staff have an opportunity to be informed about their schools, the Board establishes an Office of Communication Services which will, among other functions:

- Provide the appropriate liaison services between the District and the news media;
- Support, plan and execute appropriate direct communications between school and home;
- Assess the public's knowledge and attitudes about the schools, and use this information in planning a communications program;
- Assist in ensuring that communications plans and skills exist in each school and department;
- Assist with the publicity for all District programs as requested.

Source: NSPRA Resource Files

**MINUTES OF THE MEETING OF THE
CARSON CITY SCHOOL DISTRICT
BOARD OF TRUSTEES**

Tuesday, June 25, 2013

6:00 p.m.

CALL TO ORDER

The Regular Meeting of the Carson City School District Board of Trustees was called to order at 6:00 p.m. by President Lynnette Conrad at the Sierra Room, Community Center, 851 E. William Street, Carson City, Nevada.

ROLL CALL: Members Present
Lynnette Conrad, President
Ron Swirczek, Clerk
Steve Reynolds, Member
Joe Cacioppo, Member
Laurel Crossman, Member
Candace Stowell, Member
Richard Stokes, Superintendent
Ryan Russell, Legal Counsel

Members Absent
Stacie Wilke-McCulloch, Vice President

Board Member, Candace Stowell led the Pledge of Allegiance.

ACTION TO ADOPT THE AGENDA

It was moved by Mr. Steve Reynolds, seconded by Mr. Ron Swirczek, **that the Carson City School District Board of Trustees adopt the agenda as submitted.** Due to the length of the presentation for Agenda Item 11, Mr. Stokes asked that Board consideration be given in moving Agenda Item 12 to follow Agenda Item 10, followed by Agenda Item 11. Mr. Reynolds withdrew the previous motion and moved that the agenda be adopted with the new agenda order. The motion was seconded by Mr. Swirczek. Motion carried unanimously. (Mrs. Wilke-McCulloch was not present for the vote.)

Board President Lynnette Conrad adjourned the meeting to closed session per NRS 288.220(4) to discuss labor relations with the District's Management Representatives.

Mrs. Wilke-McCulloch arrived at the meeting at 6:06 p.m.

The meeting reconvened from closed session at 7:00 p.m. Mrs. Conrad noted that the agenda had been adopted with the following correction; Agenda Item 12 will be heard prior to Agenda Item 11.

SUPERINTENDENT'S REPORT

- Mr. Stokes welcomed everyone to the meeting and noted the number of partnerships in the district
- Mr. Stokes introduced Mr. Ryan Russell, member of the law firm of Allison, MacKenzie and Pavlakis. In Mr. Pavlakis' absence, Mr. Russell attended the meeting.
- Summer school is currently in session in the district. Summer maintenance throughout the district is also underway.
- In observance of the 4th of July holiday, the District Office will be closed

BOARD REPORTS

Mr. Reynolds explained that he was the one that suggested only having one Board meeting in July, 2013.

Mrs. Conrad welcomed Mrs. Candace Stowell to the Board.

Mrs. Crossman provided the following report from the Early Childhood Center:

- The program had 17 kindergarten students that were promoted and they had two ceremonies
- To align with professional development in the district, parent contact days for next year have been changed from Friday to Monday. They are looking at ways to implement Curiosity Corner; Pre-K curriculum for Success for All (SFA). There will be a new psychologist next year along with a new teacher, replacing Ms. Lorey Santos.

Fritsch Elementary School:

- Staff has been relocating the office in preparation for Single Point of Entry construction
- Ms. Irene Waltz, Technology Teacher, Fritsch Elementary School, Ms. Lucy Kinder, Teacher, Seeliger Elementary School and Ms. Shelly Randall, Teacher, Carson Middle School recently attended a two day conference for computer using educators, where they learned about W2.0 applications.
- Congratulations to the following Fritsch Elementary Teachers; Ms. Laura Valley, Ms. Kay O'Neill, Ms. Christy Donaldson and Empire Elementary Teacher, Ms. Christine Bourne, for completing the 60 mile, Susan G. Koman 3-day walk for the cure

Mr. Swirczek reported on a recent meeting he attended at Partnership Carson City. In addition to the presentations of the Strategic Plan and the Race to the Top Grant, there was another agenda item that ties into the Strategic Plan. Partnership Carson City is initiating a program; Character Counts Carson City. The program is more than schools and youth, its building partnerships within the entire community. The program is based on six pillars of character; trustworthiness, respect, responsibility, fairness, caring and citizenship. Those attending the meeting included the Mayor, and representatives from the Chamber of Commerce, District Attorney's Office, Northern Nevada Development Authority, etc. Mr. Swirczek highlighted how this program fits into the Strategic Plan; in partnership with the community, make the most of everyday for each student, by empowering them with the skills, knowledge, values and opportunities to thrive. In addition, they went on to say how it would work, with the first goal of the Strategic Plan; Community in Full Partnership, where students are actively connected in learning beyond the classroom and Objective 1.2; create a dynamic environment where students develop marketable skills and social and civil competence. The Partnership Carson City project fulfills one of the objectives within the Strategic Plan by bringing the community together.

Mrs. Wilke-McCulloch provided a report from Nevada Association of School Boards (NASB):

- Looking for someone to participate in a discussion with the Nevada State Health Division in conjunction with the Nevada Public Health Foundation regarding the State Health System. The meeting will be held on Thursday, June 27, 2013 from 12:30 to 4:30 p.m. at the Governor's Mansion.
- Senate Bill 500 established a task force on K-12 public education funding; study on weighted funding for various categories of students groups during the 2013-2014 interim. If you want to be considered as the NASB representative, letters of interest must be submitted by noon on June 27, 2013.

Mrs. Conrad reminded everyone that the Food for Thought benefits will be held during the weekend; BBQ at the Governor's Mansion at 5:00 p.m. on June 28, 2013, along with a carnival on June 29, 2013 that begins at 9:00 a.m. The Food for Thought program provides food to needy children in the schools. In addition, during the summer the program will feed approximately 80 children daily in a local park near Empire Elementary School.

ASSOCIATION REPORTS

There were no Association reports.

PUBLIC COMMENT

There was no public comment.

PRESENTATION OF TEACHER RESEARCH STUDY FOR NON-ENGLISH SPEAKING PARENTS, FUNDED BY INTERNATIONAL READING ASSOCIATION

Ms. Joanna Kaiser taught at Mark Twain Elementary School and will be teaching at Bordewich Bray Elementary School next year. Prior to coming to the district this year, Ms. Kaiser previously worked in Douglas County for 12 years and was an involved parent at Bordewich Bray Elementary School for five years. Ms. Kaiser introduced Mrs. Michelle Cacioppo, Kindergarten teacher, Bordewich Bray Elementary School. Ms. Kaiser provided a power point presentation. (A copy is included in the permanent record.)

As a parent helper in Mrs. Cacioppo class, Mrs. Kaiser checked homework, etc. As an educator, Ms. Kaiser noted that parents may not have access to quality children's books. Ms. Kaiser completed the Master's program in literacy at University of Nevada, Reno (UNR) and while doing so, she continued to think about the achievement gap between students of color and white students. As a teacher, Ms. Kaiser kept thinking about what she could do.

For her thesis, Ms. Kaiser and Mrs. Cacioppo were co-researchers in a project; Instilling a Love of Books: Reaching for a Lifetime of Literacy Learning. Ms. Kaiser applied for a grant for the International Reading Association and was awarded the grant. The funding was used to provide bilingual books to Latino parents and families. As a teacher, Ms. Kaiser continued to think about what she could do to provide empowerment for families and collaboration amongst families.

Ms. Kaiser attended UNR for three years and during that time she deemed the "seeds of action research"; noticed in her research the documented information of the achievement gap. Ms. Kaiser shared several quotes associated with suggestions that this population group's educational needs are not being met in classrooms based on high drop-out rates and documented achievement gaps. In her readings, several items continued to appear; majority of learners from a diverse culture and linguistic backgrounds are in classes with teachers who are monolingual and unfamiliar with diverse cultural backgrounds. Researchers in education and second-language acquisition stress the connections between a competent cultural identity, including linguistic diversity and social interactions between home, school and society.

Ms. Kaiser summarized the meaning of teacher research; investigate something that one believes they can change. She also highlighted transformations in language and literacy; a collaborative approach. During her studies, Ms. Kaiser found another reoccurring theme; teaching with humanity. As teachers, Ms. Kaiser doesn't believe all students should be brought into a classroom and taught everything the same way. To build background knowledge, different things should be taught. Ms. Kaiser referenced a quote regarding educators giving consideration to linguistic and cultural differences in their instruction, along with possibilities of how a deficit mentality can develop with respect to children and families, which views diverse cultural and linguistic groups as the source of "the problem" as it relates to academic achievement. The idea of deficit mentality is perceived as it's not what we're doing that's wrong, it's that students are coming to school not ready to learn. Ms. Kaiser commented on the number of hours a day that she has the students and how she expects students, to make a year's worth of growth at the end of the year.

Ms. Kaiser's initial research question was to see what she could do differently for Hispanic students to increase student achievement. Her first thought was to provide quality literature; however, one of her professor's asked if she had looked into bilingual books. The final question for her study was: How does utilizing bilingual and/or culturally relevant books enact collaboration between home and school to increase literacy learning opportunities for students and families?

Kindergarten students and Hispanic Parent group participants at Bordewich Bray Elementary School were targeted for the study. All English as a Second Language (ESL) kindergarten students were invited to receive the “bags of books”, which were sent home on a weekly basis. The students received 5 books a week, returning them for 5 more the following week. Families attending the parent group meetings were invited to receive the “bins of books”, which were sent home on a monthly basis. The books were bilingual and some were about the Latino culture.

The group meetings were held monthly and led by Mrs. Valerie Dockery, Principal, Bordewich Bray Elementary School and translated by Mrs. Lynnette Conrad. There were 13 families out of 18 who requested the books for reading at home. There were 20 mothers and fathers attending the meetings and of those, 17 requested books.

The data resources included the following:

- Letters were sent to families inviting them to participate
- Home reading logs on time spent reading and parent opinions
- Pre-survey about at-home reading before the books
- Post-survey about at-home reading after the books
- Parent interviews took place
- Student journals

Mrs. Cacioppo highlighted how the program affected students; choose 5 books weekly, returning them on Monday. Student journals were also included in their book bags. At the beginning of the year, students drew pictures about the book and by the end of the year, students were writing about characters, settings, etc. Mrs. Cacioppo also had several student examples; came to school speaking limited English, responded in one word answers and wanted to go home. Mrs. Cacioppo commented on the importance of the book “Pepita Talks Twice”, and the impact it had on students and the references made regarding the Latino culture. The book really transformed the student; she became engaged in the classroom, etc. Another student, after reading the book, used full complete sentences and shared his experiences with the Mexican Popsicle. The books are in English and Spanish; his dad read to him in Spanish and mom read to him in English. By the end of February, the student was trying to read to his parents. Mrs. Cacioppo commented on the importance of creating links between home and school. Mrs. Cacioppo will continue using the program in her classroom and is hopeful it will grow throughout the district.

Ms. Kaiser highlighted several findings:

- Had an increase in at-home reading, requests for more at-home reading
- Home reading log showed that parents were reading with their kindergarten student an average of 5 times per week; over the 5 week period, 6.6 to 12.4 hours of reading at home
- Positive comments from parents; mother wrote the following, “The books are great in our house. Mom is bilingual, dad is Spanish speaking only but he’s been taking English classes and it was great to hear him reading the books to our son. So our family is taking advantage of this program. Thank you.”

Ms. Kaiser commented on how easy it is to incorporate this in the classroom, along with the Common Core Standards. Ms. Kaiser commented on how she believes it is important to be bilingual. The books are continuing to be used at Bordewich Bray Elementary School and Mrs. Laura Austin, Principal, Mark Twain Elementary School has purchased the books for Mark Twain Elementary School.

Ms. Kaiser shared one of her favorite quotes by Tomlinson, 2003; “I am a child. I come to you, a teacher. Can you teach me to chart my journey or must you use a standard measure to place me always in the shadow of others? I am a child. I come to you, a teacher. Will I go away from you ascending my strengths or hobbled by my weaknesses? I am a child. I come to you, a teacher. I bring you all that I am, all I can become, do you understand the trust?”

In closing, Ms. Kaiser commented on what the study consistently showed; Latino students and parents were actively engaged in literacy learning when given access to bilingual and/or culturally relevant books which build on their language and culture. Ms. Kaiser thanked the district and staff for supporting the project.

Ms. Kaiser and Mrs. Cacioppo presented their information at the International Reading Association Conference in San Antonio, Texas. They presented Mrs. Susan Squires, Vice Principal, Bordewich Bray Elementary School with the book "Make Way for Duckling" for her leadership and for traveling with them to San Antonio.

Mrs. Crossman asked for the amount of the grant. Ms. Kaiser explained that the grant amount was \$3,500 to \$4,000. The money was spent to purchase the books. Mrs. Crossman commented on the possibility of having the program at other schools and suggested that the information and proposals be submitted to the Parent Teacher Associations (PTA).

Mr. Swirczek recognized Ms. Kaiser, Mrs. Cacioppo and Mrs. Squires for what they did with this project. He also asked if the information has been presented to staff throughout the district. In preparation of using the program next year, Ms. Kaiser shared the information with staff at Mark Twain Elementary School. Mrs. Susan Keema, Associate Superintendent of Educational Services explained that agenda item #13 might provide information on supporting the program. Mrs. Conrad believes the program is important and expressed her appreciation in translating at the Hispanic Parent meetings. Mr. Swirczek asked that Ms. Kaiser and Mrs. Cacioppo be invited to make a presentation once they have shared their information with the staff at other school sites.

Mr. Cacioppo commented on how this program fits into two areas of the Strategic Plan; community partnerships and parent engagement.

Mrs. Conrad recognized the number of parents the project was able to reach.

PRESENTATION OF STAR SCHOOL RANKING SYSTEM FOR 2011-2012, INCLUDING INFORMATION ON THE NEVADA SCHOOL PERFORMANCE FRAMEWORK (NSPF) PROCESS FOR THE 2012-2013 SCHOOL YEAR

Mrs. Susan Keema, Associate Superintendent of Educational Services introduced Dr. Ricky Medina, Director of Accountability and Assessment. Dr. Medina serves on the Nevada School Performance Framework (NSPF) Technical Assistance Committee, as a liaison to the Nevada Department of Education (NDE).

Dr. Medina presented a power point on the Nevada School Performance Framework Results for 2011 – 2012, along with the differences between this system and Adequate Yearly Progress (AYP). (A copy is included in the permanent record.)

Dr. Medina reported that this is first time that the data has been released by the NDE. The NDE worked in collaboration with representatives throughout the State; large districts, small districts, Superintendents, etc. However, Clark County School District and Washoe County School District are using their own ranking systems and released their results earlier this year. The District is using the NDE system.

Dr. Medina outlined the transition from AYP to NSPF:

- July, 2012, Nevada applied for Elementary and Secondary Education Act (NSEA) Flexibility request with the U.S. Department of Education; waiver to change requirements of No Child Left Behind (NCLB)
- NSPF replaces the old AYP accountability system
- Schools can now earn classifications of 1 – 5 stars; 1 being the lowest; school needs assistance, with 5 being the highest

Dr. Medina explained that there is another classification, as the NDE wanted to include more schools; however, some schools do not fit the model. Student Support Services (SSS) does not fit the model, as there are no assessments; therefore they do not receive a star ranking. In addition, schools serving severely disabled students do not receive a star ranking. At this time there is no classification for Pioneer High School; therefore they do not receive a star ranking. The model is for traditional schools.

The NDE has established an index score ranging from 0 to 100 for the elementary and middle schools. The score is comprised of the following:

- Receive points based on student growth on State assessments
- Receive points based on student achievement on State assessments
- Reduce points in subgroup achievement gaps in the following areas; Individualized Education Plans (IEP), English Language Learners (ELL) and Free and Reduced Lunch (FRL)

Previously, AYP only focused on achievement; schools that started behind, with students making more than a year's worth of growth, were not rewarded unless the student met the proficiency target. In addition, there was no partial credit with AYP; schools either made AYP or they didn't. There are different degrees for student growth; fewer points are awarded if you didn't do as well as others vs. more points if the school does better than the other schools in the State. All points are totaled and an overall index score is given from 0 to 100.

The index for high schools is the same except they also look at graduation rates and college and career readiness. In looking at college and career readiness, they look at the remediation rate when students go on to schools within Nevada. They also look at the number of students passing Advanced Placement (AP) tests or taking dual credit classes.

Dr. Medina presented information on where Nevada schools are:

- 1 Star schools receive an index score of 0 to 32; 5% of schools
- 2 Star schools receive an index score of 32 to 50; 20% of schools
- 3 Star schools receive an index score of 50 to 68; 50% of schools
- 4 Star schools receive an index score of 68 to 77; 15% of schools
- 5 Star schools receive an index score of 77 to 100; 10% of schools

The 3 Star category is so large because the Committee was not able to prioritize which schools needed the most assistance. The new system has more schools in the 50% range; however, schools in the 1 and 2 Star range are identified as needing the most help. Schools identified in the 5 Star range are excelling and students are meeting their proficiency targets, etc. The State choose a large range in the middle to allow for a smaller error ratio.

Mr. Reynolds confirmed that as scores change using the current bell curve, that the bottom 25% will always be in the 1 and/or 2 Star category. Dr. Medina explained that there is the potential for the scores to shift, due to a change in the bell curve that was established for the first year. If proficiency scores increase, there could be more schools moved into the 3, 4 or 5 Star range. Mr. Reynolds verified that there won't always be 5% of Nevada schools in the 1 Star range.

Prior to presenting the classifications for the district, Dr. Medina noted that the lowest score in the district was 64. Most of the schools are at the upper end of the 3 Star range.

- Bordewich Bray Elementary School; 3 Star, 67.33 Index Score, 68 needed for next Star
- Empire Elementary School; 3 Star, 64.67 Index Score, 68 needed for next Star
- Fremont Elementary School; 3 Star, 64.00 Index Score, 68 needed for next Star
- Fritsch Elementary School; 5 Star, 78.67 Index Score,
- Mark Twain Elementary School; 3 Star, 64.67 Index Score, 68 needed for next Star
- Seeliger Elementary School; 3 Star, 66.33 Index Score, 68 needed for next Star
- Carson Middle School; 4 Star, 76.67 Index Score, 77 needed for next Star
- Eagle Valley Middle School; 4 Star, 70.34 Index Score, 77 needed for next Star
- Carson High School; 3 Star, 66.00 Index Score, 68 needed for next Star
- Pioneer High School; Not Rated

- Carson Montessori; 4 Star, 73.75 Index Score, 77 needed for next Star

Dr. Medina believes all district schools can be 4 Star schools; district needs to work to get schools into next category.

Mrs. Wilke-McCulloch asked if the cohort graduation rate for Carson High School was included in this ranking or will it be used in the next one. Dr. Medina explained that the cohort graduation did go into this ranking.

The NDE has a website to access the results, information on NSPF, videos explaining the model, Frequently Asked Questions (FAQ) page, etc. The website also allows the user to sort and filter different schools to compare rankings, etc. The website is www.doe.nv.gov; click on the Nevada School Performance Framework.

Mrs. Wilke-McCulloch confirmed that there were two ratings for the 2011-2012; AYP and NSPF. Mrs. Wilke-McCulloch asked if there would be a loss of funding if the Star rankings were not met; similar to what happened if AYP was not met. Dr. Medina explained that the perception for not making AYP was that schools were shamed and threatened with sanctions; however, with NSPF the focus is on support vs. feeling like a punishment. If a school has a ranking of 1 or 2 Stars, the State must provide support to get the school to the next level.

Mrs. Conrad asked when the Star ratings will be available for the 2012-2013. Dr. Medina explained that the information is scheduled to be released on September 15, 2013; later in the year due to the delay of Criterion Reference Tests (CRT), summer school ends before the new school year begins, etc.

Mrs. Crossman confirmed that Washoe County School District is using a different system; one they created, using different criteria. Dr. Medina explained that everyone has been assigned a State ranking and given an NSPF score. Districts are held to the same State requirements; if a Washoe County school has a 2 Star ranking on the State model, there will be certain items they will be required to complete. Due to the number of students in Clark County School District and Washoe County School District, they are able to run their own statistics. Clark County School District has eliminated the initial system they developed; however, Washoe County School District is operating two systems. The State website provides comparable information.

Ms. Stowell asked if the State website provided information on the criteria associated with the rankings. Dr. Medina explained that the website provides the breakdowns for the criteria, along with other information.

Mr. Cacioppo expressed concerns with the emphasis being placed on student growth vs. slower level of growth. Dr. Medina provided an example of the two types of growth he looks for in his daughter. The first one is he compares her height to other students in her class and wants to make sure she has grown at the same rate that other students have by the end of the year. The other would be that she is so tall, but needs to be a little taller; is she catching up to where she needs to be. The model accounts for both types of growth, as well as proficiency and other measures. There is more weight for growth given at the elementary level; however, at the high school level, the growth is aimed at proficiency. Dr. Medina stressed the importance of having student's, at the end of their senior year, being college and career ready.

Mr. Reynolds asked Dr. Medina if the district has a good interface with the replacement exams, etc., that will take the place of the High School Proficiency Exams (HSPE). In comparison to the State, Dr. Medina believes the district is well placed and ahead of other districts based on the Race to the Top initiative. Mr. Reynolds asked if there would be an interface between the Star ranking system and the new systems that are being developed. Dr. Medina explained that the current model will work with the new assessments, as the statistics will transfer. Dr. Medina expects the State scores to be lower due to the rigor of the new assessments; however, he believes the dip in the District's scores will be smaller than others.

Mrs. Conrad recognized Mrs. Dockery for all her work with the Hispanic Parent group meetings.

RECOGNITION OF COMMUNITY PARTNERS FOR THE 21ST CENTURY AFTER-SCHOOL PROGRAM AT BORDEWICH BRAY ELEMENTARY SCHOOL

Mrs. Valerie Dockery commented on the Strategic Plan and the importance of community partnerships. Mrs. Dockery summarized the 21st Century Grant; federal program, funded under No Child Left Behind (NCLB) and in existence prior to NCLB. The grant became available in 2002 for before and after-school programs to provide academic support, enrichment and extending the school day. Prior to the program at Bordewich Bray Elementary School, a similar project existed at Empire Elementary School.

Mrs. Keema, Bordewich Bray Elementary School Principal at the time, contacted Mrs. Dockery who was the Grants Coordinator then and they began working on the application to have the program at Bordewich Bray Elementary School. From the beginning of the project, they realized that they could not be everything, to everyone, to every student. They also recognized the importance of community partners.

Mrs. Dockery summarized the program; operates Monday through Friday from 6:30 a.m. to 6:30 p.m. There is a small portion of the grant that supports the partnerships; however the services they provide are not paid for by the grant. The program was recognized two years ago and featured in Washington, D.C. at the Nationals Conference as a model after-school program. An application has been submitted, reapplying for the grant, with the hopes of extending the program to Empire Elementary School.

Mrs. Dockery introduced the partners associated with the program:

- Nevada State Museum – Ms. Deborah Stevenson, Educational Director; once a month students walk to the museum for after school activities
- Salvation Army – Lt. Mark Cyr and Lt. Leslie Cyr; program begins at 6:30 a.m. to 8:25 a.m. every day for morning latch-key for a minimal fee. 46 students were enrolled in the program. Mrs. Dockery represents the District by serving on their Advisory Board.
- Brewery Arts Center – Ms. Tami Shelton and Mr. John Shelton; worked with the program for ten years. Once a month, students go across the street to participate in Claymation, drama, art, etc.
- University of Nevada Reno Cooperative Extension – Mr. Jim Barcellos meets once a month with 3rd – 5th grade students to do activities in the area of Science, Technology, Engineering and Math (STEM).
- Boys and Girls Club of Nevada – Ms. Laurie Gorris, Ms. Stephanie King and Ms. Diane McCoy have been instrumental in the success of the program. Ms. King serves as the program coordinator, providing various activities for students to do; snack is provided at 3:15 p.m., teachers gather students at 3:30 p.m. for an hour of academics and at 5:30 p.m. students either take the bus to the Boys and Girls Club or ride the bus home.

The partners meet with Mrs. Dockery at least four times throughout the year.

Mr. Swirczek publicly thanked Mrs. Dockery for laying the foundation for which the district can build upon. He also thanked all the partners for their involvement in the program.

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE CHARTER SCHOOL AGREEMENT (RENEWAL) BETWEEN CARSON MONTESSORI SCHOOL AND THE CARSON CITY SCHOOL DISTRICT FOR A 6 YEAR TERM COMMENCING, JULY 1, 2013

Mr. Swirczek announced that he plans on voting on this agenda item; however, he disclosed that his daughter teaches kindergarten at Carson Montessori School.

Mr. Stokes introduced Mrs. Jessica Daniels, Principal, Carson Montessori School and recognized their Board Members for attending the meeting. The Carson City School District sponsors Carson Montessori School. Mr. Stokes reminded Board members that this agenda item required Board action to approve the Charter School agreement.

The students from Carson Montessori School presented a power point presentation on the renewal process, which is for a six year term. (A copy is included in the permanent record.) Assembly Bill 205 (AB205) clarified Nevada Revised Statute (NRS) 386.527; Charter School Law, outlining the term of a Charter School Contract, which is six years.

The students highlighted several events and activities that took place during the 2012-2013 school year:

- Students represented K- 6 public education during the 77th Legislative Session
- Safe learning environment, rich in Common Core State Standards and hands on curriculum
- Used the STEM program
- Community Partnerships are an asset to the students; harvest products from Greenhouse Project, work with engineering students from University of Nevada, Reno (UNR), futuristic city program was brought to students by Mr. Joe Cacioppo from Resource Concepts, Inc., etc.
- Students participated in Technology, Entertainment and Design (TEDx), which featured a math lesson called Car Math. The lesson is featured on the website for Dolan Automotive.
- Studies are hands-on, meaningful, reflective of the world of today; students participate in field trips, including special events

Carson Montessori School is hopeful in finding a new site; students will be involved in the process. The school is fiscally responsible; therefore, financially sound. Students also learn about fiscal responsibility through financial literacy and an overlapping consumer education program.

The school also has a student Legislative Team who worked on Senate Bill 384 (SB384); which now allows Nevada Charter Schools to bond, affecting every Charter School in Nevada.

Over the last several years, student population has grown. Carson Montessori School is a 4 star school and has made Adequate Yearly Progress (AYP) for the last five years and was designated "High Achieving" twice during that time.

Ms. Sara Choat, 1st Grade Teacher and Certified Montessori Teacher Guide shared a quote from the Montessori International Council; "Often people think of the Montessori materials as the Montessori method. The Montessori materials are however, the result of the method. The method is observation." Carson Montessori School follows the lead of the child, which includes Seven Steps of Data, Collection and Accountability; first step is observation, second step is portfolios, third step is student led conferences, fourth step is data collected through peer to peer and student to staff interviews, fifth step is performance and products, sixth step is testing; Criterion Reference Tests (CRT) and writing assessments and the seventh step is collection of individual annotations, observations, etc. collected from each teacher throughout their learning and placed in black boxes.

The Teacher Guides at Carson Montessori are highly qualified, clever, creative and utilize every area of the school. The Board members are hands-on participates as well. Carson Montessori School is committed to putting the student first.

The Enhancement Plan allows the student, teacher and parent to connect. Home Connections are family centered home projects. Art is also included in the curriculum at Carson Montessori School. The Legislative Team worked on SB182, Full-Day Kindergarten; SB163, Mandated Civics for grades K-12; SB345, STEM Committee and SB384, Bonding for Charter Schools.

Ms. Choat explained the concept of the 48 hour launch; anyone can present an idea they believe will benefit the school. If the idea is practical, doable, with the ability to financially see it through, it is launched within 48 hours.

Carson Montessori families are encouraged to take advantage of every travel opportunity, which is made possible with the use of travel packets, teddy bears and Skype. The curriculum is personalized by Mrs. Daniels, which included 36 offsite excursions this year; Germany, El Salvador, Paris, France, etc. Several students had military parents that were deployed; however, due to the use of Home Connections, the students were able to continue attending at Carson Montessori School. For their support during the deployment of families, Carson Montessori received the Seven Seals Award.

Mrs. Daniels provided an example and the meaning of the program; "Filling Buckets for Random Acts of Kindness"; to return something someone thought they lost. During a lesson, Mrs. Daniels returned to Mrs. Karen Abowd, owner of Adele's Restaurant, her grandmother's wedding dress, which Mrs. Abowd thought had been lost. While teaching at Carson Middle School, Mrs. Daniel's had borrowed the dress for a lesson she presented twenty years ago.

Mrs. Daniels recognized Mr. Lee and Mrs. Maryellen Radtke for their years of volunteering at the school. In granting a final wish made by Mr. Radtke, Mrs. Daniels and all the students at Carson Montessori filled the parking lot. On June 3, 2013, Mr. Radtke passed away and Mrs. Daniels shared remarks made by Mr. Radtke during his last visit to Carson Montessori School.

Mr. Swirczek commented on how the school does what they say and how they create a project-based learning environment.

Mrs. Conrad publicly thanked Mrs. Daniels for her testimony during the legislative session.

Mr. Cacioppo extended his appreciation to Mrs. Daniels for what they do at Carson Montessori School.

It was moved by Mrs. Laurel Crossman, seconded by Mrs. Stacie Wilke-McCulloch, **that the Carson City School District Board of Trustees approve the Charter School Renewal Agreement with Carson Montessori School and the Carson City School District for a 6 year term, commencing July 1, 2013.** Motion carried unanimously.

DISCUSSION AND POSSIBLE ACTION TO DIRECT STAFF TO BEGIN PLANNING TO APPLY FOR STATE FUNDED GRANT MONEY FOR ENGLISH LANGUAGE LEARNERS (ELL), AS MADE AVAILABLE BY SB504

Mrs. Keema explained that through the 2013 Legislative Session, funding was allocated through SB504, for English Language Learners (ELL). The purpose of the presentation is to seek approval to apply for the funding. Mrs. Keema reminded Board members that Board approval was given in January, 2013 to manage and seek outside grants, funding, etc. However, Mrs. Keema believes Board approval and support is important, considering this is a new grant opportunity.

The goal of the grant is to close the achievement gap, therefore, graduating more ELL students and providing students the opportunity to be college and career ready. The funding was established in two parts; Clark County School District and Washoe County School District received the largest portion of funding. Funding of \$1,497,000 for 2013-2014 and 2014-2015 will be divided amongst the other 15 districts. The district has approximately 1,221 ELL students, which is 17% of the district's demographics. Mrs. Keema explained that the demographics in Washoe County School District closely resemble those in the district. Washoe County School District has 16.8 % ELL students vs. 17% for the district, with Clark County School District having 17.6%. The funding will be made available through an application process, not competitive grant funding and reported on E-note accountability with the State. The district will apply for approximately \$400,000 each year; \$342 per student.

The funding set aside for Clark County School District and Washoe County School District included specific parameters in which the money could be applied; expand Pre-Kindergarten, institute Full-Day Kindergarten, provide package services for ELL students, etc.

Mrs. Keema presented the programs and services for the other 15 school districts:

- Expand Pre-Kindergarten, with the option to expand full-day kindergarten. The district has full-day kindergarten funding that she believes will satisfy the needs in the district.
- Purchase technology tools to promote reading
- Purchase assessment tools to determine reading levels
- Professional development on effective practices; further the Department of Justice agreement
- Before and after school programs and services, including Summer School

Mrs. Keema explained that if approved by the Board, she will present the information to the elementary school Principals' during her meeting on June 26, 2013. In addition, Ms. Kaiser and Mrs. Cacioppo will share information on their project; Reaching for a Lifetime of Literacy Learning. The State Board of Education is planning on approving the applications on July 15, 2013.

Mrs. Keema reviewed the timeline:

- Present plan at a future board meeting
- Plan is due to the NDE by August 15, 2013
- Report identifying improvements is due to NDE in June of both years; 2014 and 2015

Mr. Reynolds asked if the district has any knowledge that other districts might not have, due to the Department of Justice (DOJ) agreement. Based on the agreement, Mrs. Keema believes the district is in a good place. Mrs. Keema clarified that the DOJ agreement is for the district, not just Eagle Valley Middle School. Mrs. Keema recently attended the Title III Director's meeting and was asked to send the district's English as a Second Language (ESL) plan to Clark County School District and the Title III Director for Washoe County School District. The district's agreement with the Department of Justice is the State's model plan for other districts. In December, 2012, Mrs. Keema and Mrs. Chris Butson, ESL Director presented at a Title III Director's meeting. Mrs. Keema highlighted the teacher training and work that has been provided by the district. Mrs. Keema commented on several possibilities; adding Pre-K classes at Empire Elementary School, partnering with Early Childhood Program and Bordewich Bray Elementary School for a Pre-K class, etc. In addition, Mrs. Keema commented on the district-wide reading program that supports ELL students.

It was moved by Mr. Ron Swirczek, seconded by Mrs. Laurel Crossman, **that the Carson City School District Board of Trustees authorize district staff to begin the application process for State Funded Grant Money for English Language Learners (ELL), made available by Senate Bill 504.** Motion carried unanimously.

APPROVAL OF CONSENT AGENDA

It was moved by Mrs. Stacie Wilke-McCulloch, seconded by Mrs. Laurel Crossman, **that the Carson City School Board of Trustees approve consent agenda items (A), (B), (J) and (K) as submitted.** Motion carried unanimously.

REQUEST FOR FUTURE AGENDA TOPICS

Present agenda items to Mr. Richard Stokes or President Lynnette Conrad.

Mrs. Crossman inquired about the request that was made from the Nevada Association of School Boards (NASB) regarding nominations for their upcoming conference. Mrs. Conrad explained that nominations can be submitted by submitting the form via email. Mrs. Crossman asked if nominations are made as a Board or as individuals. Mrs. Conrad explained that it can be done either way; however, nominations have previously been submitted individually.

Mr. Reynolds explained that it is not necessary to have the topic placed as an item on the agenda for a future Board meeting.

As the NASB representative, Mrs. Wilke-McCulloch suggested that nominations be sent to her by August 1, 2013 to collaborate and submit on behalf of the District. As a follow-up, Mrs. Wilke-McCulloch will prepare and provide a summary to Board members by the second week of August, 2013.

Mr. Reynolds requested that the process and timing of completing the Superintendent's evaluation for 2013 be placed on an agenda in the near future. In addition, Mr. Reynolds expressed an interest in having a presentation on how students receive one high school credit for work.

ANNOUNCEMENT OF MEETINGS

The next regular meeting of the Carson City School District Board of Trustees will be on Tuesday, July 9, 2013.

ADJOURNMENT

There will be no further business to come before the members of the Board in public meeting; President Conrad declared the meeting adjourned at 9:06 p.m.

Ron Swirczek, Clerk

Date

DRAFT

CARSON CITY SCHOOL DISTRICT - STAFF INFORMATION

July 23, 2013

ADMINISTRATIVE STAFF

2013-2014 - NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
Ruthlee Caloiaro	Vice Principal	Eagle Valley Middle School	8/23/1996	Replace - FY 14
Jennifer Ward-DeJoseph	Vice Principal	Carson Middle School	8/23/1996	Replace - FY 14

2012-2013 - RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
None					

CERTIFIED STAFF

2013-2014 - NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
Dave Bisson	NJROTC Instructor	Carson High School	TBD	Replace - FY 14
Mary Keever	Kindergarten Teacher (All Day)	Mark Twain Elementary	TBD	New - FY 14
Michelle Lukin	Culinary Arts Teacher (1 Yr ONLY)	Eagle Valley Middle School	TBD	Replace - FY 14
Jacqueline Martin	4th Grade Teacher	Seeliger Elementary	9/15/2011	Replace - FY 14
Lyle Mendive	School Psychologist	Student Support Services	TBD	Replace - FY 14
Erika Mettke	Kindergarten Teacher (All Day)	Fremont Elementary	TBD	New - FY 14
LeAnn Morris	TOSA/Technology Integration Specialist	Educational Services	8/24/1990	Replace - FY 14
Susan Roman	3rd Grade Teacher	Seeliger Elementary	TBD	Replace - FY 14
Nicole Rude	Kindergarten Teacher (All Day)	Mark Twain Elementary	TBD	New - FY 14
Rey Sarmiento	Math Teacher	Pioneer High School	TBD	Replace - FY 14
Katherine Silva-Sampio	8th Grade Science Teacher	Carson Middle School	TBD	Replace - FY 14
Shana Wilkins	4th Grade Teacher	Mark Twain Elementary	TBD	Replace - FY 14
Christine Winder	TOSA/Special Education Compliance	Student Support Services	1/17/2006	New - FY 14

2012-2013 - RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
None					

CARSON CITY SCHOOL DISTRICT - STAFF INFORMATION

July 23, 2013

CLASSIFIED STAFF

2013-2014 - NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
Colleen Krahn	Library Media Technician	Bordewich/Bray Elementary	TBD	Replace - FY 14
Maurice Milstead	Bus Driver, Disabled Students	Transportation Department	10/31/2007	Replace - FY 14

2012-2013 - RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
Daniel Segura	Custodian	Bordewich/Bray Elementary	7/2/2001	7/12/2013	Retirement

NURSING STAFF

2013-2014 - NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
None				

2012-2013 - RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
None					

EXECUTIVE STAFF

2013-2014 - NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
None				

2012-2013 - RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
None					